



MINUTES

Regular Meeting

June 26, 2024, at 6:00 p.m.

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Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Andrew M Enders, Vice Chairperson and Secretary
Nathan W. Davidson, Treasurer

Staff:

Douglas E. Keith, Chief Financial Officer
David W. Stewart, P.E., Chief Technical Officer
Michelle Bethel-Miller, Chief Administrative Officer
Jess Rosentel, Chief Operations Officer - Wastewater
Chad Bingaman, Chief Operations Officer - Drinking Water
Tanya Dierolf, Chief Strategy Officer
Karen McKillip, Archivist (Recorder)
Tammie Sheaffer, Office Manager

General Counsel:

Isaac P. Wakefield, Esquire (Salzmann Hughes, P.C.)

Virtual Attendance:

Board:

Karen M. Balaban, Assistant Secretary/Treasurer

Staff:

Charlotte A. Katzenmoyer, Chief Executive Officer
Julie Peters, Vice President, Finance
Raymond Hoke, Wastewater Operations Supervisor
Jeffrey Bowra, P.E., Vice President, Engineering
Jarvis Brown, Diversity Program Manager
Densin Wilson, Wastewater Maintenance Worker

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)
Taslim Hossain (HRG Engineering, Inc.)
Matt Crow, P.E. (Black & Veatch)
Sarah Folk, P.E. (Gannett Fleming)
Rob M.

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:01 p.m.

Chairperson Kurowski stated that all four Board members were present (three in person and Ms. Balaban was participating remotely).

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. today. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, June 27, 2024.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, July 24, 2024, at 6:00 p.m. and will be held in-person and virtually.

III. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided the following additions to that report.

National Fish and Wildlife Foundation Grant: CRW received notice that we received a \$1M grant from the National Fish and Wildlife Foundation for some GSI work. Congratulations to Claire Maulhardt and Tanya Dierolf for their successful efforts in getting the grant awarded to CRW.

US EPA Community Change Grant: On June 27, 2024, CRW will be applying for \$20M from the [US EPA Community Change Grant](#).

There were no questions or comments from the Board.

IV. Committee Reports

Budget and Finance: Mr. Kurowski reported the committee met on June 20, 2024.

- Mr. Keith provided the financial update through May 2024.
- The committee was briefed by Justin George from Salzmann Hughes regarding collection efforts they do on behalf of other clients similar to CRW.
- Amendments to the Pennsylvania Municipal Retirement System's Pension program (Cash Balance Plan and Defined Benefit Plan) to include part-time employees are on tonight's agenda for the Board's recommendation and approval.
- Notification has been received from the dealer there is a two-year delay on acquiring a new hydro excavator originally budgeted to be replaced in 2024. A \$600K adjustment to the 2024 Wastewater Capital Budget will be made so the hydro excavator will now be budgeted for acquisition in 2026. CRW will continue to cover estimated repairs to its current hydro excavator in the estimated amount of \$20K until the new hydro excavator can be acquired.
- The committee was updated on the status of the Uptown Partners' bankruptcy and the status of the Broad Street Market, who has been doing better than anticipated and has brought their accounts current as of last week.
- Discussions continue regarding the possible engagement of Portnoff Law regarding collection efforts to address CRW's accounts receivable balance.

There were no questions or comments from the Board.

Personnel and Shared Services: Mrs. Bethel-Miller reported the committee met on June 11, 2024, and highlighted items listed below on behalf of Ms. Balaban.

- IT provided project updates, including several internet issues at CRW's facilities over the past weeks, including upgrades to CRW's firewall software and security features with Microsoft.
- She reported customer service updates as follows:
 - There were 1,855 calls handled in May. The average speed of answer was 42 seconds. The average talk time was three minutes 44 seconds.
 - There were 4,432 credit card transactions totaling \$839,106.97 for May 2024 with an average payment of \$189.33.
 - There were 224 MoneyGram transactions totaling \$35,006.70 for May 2024 with an average payment of \$156.28.
 - There were 208 drive-thru customers and 262 walk-in customers for a total of 470 customers serviced in May 2024.

- The Customer Assistance Program (CAP) update was provided. CRW has approved a total of 153 applications with three opt-ins from the Low-Income Household Water Assistance Program (LIHWAP) for total assistance in May of \$44,100.
- Customer Assistance Program updates as of May 31, 2024, are listed below.

