



# MINUTES

## Regular Meeting

August 28, 2024, at 6:00 p.m.

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### Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson  
Karen M. Balaban, Assistant Secretary/Treasurer  
Nathan W. Davidson, Treasurer

Staff:

Charlotte A. Katzenmoyer, Chief Executive Officer  
Douglas E. Keith, Chief Financial Officer  
David W. Stewart, P.E., Chief Technical Officer  
Michelle Bethel-Miller, Chief Administrative Officer  
Tanya Dierolf, Chief Strategy Officer  
Jess Rosentel, Chief Operations Officer – Wastewater  
Chad Bingaman, Chief Operations Officer – Drinking Water  
Karen McKillip, Archivist (Recorder)  
Tammie Sheaffer, Office Manager

General Counsel:

Isaac Wakefield, Esquire (Salzmann Hughes, P.C.)

Virtual Attendance:

Staff:

Julie Peters, Vice President, Finance  
Raymond Hoke, Wastewater Operations Supervisor  
Jeffrey Bowra, P.E., Vice President, Engineering  
Claire Maulhardt, City Beautiful H2O Program Manager  
Colin Cash, P.E., Project Manager/Design Engineer  
Rebecca Laufer, External Affairs Manager  
Jarvis Brown, Diversity Program Manager  
Bryon Maze, Procurement Manager

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)  
Taslim Hossain (HRG Engineering, Inc.)  
Matt Crow, P.E. (Black & Veatch)  
Claude Phipps (Community Ambassador)

### I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:00 p.m.

Chairperson Kurowski stated that three Board members were present in person and Mr. Enders previously advised he would be out of town and was excused from the meeting.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their full first and last name, to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. today. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and posted on CRW's website at [capitalregionwater.com](https://capitalregionwater.com) on Thursday, August 29, 2024.

## **II. Chairperson's Announcements**

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** This regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, September 25, 2024, at 6:00 p.m. and will be held in-person and virtually.

## **III. Management Report**

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer will defer her comments until later in the meeting.

There were no questions or comments from the Board.

#### **IV. Committee Reports**

**Budget and Finance:** Mr. Kurowski reported the committee met August 22, 2024, and highlighted items listed below.

- Mr. Keith provided the financial update through July 2024.
- Mr. Kurowski reported the CEO provided an update on the status of the AFSCME negotiations.
- Mr. Keith and Ms. Peters shared an Investment Balance Summary document and reported on the status of CRW's investments, along with a Grant and Loan Summary on CRW's current grants and loans and how they will be tracked for the Board.
- The committee was updated on the status of the Uptown Partners bankruptcy.
- Proposed resolution and engagement agreement with Portnoff Law Associates to engage them for collection efforts of CRW's accounts receivable balances.

There were no questions or comments from the Board.

**Personnel and Shared Services:** Ms. Balaban reported the committee met August 13, 2024, and highlighted items listed below.

- IT provided project updates, including deployment of staff cell phones and laptop replacements and software updates.
- IT is finalizing their 2025 budget numbers.
- Ms. Bethel-Miller reported call center stats remain in line with previous months and that credit card and cash payments are consistent and on trend with totals from 2023.
  - There were 2,061 calls handled in July. The average speed of answer was 33 seconds. The average talk time and average handling time was three minutes 19 seconds.
  - There were 4,407 credit card transactions totaling \$848,426.78 for July 2024 with an average payment of \$192.52.
  - There were 221 MoneyGram transactions totaling \$32,783.47 for July 2024 with an average payment of \$148.34.
  - There were 157 drive-thru customers and 254 walk-in customers for a total of 411 customers serviced July 2024.
- The Customer Assistance Program (CAP) update was provided. CRW has approved a total of 234 applications with fourteen for Susquehanna, and three opt-ins from the Low-Income Household Water Assistance Program (LIHWAP) for total assistance in July of \$73,200. There are twenty applications under review and no applications have been rejected to date.

