

Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, Chairperson
Andrew M. Enders, Vice Chairperson and Secretary
Karen M. Balaban, Assistant Secretary/Treasurer
Nathan W. Davidson, Treasurer

Staff:

Charlotte A. Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
Michelle Bethel-Miller, Chief Administrative Officer
Jess Rosentel, Chief Operations Officer – Wastewater
Chad Bingaman, Chief Operations Officer – Drinking Water
Colin Cash, P.E., Project Manager/Design Engineer
Bob Lipscomb, Document Specialist
Karen McKillip, Records Retention Specialist (Recorder)

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Others:

Evelyn Hunt (Community Ambassador)

Virtual Attendance:

Staff:

Tanya Dierolf, Chief Strategy Officer
Raymond Hoke, Wastewater Operations Supervisor
Mandie Meckley, Vice President, Finance
Adam Conrad, Accounting Manager, Revenues & Capital Assets

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)
Taslim Hossain (HRG Engineering, Inc.)
Sarah Folk, P.E. (Gannett Fleming)
Mai Nguyen (Resident)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:03 p.m.

Chairperson Kurowski stated all four Board members were present in person.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all attendees participating virtually must sign in with their full first and last name, to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. prior to the meeting. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Wednesday, November 27, 2024.

II. Chairperson's Announcements

- A.** Today's executive session was cancelled.
- B.** The presentation of the 2025 Budgets was held at a special meeting on November 21, 2024, at 5:00 p.m. in-person and virtually.
- C.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- D.** The next regular meeting is scheduled for Wednesday, December 18, 2024, at 6:00 p.m. and will be held in-person and virtually.
- E.** All 2025 regular meetings will be advertised in accordance with the Sunshine Act.
- F.** Capital Region Water's regular meetings for 2025 will be held at 6:00 p.m. on the following dates:

January 22	July 23
February 26	August 27
March 26	September 24
April 23	October 22
May 28	November 25
June 25	December 17

Notice of these meetings will be published in a newspaper of general circulation and posted at Capital Region Water's offices in accordance with the Sunshine Act. Special Meetings may be called from time to time and will be advertised in accordance with the Sunshine Act. All meeting dates will be posted on Capital Region Water's website at capitalregionwater.com/board-meetings and are open to the public. Visit our website

or call 888-510-0606 for location details and virtual meeting access for attending each respective meeting. A copy of the advertisement will be attached to the minutes as Exhibit "A".

III. Management Report

Ms. Katzenmoyer stated the monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. She provided an update on the following projects:

- Cameron Street Water Main Improvements – Phase 4: Substantial completion/inspection is scheduled for December 4, 2024. The contractor continues working on punch list items. This project kicked off in early November 2023 with the replacement of the water main on Swatara Street between 13th and Crescent streets.
- 2025 Sewer Improvements: The contractor has completed and repaired dig-up spots and is now working on Green Street between Sassafras and Herr streets.
- CRW received some sad news regarding the resignation of Tanya Dierolf. Here are some of Ms. Dierolf's accomplishments over the years:
 - As CRW's Sustainability Manager, she conducted a Climate Resiliency Analysis with U.S. EPA in April 2015.
 - She conducted a comprehensive Sustainability Plan for CRW in November 2015.
 - In 2016, Tanya began the marketing and sale of CRW's Renewable Energy Credits (RECs) generated by operations at the Advanced Wastewater Treatment Facility (AWTF's) Cogeneration Facility and the Water Services Center (WSC's) Hydroturbine.
 - In 2016 she started "DeHart Day" to bring awareness to CRW's pristine water supply and "Consider the Source" of our drinking water. The annual event featured a litter cleanup within the watershed and tours of the DeHart Facility. These events have been attended by hundreds of volunteers throughout the years.
 - In 2016 Tanya began complex negotiations for the purchase and sale agreement for the Conservation Easement of the DeHart property by the Nature Conservancy and the Ward Burton Wildlife Foundation. The conservation easement terms are written to enhance the primary function of the DeHart property, while simultaneously limiting subdivision and development, and provided CRW with nearly \$10MM in non-rate revenue while protecting its pristine water source from future development.
 - She also created CRW's Forest Stewardship and Management Plan for additional, ongoing non-rate revenue from timber harvesting.
 - In 2017 Tanya spearheaded a Comprehensive Energy Management Study with Johnson, Mirmiran & Thompson Engineering (JMT) which led to dozens of energy conservation measures (ECMs) that have saved our ratepayers hundreds of thousands of dollars in energy savings since its completion.