Reporting numbers as of May 31, 2024:

- CRW's Customer Assistance Program	\$43,200.00	
- CAP Opt-in Coupons	\$900.00	
- Drinking Water Service Line Assistance	\$148,131.50	
- Wastewater Lateral Line Assistance	\$37,235.40	
- CAP Party Line Assistance	<u>\$91,020.57</u>	
Total Internal Customer Assistance Program		\$320,487.47

Other combined customer assistance received in 2024:

- Emergency Rental Assistance Program (ERAP)	\$0.00	
- Low-Income Household Water Assistance Program (LIHWAP)	\$17,861.44	
- City of Harrisburg CARES (COH CARES)	\$0.00	
- Pennsylvania Homeowners Assistance Fund (PAHAF)	<u>\$18,524.98</u>	
Total Other Combined Assistance		<u>\$36,386.42</u>

YTD Total of funds provided to customers in 2024: \$356,873.89

- Mrs. Bethel-Miller reported that she will begin reporting the Customer Assistance Program updates on a quarterly basis beginning next month.
- She reported there were three new hires, one promotion, and two separations in May. There are currently six open positions as of June 11, 2024. Open positions are posted at <https://capitalregionwater.com/about/careers/>.
- A kickoff meeting with AFSCME and the state mediator occurred on June 7, 2024, and that CRW is on schedule with our union negotiation timeline.
- Mrs. Bethel-Miller announced Lewis Weaver, Operator for the Drinking Water Department, is being recognized as the June Employee of the Month.
- Ms. Dierolf advised that a PIE Award was awarded to the Great Harrisburg Litter Cleanup Team. This team consisted of Densin Wilson, Hipolito Vega, Jermaine Taylor, Maurice Baskins, Randy Saunders, Riccardo Saunders, Jason Miller, Rodney Bebenek and Sean Sauro. While CRW has participated in this event for several years, these nine employees voluntarily worked on their scheduled day off to represent CRW and participated in the Great Harrisburg Litter Cleanup on April 20, 2024, a citywide litter collection effort led by Tri-County Community Action. These employees, working in four trucks, collected, transported and offloaded bagged trash, tires and other bulk items in

Harrisburg's Allison Hill, Midtown and Uptown neighborhoods. They did so while prioritizing both safety and visibility. Many participants commented on seeing CRW's vehicles and personnel out at the event and offered their gratitude for the authority's participation. Tri-County Community Action was equally thankful. This work supports CRW's role as an environmental steward, specifically by removing potential water pollutants (litter) from city streets. The work has a secondary effect of beautifying neighborhoods. The group worked professionally with members across different CRW departments, as well as with outside agencies, throughout the three-hour event.

- Mr. Bingaman advised that a PIE Award was awarded to the PADEP Lead Service Line Inventory Drinking Water Distribution Team. This team consisted of Benjamin Burns, Buck Kelley, Chris Heineman, Gene Brown, Gene Wrightstone, Jermaine Taylor, Maurice Baskins, Mike Elicker, Robin Boone, Thomas Polly and Justin Carricato. This team received their pies for helping CRW get updated and correct information uploaded into our Lead Service Line Inventory (LSLI) that is due to PADEP by October 16, 2024. The team works extremely well together and has their process of finding this information down like a well-oiled machine. They get the information gathered and delivered in a concise manner that helps to update our LSLI. The work this team is doing will help to inform future main replacement projects, as well as inform future sampling locations for our tri-annual lead and copper sampling.

There were no questions or comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met on June 13, 2024, and highlighted items listed below.

- The following task orders, change orders or bid awards, along with several others not listed below, were vetted and a number of these are on the Board agenda for approval.
 - 2024 Street Restoration Project – recommending an award to Shiloh Paving & Excavating, Inc.
 - 2024 Sewer System Improvements Project – recommending an award to Rogele, Inc.
 - Right-of-Way Agreement with UGI Energy Services relating to the AWTF Energy Recovery Improvements project.
 - Resolution authorizing CRW to enter into an Easement Agreement with the Harrisburg Redevelopment Authority for 22 Argyle Street. This work is scheduled to occur in the winter of 2024 and will continue into 2025.
 - Resolution for a Stormwater Operation and Maintenance Agreement with Sunset Key Investors, LLC for 1400 Cameron Street.
 - Change Order No. 2 with Rogele Inc. for the PENNVEST Phase 4 Stormwater Pro-Fi project.
 - Task Order 2022-03-02 for Phase 5 PENNVEST GSI Projects Package – City Parks with HDR Engineering, Inc.