- Customer Assistance Program updates as of July 31, 2024, are listed below.

**Reporting numbers as of July 31, 2024:**

- CRW's Customer Assistance Program	\$72,300.00	
- CAP Opt-in Coupons	\$900.00	
- Drinking Water Service Line	\$145,390.50	
- CAP Wastewater Lateral Line	\$128,453.57	
- CAP Party Line	<u>\$37,885.40</u>	
Total Internal Customer Assistance Program		\$384,929.47

Other combined customer assistance received in 2024:

- Emergency Rental Assistance Program (ERAP)	\$0.00	
- Low-Income Household Water Assistance Program (LIHWAP)	\$17,861.44	
- City of Harrisburg CARES (COH CARES)	\$0.00	
- Pennsylvania Homeowners Assistance Fund (PAHAF)	<u>\$20,677.55</u>	
Total Other Combined Assistance		<u>\$38,538.99</u>

**YTD Total of funds provided to customers in 2024: **\$423,468.46****

- Ms. Balaban reported there were no new hires, three promotions/transfers and two separations in July. There are currently thirteen open positions. Open positions are posted at <https://capitalregionwater.com/about/careers/>.
- The CEO reported on the status of negotiations with AFSCME. CRW is currently waiting for AFSCME to counter CRW's proposal. The current AFSCME contract ends on December 31, 2024.
- The committee was updated on the status of the Job Position Study that began earlier this year for non-bargaining position titles and job descriptions. Interviews have been conducted and the updated job descriptions are being circulated for review.
- Staff are gearing up for preparation of the 2025 Budget workshops for presentation in November.
- Ms. Balaban announced Nacole Johnson, Customer Service Representative for the Shared Services Department, is being recognized as the August Employee of the Month.

There were no questions or comments from the Board.

**Operations and Engineering:** Mr. Kurowski reported the committee met August 22, 2024, and highlighted items listed below.

- The following task orders, change orders or bid awards, along with several others not listed below, were vetted and a number of these are on the Board agenda tonight and recommended for approval.
  - Task Order 2023-17-02 for the AWTF Primary Clarifiers Rehabilitation project.
  - Task Order 2022-10-02 for the Cameron Street Water Main Improvements project – Phase 4.
  - Recommendation of Award of the 2024 Water System Improvements project to Kinsley Construction, LLC noting this is a new contractor bidding with CRW who came in with very healthy M/W/DBE participation numbers.
  - Change Order No. 1 for the Arsenal Boulevard Sewer Improvements project with Ankiewicz Enterprises, Inc.
  - A Deed of Dedication of a water line with the Veteran’s Outreach of Pennsylvania relative to the tiny home community on Front Street south of the PennDOT building.
  - Ratification of emergency sewer cleaning and CCTV work with Utility Services Group, Inc. regarding a sewer collapse near the Harrisburg Transportation Center on July 15, 2024.
  - Ratification of an Emergency Temporary Permit to enter property with National Railroad Passenger Corporation which also dealt with the sewer collapse on the Amtrak site at the Harrisburg Transportation Center.
  - Task Order 2024-08-02 for preparation and submission of a Letter of Map Revision for Federal Emergency Management Administration for the Paxton Creek Greenway project with Michael Baker International. Upon inquiry Mr. Stewart provided a quick summary as to the purpose of Task Order 2024-08-02 from the floor.
- Mr. Bingaman offered the following updates.
  - Flushing of the distribution system has been completed and there are a few fire hydrants that will need to be repaired.
  - The Drinking Water Department’s next focus will be valve exercising.
- Mr. Rosentel offered the following updates.
  - He commended the following three Wastewater Department operators who recently passed their PADEP A-1 certification exam: Reese Witmer, Bryan Cherry and John Cheeseboro. This certification exam involves a significant amount of studying and these employees have only been with CRW for less than two years. They will now be promoted to Operator II status, so congratulations to them.