- She has led several comprehensive updates to CRW's Rules and Regulations beginning in 2017 and beyond.
- She has led procurement of CRW's electricity and natural gas contracts (most were renewable sources) which led to millions of dollars in savings over the years versus default rates.
- In 2019 she stepped into a role that was perfect for her exceptional leadership and communication skills and has led the Strategic Initiatives Department since.
- She helped expand CRW's Minority Women Disadvantaged Business Enterprise Program (M/W/DBE) to include professional services that CRW uses and has helped to create important reporting and documentation that Board members routinely see.
- CRW's internal and external communication needs have been perfected under her leadership.
- She has prepared many reports, press releases, Senate hearing testimony, letters to legislators on important issues and communications plans for CRW's Long-Term Control Plan (LCTP), and many more accomplishments not named.
- On behalf of CRW's staff Ms. Katzenmoyer thanked Ms. Dierolf for her leadership and keen insight into what our customers needed to hear in the way of communication, and her friendship to the senior leadership over the years. She will be missed, and we wish her the best in her future endeavors.
- Tanya thanked everyone for their support over the years stating it has been a privilege and opportunity working at Capital Region Water.

There were no questions or further comments from the Board.

IV. Committee Reports

Budget and Finance: Mr. Kurowski reported the committee did not meet in November due to the budget meetings.

There were no questions or comments from the Board.

Personnel and Shared Services: Ms. Balaban reported the committee met November 7, 2024, and highlighted items listed below.

- IT provided project updates, including working with Ms. Gonzalez-Siegel on a cybersecurity task force to get ready for CRW's 2025 America's Water Infrastructure Act (AWIA) recertification, as well as American Public Works Association (APWA's) criteria and penetration testing on CRW's servers.
- Mrs. Bethel-Miller reported call center stats as follows:

- There were 2,014 calls handled in October. The average speed of answer was 22 seconds. The average talk time was three minutes 19 seconds and average handling time was three minutes 49 seconds.
- There were 4,767 credit card transactions totaling \$1,034,588.66 for October 2024 with an average payment of \$217.03.
- There were 138 MoneyGram transactions totaling \$24,314.60 for October 2024 with an average payment of \$176.19.
- There were 159 drive-thru customers and 221 walk-in customers for a total of 380 customers serviced October 2024.
- A report on the Customer Assistance Program (CAP) was provided. CRW has approved a total of 328 applications with fourteen for Susquehanna, and three opt-ins from the Low-Income Household Water Assistance Program (LIHWAP) for a total of 345. Total assistance through October of \$101,400. There are five applications currently under review. Fifteen applications have been rejected to date.
- Customer Assistance Program updates as of October 31, 2024, are listed below.

Reporting numbers as of October 31, 2024:

- CRW's Customer Assistance Program	\$100,500.00	
- CAP Opt-in Coupons	\$900.00	
- Drinking Water Service Line	\$184,503.80	
- CAP Wastewater Lateral Line	\$267,118.49	
- CAP Party Line	<u>\$45,455.18</u>	
Total Internal Customer Assistance Program		\$598,477.47

Other combined customer assistance received in 2024:

- Emergency Rental Assistance Program (ERAP)	\$.00	
- Low-Income Household Water Assistance Program (LIHWAP)	\$17,861.44	
- City of Harrisburg CARES (COH CARES)	\$.00	
- Pennsylvania Homeowners Assistance Fund (PAHAF)	<u>\$31,140.84</u>	
Total Other Combined Assistance		\$49,002.28

YTD Total of funds provided to customers in 2024: \$647,479.75

- Ms. Balaban reported there were no new hires, two promotions/transfers and one separation in October. There are currently 10 open positions. Open positions are posted at <https://capitalregionwater.com/about/careers/>.
- Ms. Balaban announced Mike Fox, Field Maintenance Worker at the Wastewater Department, is being recognized as the November Employee of the Month.