- Service Extension Agreement with UGI Utilities Inc. regarding two additional service locations (metering points) at the AWTF to supply natural gas to the HVAC system, noting that UGI will absorb any associated costs.
- Recommendation of award to J.L. Logging, LLC for Management Unit Nos. 2 and 6, and a recommendation of award to J.L. Logging, LLC for Management Unit No. 23.
- Mr. Rosentel announced that G.M. McCrossin, who has been awarded all three contracts for the energy recovery project has broken ground. They are mobilized and have been doing a lot of site work. CRW staff has had a lot of coordination with the Resident Project Representative.
- Mr. Bingaman reported:
 - Hydrant flushing continues. CRW is currently in the downtown area.
 - Drinking Water is also moving forward with the conversion from potassium permanganate to liquid sodium permanganate. The transition should be complete by the time they expect to perform the river run in November 2024.
- Mr. Stewart agreed with Mr. Rosentel's comment regarding the mobilization of G.M. McCrossin. He also stated that G.M. McCrossin has indicated they are projecting to be done six months ahead of the original completion date.

There were no questions or comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee met on June 6, 2024, and highlighted items listed below.

- Ms. Gonzalez-Siegel provided an update on open and settled insurance claims.
- An update was provided on legal matters.
- The committee continues to monitor CRW's accounts receivable balance and status of an analysis for collection efforts.
- Notice of a quiet title action for acquisition of property adjacent to CRW's DeHart property has been received and is being reviewed by general counsel.
- An issue regarding failure of the second digester Ovivo Mixer at the AWTF has been identified.
- NPDES Draft Permit was discussed.
- AFSCME union negotiations will be handled by Adam Santucci, Esq. of McNees, Wallace & Nurick, as Shaylee Malek, Vice President, Human Relations begins her employment with CRW on July 1, 2024.
- Miriam Gonzalez-Siegel has submitted a proposal for Errors & Omission Insurance coverage for CRW's engineering department based on the expanded nature of their work.

- CRW has been approached regarding grant funding from the Pennsylvania Game Commission for the Ruffed Grouse habitat project on land at the DeHart property. The information has been relayed to Ms. Dierolf and our forestry consultant, for further review and evaluation.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Davidson reported the committee met on June 18, 2024, and highlighted items listed below.

- Jarvis Brown provided his M/W/DBE update on the 2024 Street Restoration project and the 2024 Sewer System Improvements project.
- Customer Assistance Program: no update this month.
- Community outreach was busy throughout May. All events are listed on the Management Report under “Community Relations.”
- Notifications relating to our lead risk mitigation measures were distributed, and the committee was updated on the Lead RMM Report for the month of May.
- Rebecca Laufer reported on the updates for communications, including media links regarding Senator Casey’s meeting on May 20, 2024, regarding the \$1.25M grant funding coming to Harrisburg for the Paxton Creek naturalization efforts, and the status of the Advanced Metering Infrastructure (AMI) project.
- The annual [2024 Consumer Confidence Report \(CCR\)](#) has been released and is available on CRW’s website.
- CRW is offering an incentive to our customers who sign up and schedule their appointment for their meter replacement with Lenagan Plumbing. Look at this month’s water/sewer bill for further information.
- CRW continues to enforce our public engagement strategy for the Alternatives Analysis/Long Term Control Plan to receive the community’s feedback. Look for more communication to be released during Stormwater Week (July 15 – 19, 2024).
- Community Events: CRW will have a table set up during Third in the Burg in July. At the end of Stormwater week, we will have a surprise so stay tuned.

There were no questions or comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Davidson, seconded by Mr. Enders, that the Minutes of the May 22, 2024, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda

Mr. Kurowski stated that an amendment to Stormwater Item D will be made to read as follows:

D. Change Order No. 2 (Final) with Rogele, Inc - Phase 4 PENNVEST Stormwater Pro-Fi Project

Motion: The Board authorizes the Chief Technical Officer to execute Change Order No. 2 with Rogele, Inc. with a decrease increase of \$62,583.20 to the contract value and 0 days to the contract time. M/W/DBE Commitment: N/A. Funding Source: Stormwater #90800801-80100-00124 - Sw PENNVEST Pro-Fi Phase 4.

The motion will be read into the record, as amended, at the time it is brought up at the meeting.

VII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.

VIII. Old/New Business

Administrative

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Administrative Item A.

A. Resolution No. 2024-012 – Amend Pension Plan Documents with PMRS (Cash Balance Plan)

Motion: The Board adopts Resolution No. 2024-012 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Cash Balance Plan), effective July 1, 2024. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C, D and E" and incorporated herein. Resolution No. 2024-012 supersedes Resolution No. 2021-050, previously adopted July 28, 2021. Funding Source: N/A.