There were no questions or comments from the Board.

**Legal and Risk Management:** Mr. Davidson reported the committee met August 15, 2024, and highlighted items listed below.

- A lot of old business items were discussed which have now moved out of committee and appear on tonight’s agenda for the Board’s consideration.

- Ms. Gonzalez-Siegel provided an update on open and settled insurance claims.
- The committee continues to monitor matters involving our stormwater fee throughout our service territory, including other legal matters involving property throughout the city that CRW has an interest in.
- As Mr. Keith mentioned earlier, the engagement of Portnoff Law Associates Ltd. for the collection of CRW's delinquent accounts receivable was also vetted at the Legal and Risk Management Committee.
- Discussion to engage an appraisal firm for property located at 1500 South Cameron Street (Ames Property) which is adjacent to the current Advanced Wastewater Treatment Facility and is on the agenda for consideration.
- The committee was also briefed on the issues of emergency services required to repair the sewer collapse along the Amtrak tracks near the Harrisburg Transportation Center that occurred in July 2024. Those two issues were vetted and are on the agenda for ratification.
- CRW has been approached by a neighboring partner in the private sector (Veolia) regarding a future collaboration for an emergency interconnect.

There were no questions or comments from the Board.

**Public Outreach and M/W/DBE:** Mr. Davidson reported the committee met August 21, 2024, and highlighted items listed below.

- Jarvis Brown provided his M/W/DBE update on the bid evaluation for the 2024 Water System Improvements project. The recommendation goes to Kinsley Construction, LLC noting this is a new contractor for CRW. Board members are excited to see another new partnership under CRW's M/W/DBE program.
- There was no update for CRW's Customer Assistance Program as of July 2024. Quarterly updates are provided.
- Community Outreach conducted three facility tours in July, including members of Harrisburg City Council and fifteen staff attorneys from PADEP. CRW also hosted an event during Stormwater Week in conjunction with 3<sup>rd</sup> in the Burg.
- The committee was updated on the Lead RMM Report for the month of July.
- Mr. Davidson reported customers will see an insert in their bill indicating a \$25 credit for customers who have their water meter replaced under the Advanced Metering Infrastructure (AMI) Upgrade project by December 31, 2024. CRW hopes the \$25 credit incentive will encourage more customers to schedule their appointments.
- Discussion of CRW's public engagement strategy for the Alternatives Analysis/Long Term Control Plan was discussed and how CRW's community ambassadors are assisting us.

- Ms. Dierolf announced CRW has relaunched its Adopt a Rain Garden Program. CRW has many stormwater control assets throughout the city, and we are looking for partners to help us with maintenance. While CRW still maintains responsibility for those assets, we are looking for community partners to assist with maintaining some of those rain gardens and for community partners to better understand what these assets are doing, how they function, and to assist with the removal of trash and general maintenance. So far, the following community members have signed up to assist us, Beth El Temple and the Paxton Creek Watershed Education Association. If you are interested in adopting a rain garden visit our website for a [Adopt A Rain Garden Application](#).

There were no questions or comments from the Board.

#### **V. Minutes of Previous Meeting**

A motion was made by Ms. Balaban, seconded by Mr. Davidson, that the Minutes of the July 24, 2024, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

#### **VI. Modifications or Deletions to the Agenda - None.**

#### **VII. Public Comment - Alternatives Analysis and Financial Capabilities Assessment (5 Minutes) – No public comments were received.**

Ms. Katzenmoyer offered the following comment. Capital Region Water remains dedicated to addressing the challenges of our century-old, combined sewer system. During wet weather, our system becomes overwhelmed, leading to untreated sewage and stormwater being released into the Susquehanna River and Paxton Creek. Did anyone see the [Bloomberg article on August 14th about the CSO problem in Europe](#). Most countries cannot even quantify how many overflows they have in more than 18 countries with CSO systems. The article is linked above.