- Mr. Rosentel presented a Pride in Excellence (PIE) Award to the Amtrak Sewer Repair Team. The team consisted of Mike Gonzalez, Scott Rotolo, Colin Cash, Jeff Bowra, Mister Pitts, Joe Moore, Mike Kneasel and Matt Chisnell in recognition of their work to replace a collapsed brick sewer pipe constructed in 1858 beneath six railroad tracks at the Harrisburg Amtrak Train Station in July of 2024. The repair team was required to undergo specialty Amtrak safety training and to wear PPE while setting up bypass pumping and successfully cleaning and repairing the pipe under strict railroad safety protocols.
- Ms. Dierolf presented a Pride in Excellence (PIE) Award to the Kensington Street Indefinite Delivery/Indefinite Quantity (IDIQ) Project Team. This team consisted of Sean Sauro, Matt Chisnell, Jeff Bowra, Rebecca Patterson, Micaela Swart and Cj McDougald. The team addressed the needs from September 2023 when a sewer pipe collapsed at 22nd and Kensington Streets, which also resulted in the relocation of a water main. The complexity of the repair required specialty solutions. The team was committed to efficient repair that protected the public's health and safety, as well as site safety and security concerns. They conducted a public meeting and distributed fact sheets and nine notifications throughout the project duration due to impacts including continued basic water services to the community, street and sidewalk closures, reduced parking, restricted access, construction noise and delays. CRW's staff remained transparent and forthcoming in providing accurate and timely information to the affected community.

There were no questions or comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met November 14, 2024, and highlighted items listed below.

- The following task orders, change orders or bid awards, along with several others not listed below, were vetted and a number of these are on the Board agenda tonight and recommended for approval.
 - Change Order No. 1 with Shiloh Paving & Excavating, Inc. on the 2024 Street Restoration Project
 - Change Order No. 1 with Dewcon, Inc. on the Cameron Street Water Main Improvements – Phase 4 project.
 - Resolution No. 2024-047 regarding authorization for CRW to enter into a Cost Sharing Agreement with PennDOT for the I-83 Expansion Project B79 (Contract No. 2). This project allows CRW to be reimbursed for 75% of the total project costs to relocate CRW's water and sewer facilities, minus any betterments. This is another example of CRW's staff working in tandem using intergovernmental agreements.
 - Recommendation to award for another Timber Product Harvest/Sale for Management Unit (MU) 16 resulting in additional non-rate revenue. Mr. Kurowski

stated that Ms. Dierolf has created a fine-tuned timbering program that is one of the non-rate revenue projects that continues to benefit our customers.

- Modifications to our Biomethane Transaction Agreement with UGI Energy Services to sell gas generated as part of the Energy Recovery Improvements Project at the AWTF, which again will capture additional non-rate revenue for CRW by selling off some of the gas that is created at the AWTF.
- CRW's staff has recommended outsourcing multi-sensor inspection services by Redzone Robotics for sewer pipes regarding the I-83 Expansion project.

Mr. Kurowski asked Messrs. Rosentel and Bingaman if they had any additional comments for the Board.

- Mr. Bingaman stated that CRW has received a request from the Susquehanna River Basin Commission (SRBC), as part of their drought contingency plan, to provide data on the DeHart reservoir levels as part of a monitoring network, along with 23 other water suppliers. SRBC will use the data to assess hydraulic conditions of the reservoir. CRW routinely collects this data so we will provide them with the information they are requesting. This should assist CRW in the future as to whether we need to be looking at drought warnings, conditions, etc. throughout the state.
- The Susquehanna River Run (River Run) started on Friday, November 22, 2024, and will run through Friday, December 6, 2024.
- Mr. Rosentel stated that effective, December 1, 2024, CRW will be operating under a new National Pollutant Discharge Elimination System Permit (NPDES) No. PA0027197 issued by PADEP. CRW has been working under an expired permit since 2014 for almost ten years. The Wastewater Department staff will be working to make sure we remain in compliance with the terms of the new NPDES Permit beginning December 1, 2024.

There were no questions or comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee met November 7, 2024, and highlighted items listed below.

- Ms. Gonzalez-Siegel provided an update on open insurance claims.
- The committee discussed an issue regarding water being shut off because of PennDOT's I-83 Expansion project. While this issue was not the result of CRW's actions, we were closely monitoring the situation to make sure there were no claims, and to make sure that claims were properly forwarded.
- The committee continues to monitor matters involving our stormwater fee throughout our service territory, including other legal matters involving property throughout the City that CRW has an interest in.