The Board unanimously adopted Administrative Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Administrative Item B.

B. Resolution No. 2024-013 – Amend Pension Plan Documents with PMRS (Defined Benefit Plan)

Motion: The Board adopts Resolution No. 2024-013 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Defined Benefit Plan), effective July 1, 2024. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C, D, E and F" and incorporated herein. Resolution No. 2024-013 supersedes Resolution No. 2021-051, previously adopted July 28, 2021. Funding Source: N/A.

The Board unanimously adopted Administrative Item A.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item A.

A. Timber Product Harvest/Sale Recommendation of Award – Management Units 2 & 6

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Strategy Officer's execution of a Timber Product Harvest/Sale Agreement with J.L. Logging, LLC, Inc. following receipt of insurance, plans, and performance bond for the harvest and sale of wood products within Management Units 2 & 6 of the DeHart Property, as outlined in the J.L. Logging, LLC, Inc. Bid Form, dated May 22, 2024. Funding Source: Water #60000455-45520 - Wtr Timber Income.

Ms. Balaban wanted it noted for the record that CRW is not just timbering wood to create a revenue source. Timber contracts are strategically planned by a professional forester to encourage the health of the forest, which ultimately increases the carbon stored due to the woodlands at the DeHart property.

The Board unanimously approved Drinking Water Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item B.

- B. Timber Product Harvest/Sale Recommendation of Award – Management Unit 23**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Strategy Officer’s execution of a Timber Product Harvest/Sale Agreement with J.L. Logging, LLC, Inc. following receipt of insurance, plans, and performance bond for the harvest and sale of wood products within Management Unit 23 of the DeHart Property, as outlined in the J.L. Logging, LLC, Inc. Bid Form, dated May 22, 2024. Funding Source: Water #60000455-45520 - Wtr Timber Income.

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item C.

- C. 2024 Street Restoration Project – Recommendation of Award to Shiloh Paving & Excavating, Inc.**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Technical Officer's execution of Contract Documents following receipt of insurance and bonds for the 2024 Street Restoration Project to Shiloh Paving & Excavating, Inc., in the amount of \$536,850, as outlined in Shiloh Paving & Excavating Inc.'s bid documents, dated June 4, 2024. M/W/DBE Commitment: \$41,279.94 / 7.7% MBE and \$16,400 / 3.0% WBE/DBE. Funding Source: Water #60800803-80300-00310 – Wtr City Street Restorations, and Wastewater #80800803-80300-00310 – Ww City Street Restorations.

The Board unanimously approved Drinking Water Item C.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Wastewater Item A.

- A. Resolution No. 2024-014 – Pipeline Right-of-Way Agreement with UGI Energy Services, LLC for AWTF Energy Recovery Improvements Project**
Motion: The Board adopts Resolution No. 2024-014 which authorizes the Chairperson and Secretary to execute the Pipeline Right-of-Way Agreement with UGI Energy Services, LLC for the AWTF Energy Recovery Improvements project. Funding Source: Wastewater #80800801-80100-00023 – Ww AWTF Energy Recovery Improvements.

The Board unanimously adopted Wastewater Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item B.

B. 2024 Sewer System Improvements Project – Recommendation of Award to Rogele, Inc.

Motion: The Board authorizes the issuance of a Notice of Intent to Award and the Chief Technical Officer to execute Contract Documents for the 2024 Sewer System Improvements project to Rogele, Inc. in the amount of \$11,499,221.65 as outlined in Rogele, Inc.'s bid documents, dated June 6, 2024, contingent upon PADEP's approval of their DBE six good faith solicitation efforts. M/W/DBE Commitments: \$1,576,929.49 / 13.7% MBE and \$11,760 / 0.1% WBE. Funding Source: Wastewater #80800801-80100- 00133 – Ww Sewer PV \$21M – Phase 3.

Mr. Davidson stated for the record that as previously mentioned during the summary of the meeting minutes under Operations and Engineering, this project came in under the engineer's estimate, so this project is tracking well within the budget.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item C.

C. Execution of a Natural Gas Service Extension Agreement from UGI Utilities, Inc.

Motion: The Board authorizes the Chief Operations Officer – Wastewater to execute the Service Extension Agreement from UGI Utilities, Inc., dated May 8, 2024, to extend the natural gas distribution infrastructure for the Wastewater department totaling \$0.00. Since UGI Utilities, Inc. owns and controls the existing infrastructure including any service extensions, solicitation for M/W/DBE participation does not apply. Funding Source: N/A.

The Board unanimously approved Wastewater Item C.