For nearly a decade, CRW has proactively communicated these challenges to the community through various channels, including newsletters, social media, and community events.

We have not only highlighted the problem, but also proposed a solution through our updated City Beautiful H2O Program Plan, which is currently scheduled to be submitted to federal and state agencies by the end of this year. The proposed plan aims to significantly reduce combined sewer overflows over the next few decades by implementing traditional

gray infrastructure projects such as sewer separation and a retention treatment basin, enhanced conveyance capacity and system storage projects and green stormwater infrastructure to better capture and manage stormwater before it gets mixed with sanitary sewage and requires full treatment at our AWTF, further taxing our limited resources.

Our projects align with state and federal clean water obligations and enhance flood controls throughout Harrisburg. By increasing system capacity and installing green stormwater infrastructure, our work will have a visible and lasting impact on the city.

The recommended plan is projected to reduce overflows along the Susquehanna River from approximately 90 to 10 per year, and Paxton Creek overflows from 95 to 16 during a typical year. Overall, overflow volumes should decrease from an annual average of 794 million gallons to 131 million gallons during a typical year. If approved by the U.S. EPA and PADEP, this plan will profoundly improve water quality.

We are committed to serving the community's needs while achieving regulatory compliance. As a municipal authority, CRW has invested over \$200 million in the past decade to meet our clean water obligations, largely funded by our ratepayers. We've also pursued low-interest loans and grants, despite these applications' competitive and time-consuming nature.

As part of the City Beautiful H2O update, an Alternatives Analysis Report and a Financial Capability Assessment were conducted to evaluate the economic impacts of our clean water obligations. The recommended plan to control wet weather discharges is estimated to cost \$450 million, with additional investments in system rehabilitation and resiliency of approximately \$200 million. We would like to obtain agency approval for an extended timeline to minimize the impact on ratepayers.

Over the last four months, we have invited community stakeholders to review these reports and provide feedback. Today marks the conclusion of that official feedback period. We appreciate the feedback we've received so far, and welcome further discussion at this time.

Final public comments were requested for the Alternatives Analysis Report and FCA Report as part of the following Public Comment period.

**VIII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.**



**IX. Old/New Business**

**Administrative**

A motion was made by Mr. Davidson, seconded by Mr. Kurowski, that the following item be adopted, Administrative Item A.

**A. Resolution No. 2024-019 – Engagement of Portnoff Law Associates, Ltd.**

**Motion:** The Board adopts Resolution No. 2024-019 which (1) appoints Michele R. Portnoff, Esquire as Solicitor for the limited purpose of collecting unpaid claims and authorizes attorneys of Portnoff Law Associates, Ltd. to sign any and all related documents on behalf of CRW; (2) allows reasonable attorney fees, collection fees, and out of pocket costs to be added to applicable unpaid claims as further defined in the Resolution; (3) allows for interest at a rate of 10% per annum to be added to applicable unpaid claims; and (4) authorizes the Chief Financial Officer to execute the Agreement for Collection of Delinquent Municipal Claims on behalf of Capital Region Water with Portnoff Law Associates, Ltd. for a two-year engagement. M/W/DBE Commitment: \$0.00 / 0.00% Funding Source: Admin #10108581-54101 – Adm Treasury Legal Fees.

Mr. Davidson stated the issue of CRW's growing accounts receivable balance has been a topic in committee meetings for some time. He is comfortable knowing CRW will still maintain control over these accounts and the limited purposes that are being provided to Portnoff Law Associates, Ltd. CRW's Customer Assistance Program remains open and available. For information contact our Customer Service Department at 888-510-0606 or visit our website at [Customer Assistance Program](#).

Once CRW adopts a budget, we base our expenditures on the anticipated revenues to fund those projects. CRW must take steps to ensure we are collecting the revenues needed to balance our budget and to continue to do projects we are mandated to do in compliance with the Modification to our Consent Decree in order to keep our water, wastewater and stormwater rates down.