- CRW was updated on continuing negotiations with the Commonwealth of Pennsylvania on our Pennsylvania Emergency Management Agency (PEMA) Lease at the Water Services Center.
- The committee was updated on the following topics under Old Business:
 - Uptown Partners/Governor's Square bankruptcy.
 - Elmerton Avenue issue has been resolved.
 - Process for engagement of Portnoff Law for collection efforts.
 - Cybersecurity risk management task force.
- The committee also discussed the following topics under New Business:
 - Procurement of natural gas contract.
 - Resource Recovery Facility a/k/a Harrisburg Incinerator litigation; and
 - Fluoride in drinking water.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met November 20, 2024, and highlighted items listed below.

- The committee discussed CRW's M/W/DBE Program updates, including a utilization report on the Cameron Street Water Main Improvements – Phase 4 project. The focus was utilization of subcontractors on this job as they felt they were underutilized. CRW staff took a proactive approach to this notification and the issue was ultimately resolved. This prompted a discussion on the need for continuing education on CRW's M/W/DBE Program to include routine opportunities for prime and subcontractors to be in the same room, and to further understand how CRW's M/W/DBE Program works.
- The committee will also focus on other types of disadvantaged vendors to see if they can be utilized on future projects. Committee members remain focused on our program and how it can be expanded upon.
- The Customer Assistance Program updates were previously identified so there was no update on those numbers.
- Ms. Dierolf updated the committee on the Lead Risk Mitigation Measures (RMM) Report for the month of October. CRW remains under PADEP mandated requirements to gather information regarding the Lead Service Line Inventory (LSLI) throughout our service area. Customers can still take advantage of the \$25 credit that is available through December 31, 2024. Unfortunately, after December 31, 2024, customers will be in non-compliance and a non-compliance charge will be implemented by CRW beginning in 2025.
- To date, CRW has replaced over 10,000 water meters under our Advanced Metering Infrastructure (AMI) project, but there are many more to be replaced. CRW will continue to send out notifications.

- The committee was updated on the River Run and how it would be communicated to the public. The River Run began November 22, 2024.
- CRW's Volunteer Appreciation Event will be held on December 19, 2024.

There were no questions or comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Enders, seconded by Mr. Davidson, that the Minutes of the October 23, 2024, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda – None.

VII. Public Comment - Agenda (3 Minutes)

Ms. Mai Nguyen, 2629 N. Second Street, Harrisburg, PA. She was calling regarding her mother's property and CRW's water meter replacement initiative. The property in question does not have a functioning shutoff valve to the house, therefore she cannot have her water meter replaced until the shutoff at the curb stop is replaced at the main. She is requesting assistance on how to get her mother's meter changed out. After identifying the issue, Chad Bingaman, Chief Operating Officer – Drinking Water provided his phone number of 717-736-9908 to her and requested she call him to discuss the matter for further investigation.

Ms. Katzenmoyer stated that it is standard throughout the country that water utilities require a shut-off valve at the curb stop in the event water needs to be turned off for repairs. That shut-off valve is in addition to the one located within the home when the meter is being replaced.

Board members thanked Ms. Nguyen for bringing this matter to their attention.

VIII. Old/New Business

Administrative

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Administrative Item A.

A. Resolution No. 2024-048 – 2025 Administrative Budget

Motion: The Board adopts Resolution No. 2024-048 which approves the 2025 Administrative Budget.

Mr. Kurowski announced for the record, and for those participating virtually, that an extensive budget process began months ago. There has been an extensive amount of work in October and November by CRW's staff and leadership to prepare the draft budgets which were also vetted in numerous forums, budget meetings, workshops, and ultimately the public presentation of the draft budgets on November 21, 2024, that has allowed CRW to have the 2025 Budgets on tonight's Agenda for consideration.

The Board adopted Administrative Item A by a majority vote of three to one with Mr. Davidson voting nay.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Drinking Water Item A.

A. Resolution No. 2024-049 – 2025 Drinking Water Budget

Motion: The Board adopts Resolution No. 2024-049 which approves the 2025 Drinking Water Budget.

The Board adopted Drinking Water Item A by a majority vote of three to one with Mr. Davidson voting nay.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Drinking Water Item B.

B. Resolution No. 2024-050 – 2025 Drinking Water Rate Schedule, Effective January 1, 2025

Motion: The Board adopts Resolution No. 2024-050 which approves the 2025 Drinking Water Rate Schedule, effective January 1, 2025.