Stormwater

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2024-011 – Stormwater Operation and Maintenance Agreement with Sunset Key Investors, LLC (1400 Cameron Street)

Motion: The Board adopts Resolution No. 2024-011 to authorize the Chairperson and Secretary to execute the Operations and Maintenance Agreement for Stormwater Facilities and Best Management Practices with Sunset Key Investors, LLC (1400 Cameron Street) in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

The Board unanimously adopted Stormwater Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Stormwater Item B.

B. Resolution No. 2024-015 – Easement Agreement with Harrisburg Redevelopment Authority (22 Argyle Street)

Motion: The Board adopts Resolution No. 2024-015 to authorize the Chairperson and Secretary to execute the Easement Agreement between Capital Region Water and the Redevelopment Authority of the City of Harrisburg, a/k/a Harrisburg Redevelopment Authority for an Easement Agreement with Harrisburg Redevelopment Authority (22 Argyle Street) in the City of Harrisburg, Dauphin County, Pennsylvania, which shall be attached to this Resolution as Exhibit "A". Funding Source: Stormwater #90800801-80100-00125 – Sw PENNVEST Pro-Fi Phase 5.

The Board unanimously adopted Stormwater Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Stormwater Item C.

C. Task Order 2022-03-03: Engineering Services for CBH2OPP Phase 5 PENNVEST Stormwater Pro-Fi with HDR Engineering, Inc. – Amendment No. 2

Motion: The Board authorizes the Chief Technical Officer to execute Task Order 2022-03-03 for the Phase 5 PENNVEST SW Pro-Fi – City Parks to HDR Engineering, Inc. in an amount not to exceed \$49,000, as outlined in HDR Engineering, Inc.'s Proposal, dated June 5, 2024. M/W/DBE Commitment: N/A. Funding Source: Stormwater #90800801-80100-00125 – Sw PENNVEST Pro-Fi Phase 5.

The Board unanimously approved Stormwater Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, as amended, Stormwater Item D.

D. Change Order No. 2 (Final) with Rogele, Inc - Phase 4 PENNVEST Stormwater Pro-Fi Project

Motion: The Board authorizes the Chief Technical Officer to execute Change Order No. 2 with Rogele, Inc. with a increase of \$62,583.20 to the contract value and 0 days to the contract time. M/W/DBE Commitment: N/A. Funding Source: Stormwater #90800801-80100-00124 - Sw PENNVEST Pro-Fi Phase 4.

The Board unanimously approved Stormwater Item D, as amended.

IX. Public Comments - Non-Agenda Items (3 Minutes) None.

X. Board Member Comments

Ms. Balaban thanked the Board members for allowing her to participate remotely.

Mr. Davidson stated he had the opportunity to participate in DeHart Day on June 8, 2024. It was his first time on site, and it was great to hear from our experts in the field who make sure that our city has clean, safe and abundant drinking water.

Secondly, it was great to hear that the Broad Street Market is thriving and has been able to bring their account current. He is happy to see that this market is still the heartbeat of our community and moving in the right direction. Come out and support them as they are one of the longest, continuously operating markets of its kind.

Mr. Enders agreed with Mr. Davidson's comments and thanked Eric Hagerty for organizing and orchestrating the Broad Street Market's board. He complimented the Broad Street Market Alliance for their partnership with Capital Region Water.

Mr. Enders stated that the Pennsylvania Game Commission tells us that the Ruffed Grouse has been the official state bird since June 22, 1931, and its beauty is admired by hunters and non-hunters alike. He is happy that CRW may be able to partner with the Pennsylvania Game Commission for grant funding to assist with the Ruffed Grouse habitat at the DeHart property.

Mr. Kurowski echoed the other Board members' comments. He stated tonight's meeting kicked off several projects, including the award of timbering contracts which will generate

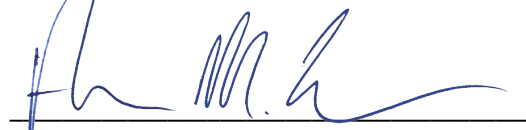
over \$600,000 of non-rate revenue, and the awarding of contracts that after vetting have come in substantially under budget or close to the engineer's estimate. Also, the change order that was voted on for the Phase 4 PENNVEST Stormwater Pro-Fi project came in with less than 1% in change orders on a \$5M project, which is very impressive. Thanks to all the design folks, CRW's staff and the contractor that got us to the finish line with those impressive results.

XI. Adjournment

A motion was made by Mr. Davidson, seconded by Mr. Enders, for the Board to adjourn the meeting at 7:13 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Andrew M. Enders
Secretary