Mr. Kurowski echoed Mr. Davidson's comments. It is time that CRW took the necessary steps to collect on our climbing accounts receivable balance which is now approaching \$10M.

The Board unanimously adopted Administrative Item A.

## Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be adopted, Drinking Water Item A.

**A. Resolution No. 2024-017 – Deed of Dedication and Easement with Veterans Outreach of Pennsylvania**

**Motion:** The Board adopts Resolution No. 2024-017 that authorizes the Chairperson and Secretary to execute the Deed of Dedication and Easement for the water facility with Veterans Outreach of Pennsylvania for 1105 South Front Street in the City of Harrisburg, Dauphin County, Pennsylvania, which shall be attached to the Resolution as Exhibit “A”. Funding Source: N/A.

The Board unanimously adopted Drinking Water Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Drinking Water Item B.

**B. Task Order 2022-10-02: Engineering Services for Cameron Street Water Main Improvements Project – Phase 4 with HRG Engineering**

**Motion:** The Board authorizes the Chief Technical Officer to execute Task Order 2022-10-02 with HRG Engineering as outlined in HRG's Proposal, dated August 9, 2024, in an amount not to exceed \$248,600. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60808001-80100-00228 – Wtr Cameron Street Water Main Improvements (PV).

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved, Drinking Water Item C.

**C. 2024 Water System Improvements Project – Recommendation of Award with Kinsley Construction, LLC**

**Motion:** The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Technical Officer's execution of Contract Documents following receipt of insurance and bonds for the 2024 Water System Improvements Project to Kinsley Construction, LLC in the amount of \$2,609,300 as outlined in Kinsley Construction, LLC's Bid Documents, dated August 7, 2024. M/W/DBE Commitment: \$387,048 / 14.8% WBE and \$143,898.75 / 5.5% DBE. Funding Source: Water #60800801-80100-00015 – Water Main Replacement.

Mr. Davidson reminded everyone this contractor hasn't worked with CRW before and came in with very good M/W/DBE participation numbers.

The Board unanimously approved Drinking Water Item C.

## **Wastewater**

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be adopted, Wastewater Item A.

**A. Resolution No. 2024-018 – Emergency Temporary Permit to Enter Upon Property with National Railroad Passenger Corporation**

**Motion:** The Board adopts Resolution No. 2024-018 that ratifies the Chief Executive Officer's execution of the Emergency Temporary Permit No. 24-7-22-Capital Region Water-AH-104-59 to Enter Upon Property with the National Railroad Passenger Corporation. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

The Board unanimously adopted Wastewater Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item B.

**B. Task Order 2023-17-02: Engineering Services for AWTF Primary Clarifier Improvements Project with Environmental Design & Research**

**Motion:** The Board authorizes the Chief Technical Officer's execution of Task Order 2023-17-02 with Environmental Design & Research (EDR), as outlined in EDR's Proposal, dated August 21, 2024, in an amount not to exceed \$229,395. M/W/DBE Commitment: \$229,395 / 100% WBE. Funding Source: Wastewater #80800801-80100-00024 – Primary Clarifier Improvement.

Mr. Kurowski pointed out this consultant is a WBE so there is 100% participation in this contract.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved, Wastewater Item C.

**C. Task Order 2024-08-02 Letter of Map Revision for Federal Emergency Management Administration for Paxton Creek Greenway Project with Michael Baker International**

**Motion:** The Board authorizes the Chief Technical Officer to approve the execution of Task Order 2024-08-02 with Michael Baker International, as outlined in Michael Baker International's Proposal, dated August 21, 2024, in an amount not to exceed \$133,152.63. M/W/DBE Commitment: \$10,820 / 8.1%. Funding Source: Wastewater #80800801-80100-00028 – Ww Paxton Creek Interceptor Repair.

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item D.