Ms. Balaban requested clarification as to the percentage increase for 2025 water rates. Mr. Kurowski confirmed it is 3%, or \$0.32 per thousand gallons, with no increase to the Ready-to-Serve fees based on a typical residential customer with 3,750 gallons of consumption, the monthly cost will increase by \$1.20 for drinking water service.

Consumption Charge (\$ per 1,000 gallons)	Current 2024	Adopted 2025	Adopted Increase
All Customers	\$ 10.65	\$ 10.97	3.0%

The Board adopted Drinking Water Item B by a majority vote of three to one with Mr. Davidson voting nay.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be adopted, Drinking Water Item C.

C. Resolution No. 2024-047 – Authorization for Cost Sharing Agreement with PennDOT for I-83 Project B79 (Contract No. 2)

Motion: The Board adopts Resolution No. 2024-047 which authorizes the Chief Technical Officer to sign Utility Reimbursement Agreement(s) on its behalf for CRW water and sewer facilities, and that the Secretary of the Board be authorized and directed to attest the Chief Technical Officer’s signature on the PA Cost Sharing Request Letters for the SR 0083 Section B79 Reconstruction and Widening Project (MPMS #113357) which shall be attached as Exhibit "A". Funding Source: Water #60800801-80100-00118 – Wtr PennDOT I-83 Expansion and Wastewater #80800801-80100-00115 – Ww PennDOT I-83 Expansion.

The Board unanimously adopted Drinking Water Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item D.

D. Change Order No. 1 with Dewcon, Inc. – Cameron Street Water System Improvements Project – Phase 4

Motion: The Board authorizes the Chief Technical Officer to execute Change Order No. 1 with Dewcon, Inc. in an amount of \$55,275.74 and four days increase to the contract times. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Drinking Water #60800801-80100-00228 – Cameron Street Water Main Improvements (PV).

The Board unanimously approved Drinking Water Item D.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item E.

E. Change Order No. 1 with Shiloh Paving & Excavating, Inc. – 2024 Street Restoration Project

Motion: The Board authorizes the Chief Technical Officer to execute Change Order No. 1 with Shiloh Paving & Excavating Inc. in the decrease amount of \$112,973.60 M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00310 – City Street Restorations and Wastewater #80800803-80300-00310 – City Street Restorations.

The Board unanimously approved Drinking Water Item E.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item F.

F. Timber Product Harvest/Sale – Recommendation to Award – MU16

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Strategy Officer's execution of a Timber Product Harvest/Sale Agreement with King's Sawmill, LLC, following receipt of insurance, plans, and performance bond for the harvest and sale of wood products within Management Unit 16 of the DeHart Property as outlined in King's Sawmill, LLC, Bid Form, dated November 11, 2024. Funding Source: Water #60000455-45520 – Wtr Timber Income.

The Board unanimously approved Drinking Water Item F.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Wastewater Item A.

A. Resolution No. 2024-051 – 2025 Wastewater Budget

Motion: The Board adopts Resolution No. 2024-051 which approves the 2025 Wastewater Budget.

The Board adopted Wastewater Item A by a majority vote of three to one with Mr. Davidson voting nay.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Wastewater Item B.

B. Resolution No. 2024-052 - 2025 Wastewater Rate Schedule, Effective January 1, 2025

Motion: The Board adopts Resolution No. 2024-052 which approves the 2025 Wastewater Rate Schedule, effective January 1, 2025.

Ms. Balaban requested clarification as to the percentage increase for the 2025 wastewater rates. Mr. Keith confirmed it is 6%, or \$0.60 per thousand gallons, based on a typical residential customer with 3,750 gallons of consumption for sewer utilization, the monthly cost will increase by \$2.25 for wastewater service.

	Current 2024	Adopted 2025	Adopted Increase
City of Harrisburg Rate (per 1,000 gallons)			
Sewer Utilization	\$ 9.98	\$ 10.58	6.0%
Wholesale Customers (per 1,000 gallons)			
Conveyance & Treatment Services	\$ 5.32	\$ 5.62	5.6%
Treatment Services	\$ 3.79	\$ 3.94	4.0%

Average Wastewater Bill - City of Harrisburg			
	Consumption Rate per 1,000 Gallons	Average Monthly Bill*	Monthly Increase*
2025	\$ 10.58	\$ 39.68	\$ 2.25
2024	\$ 9.98	\$ 37.43	

*Based on an estimated consumption of 3,750 gallons per month for residential customers

The Board adopted Wastewater Item B by a majority vote of three to one with Mr. Davidson voting nay.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item C.

C. Amendment to Biomethane Transaction Confirmation with UGI Energy Services

Motion: The Board authorizes the Chief Executive Officer to execute an Amendment to the Biomethane Transaction Confirmation with UGI Energy Services, pending the solicitor's review and approval. Funding Source: Wastewater #80800801-80100-00023 – AWTF Energy Recovery Improvement.

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item D.

D. PennDOT I-83 Project 079 – Procurement of Sewer Inspection Services from RedZone Robotics, Inc.

Motion: The Board authorizes the Chief Technical Officer to award sewer inspection services to RedZone Robotics, Inc. and to execute the Agreement in the amount not to exceed \$24,950. There were no M/W/DBE commitments returned at the time of the award. Funding Source: Wastewater #80800801-80100-00115 – Ww PennDOT I-83 Expansion.

The Board unanimously approved Wastewater Item D.

Stormwater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2024-053 – 2025 Stormwater Budget

Motion: The Board adopts Resolution No. 2024-053 which approves the 2025 Stormwater Budget.

The Board adopted Stormwater Item A by a majority vote of three to one with Mr. Davidson voting nay.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Stormwater Item B.

B. Resolution No. 2024-054 – 2025 Stormwater Rate Schedule, Effective January 1, 2025

Motion: The Board adopts Resolution No. 2024-054 which approves the 2025 Stormwater Rate Schedule, effective January 1, 2025.

Mr. Kurowski confirmed for the record that there is no increase to the 2025 Stormwater Rates.

The Board adopted Stormwater Item B by a majority vote of three to one with Mr. Davidson voting nay.

IX. Public Comments - Non-Agenda Items (3 Minutes)

Ms. Evelyn Hunt (City Resident) questioned whether CRW has a solicitor or general counsel on staff or if they are on retainer. Mr. Kurowski stated for the record that Scott Wyland is CRW's general counsel. Mr. Wyland serves as general counsel under a professional services agreement and is not a full-time employee of Capital Region Water. He stated that CRW does engage special legal counsel from time to time for specific engagements.

There were no further public comments.

X. Board Member Comments

Ms. Balaban thanked Tanya Dierolf for her work here at CRW and wishes her well in her future endeavors. She wished everyone a Happy Thanksgiving and thanked the staff for fine tuning the budget. While it is never a good thing to have to raise rates, she is happy to see this organization is very conscientious stewards of our customers' needs.

Mr. Davidson wished everyone a Happy Thanksgiving and acknowledged all the advancements CRW has made throughout the 2024 year. He reminded everyone that while CRW has achieved 10,000 water meter replacements to date in 2024, we still have a way to go. He reminded customers there is more than one month left to take advantage of the \$25 credit they can receive by having their water meter replaced by December 31, 2024. Please take the time to schedule your appointment, it is quick and easy.

Mr. Enders also reiterated his request for customers to take advantage of the \$25 credit and to schedule their water meter replacement. Happy Thanksgiving to everyone as well.

Mr. Enders thanked Ms. Hunt for attending tonight and for Ms. Nguyen as we had two official public comments tonight. He thanked Mr. Keith and his staff for guiding the board members through the 2025 budget process, particularly given the extensive turnover within the Finance Department throughout the 2025 budget process. The board members really appreciate the time and effort he and his staff have put into this process. The budget workshop and presentation to the public conducted on November 21, 2024, at the special meeting was exceptional. Forecasting future projects and spending helps to ease raising rates on a much more affordable scale for our customers. This is especially challenging due to the deferred maintenance that predated Capital Region Water. He is very proud to support the approval of all the budgets and rate increases which allow this organization to continue to operate on a day-to-day basis. He also thanked Ms. Katzenmoyer for her leadership. We are really going to miss you, Tanya Dierolf.

Mr. Kurowski also thanked Tanya Dierolf for all her work. Ms. Katzenmoyer touched on it, but Tanya was the one who spearheaded the acquisition of the Conservation Easement at the DeHart Dam with the Ward Burton Foundation. That alone brought in nearly \$10MM of non-rate revenue to Capital Region Water which is just unheard of. He may just have to reach out to Ward Burton to see if we can get him up here to rattle your cage to keep you around. Mr. Burton was quite a force on that project and was very fun to work with. We thank her and we are really going to miss her and wish her the best of luck in future endeavors.