**D. Change Order No. 1 with Ankiewicz Enterprises, Inc. – Arsenal Boulevard Sewer Improvements Project**

**Motion:** The Board authorizes the Chief Technical Officer to execute Change Order No. 1 with Ankiewicz Enterprises, Inc. in the amount of \$6,502.30 and no additional days. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00061 – Arsenal Boulevard Sewer Improvements.

The Board unanimously approved Wastewater Item D.

A motion was made by Mr. Davidson, seconded by Ms. Balaban, that the following item be approved, Wastewater Item E.

**E. 1500 S. Cameron Street (Ames Property) – Request for Proposals – Market Valuation Services**

**Motion:** The Board authorizes the Chief Executive Officer to award Market Valuation Services for 1500 South Cameron Street, Harrisburg, Pennsylvania (Ames Property) in accordance with CRW's Request for Proposal, dated July 11, 2024, to JSR Appraisal Group, Inc. and subsequently execute a professional services agreement following approval of terms by CRW General Counsel. Funding Source: Wastewater #80504541-54109 – Ww Other Professional Services.

The Board unanimously approved Wastewater Item E.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item F.

**F. Procurement of Sewer Cleaning from Utility Services Group, Inc. through COSTARS**

**Motion:** The Board ratifies the Chief Technical Officer's procurement of sewer cleaning from Utility Services Group, Inc. in the amount of \$214,283 through COSTARS in addition to forthcoming charges from Keystone Pump and Power, LLC for bypass pumping. Funding Source: Wastewater #80800801-80100-00026 – Ww Collection System Rehabilitation.

Mr. Kurowski asked Mr. Stewart if CRW has any idea as to the additional costs that remain to be billed by Keystone Pump and Power. Mr. Stewart stated it should be less than \$3,000.

The Board unanimously approved Wastewater Item F.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item G.

**G. McNichol, Byrne & Matlawski, PC Agreement**

**Motion:** The Board authorizes the Chief Executive Officer to enter into an agreement for special legal services with McNichol, Byrne & Matlawski PC for a one-year engagement in accordance with their Proposal, dated August 27, 2024, to assist Capital Region Water with legal matters and negotiations relating to CRW's wholesale suburban partners. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80504541-54109 – Ww Other Professional Services/Fees.

The IMA hasn't been updated since the 1970's. This engagement of special counsel shows CRW's good faith to collaboratively work with in partnership with our suburban partners.

The Board unanimously approved Wastewater Item G.

**X. Public Comments - Non-Agenda Items (3 Minutes) None.**

## **Board Member Comments**

Ms. Balaban stated that CRW has been working around Second and Forrester Streets repairing a very deep manhole and then had repairs for lining a pipe that recently impacted traffic. She was told today that the work was to be completed by 5:00 p.m. today and that the area will once again be open for traffic in time for the Labor Day Kipona events.

Mr. Davidson thanked Ms. Katzenmoyer for her comments regarding CRW's efforts regarding the Alternatives Analysis Report and Financial Capabilities Assessment. CRW has done a great job in getting the word out to the public and the compilation of documentation that is required to be submitted. He wanted to commend all of CRW's staff that have a part in this process and felt someone should acknowledge them. Ms. Katzenmoyer thanked Mr. Davidson for his acknowledgements.

Mr. Kurowski commended CRW's staff for identifying all that is involved with the Letter of Map Revision (LOMR) for FEMA's administrative process, and the assistance of Michael Baker International who will be assisting CRW. This step will assist in continuing this project along as we need to rehabilitate this large sewer interceptor which is part of CRW's 10-year plan. This very substantial project continues to run in the background but involves many stakeholders and CRW is hoping to hear something soon regarding this project.

## **XI. Adjournment**

A motion was made by Ms. Balaban, seconded by Mr. Kurowski, for the Board to adjourn the meeting at 7:07 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Karen M. Balaban, Assistant Secretary