He thanked Doug for his leadership and in everyone's involvement is digging deep and sharpening pencils to make your best prediction on how to best put our funds to work in 2025 with constantly changing variables, including constant regulatory issues. He echoes Mr. Enders' and Ms. Balaban's comments that no one wants to raise rates but when looking at our competitors (private and public) our customers should be proud to know that this board is working to get them the best value for your dollar.

In summary, he stated he continues to be amazed that we can do all of the capital improvement projects we can while collectively are only raising water and sewer rates by \$3.45 per month with no increase in stormwater rates in 2025, or a total annual increase of \$41.40. This Board continues to take the demographics of our service area into consideration when handling these issues. CRW continues to increase the funding of our Customer Assistance Program with non-rate revenues which are revenues that are not a result of raising utility rates.

XI. Adjournment

A motion was made by Mr. Enders, seconded by Mr. Davidson, for the Board to adjourn the meeting at 7:10 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER


Andrew M. Enders, Secretary



Order Confirmation

Ad Order Number 0010941997

Customer

CAPITAL REGION WATER
 Account:816
 CAPITAL REGION WATER
 3003 N FRONT ST,
 HARRISBURG PA 17110 USA
 (888)510-0606

FAX:
 jennifer.oneill@capitalregionwater.com

Payor Customer

CAPITAL REGION WATER
 Account: 816
 CAPITAL REGION WATER
 3003 N FRONT ST,
 HARRISBURG PA 17110 USA
 (888)510-0606

PO Number 2025 Regular Board M

Sales Rep. Kimberlee O'Neill

Order Taker Kimberlee O'Neill

Order Source

Special Pricing

Tear Sheets 0	TearsheetsCost	\$0.00	Net Amount	\$172.02
Proofs 0			Tax Amount	\$0.00
Affidavits 1	AffidavitsCost	\$5.00	Total Amount	\$172.02
Blind Box			Payment Method	Invoice
Promo Type			Payment Amount	\$0.00
Materials			Amount Due	\$172.02
Invoice Text	2025 Regular Board Mtg Dates 27-484-365			

Ad Schedule

<i>Product</i> Patriot News	<i>Placement/Class</i> Main Legals
<i># Inserts</i> 1	<i>POS/Sub-Class</i> Meeting Notices
<i>Cost</i> \$164.52	<i>AdNumber</i> 0010941997-01
<i>Ad Type</i> PA CLS Legal Liner	<i>Ad Size</i> 1 X 36 li
<i>Pick Up #</i>	<i>Ad Attributes</i>
<i>External Ad #</i>	<i>Color</i> <NONE>
<i>Production Method</i> AdBooker	<i>Production Notes</i>
<i>Run Dates</i> 12/05/2024	<i>Sort Text</i> CAPIT475REGIONWATERSREGULARMEETINGSFORWILLBEHELDAT600PMONTHEFOLLOWINGDATESJANUARY22

<i>Product</i> Inventory	<i>Placement/Class</i> Main Legals
<i># Inserts</i> 1	<i>POS/Sub-Class</i> Meeting Notices
<i>Cost</i> \$2.50	<i>AdNumber</i> 0010941997-01
<i>Ad Type</i> PA CLS Legal Liner	<i>Ad Size</i> 1 X 36 li
<i>Pick Up #</i>	<i>Ad Attributes</i>
<i>External Ad #</i>	<i>Color</i> <NONE>
<i>Production Method</i> AdBooker	<i>Production Notes</i>
<i>Run Dates</i> 12/05/2024	<i>Sort Text</i> CAPIT475REGIONWATERSREGULARMEETINGSFORWILLBEHELDAT600PMONTHEFOLLOWINGDATESJANUARY22

Ad Content Proof

Capital Region Water's Regular Meetings for 2025 will be held at 6:00 p.m. on the following dates:

January 22
February 26
March 26
April 23
May 28
June 25
July 23
August 27
September 24
October 22
November 25
December 17

Notice of these meetings will be published in a newspaper of general circulation and posted at Capital Region Water's offices in accordance with the Sunshine Act. Special Meetings may be called from time to time and will be advertised in accordance with the Sunshine Act. All meeting dates will be posted on Capital Region Water's website at capitalregionwater.com/board-meetings and are open to the public. Visit our website or call 888 510-0606 for location details and virtual meeting access for attending each respective meeting.

CAPITAL REGION WATER
capitalregionwater.com