

Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Andrew M Enders, Vice Chairperson and Secretary
Nathan W. Davidson, Treasurer
Karen M. Balaban, Assistant Secretary/Treasurer

Staff:

Charlotte A. Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
David W. Stewart, P.E., Chief Technical Officer
Michelle Bethel-Miller, Chief Administrative Officer
Jess Rosentel, Chief Operations Officer - Wastewater
Chad Bingaman, Chief Operations Officer - Drinking Water
Claire Maulhardt, City Beautiful H2O Program Manager
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Virtual Attendance:

Staff:

Tanya Dierolf, Chief Strategy Officer
Jeffrey Bowra, P.E., Vice President of Engineering
Sheri Berilla, Asset Manager
Jarvis Brown, Diversity Program Manager
Bryon Maze, Procurement Manager
Thomas York, GIS Manager

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)
Sarah Folk, P.E. (Gannett Fleming)
Taslim Hossain (HRG Engineering, Inc.)
Jeff Thompson, P.E. (WRA)
Matt Crow, P.E. (Hazen and Sawyer)
Cindy Zawrotuk (AECOM)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:06 p.m.

Chairperson Kurowski stated that all four Board members were present in person.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. today. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, March 28, 2024.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, April 24, 2024, at 6:00 p.m. and will be held in-person and virtually.
- D.** On March 11, 2024, CRW provided notification to Harrisburg City Council of the resignation of Board Member, Garvey Presley, Jr., which was effective March 1, 2024, in accordance with Article III, Section 2 of CRW's By-Laws.

III. Committee Reports

Budget and Finance: Mr. Kurowski reported that the committee met March 21, 2024, and thanked Janine Schiffino for preparing and distributing the minutes to the committee for tonight's meeting.

- Mr. Keith provided the financial update through February 2024 and noted that he would be sharing the graph on CRW's accounts receivable balance at the April meeting. He reported the accounts receivable balance was \$9,316,000 as of February 29, 2024.

Mr. Kurowski reported the committee also discussed the following matters.

- Intermunicipal Agreement and engagement of Raftelis to review the current rate formula and work with staff in development of a new Intermunicipal Agreement.
- Status of the four PENNVEST loans.
- Status of the Uptown Partners development project.
- Status of the Broad Street Market Alliance deferred payment agreement.
- The Broad Street Market temporary facility which may be opening soon.

There were no questions or comments from the Board.

Personnel and Shared Services: Ms. Balaban reported the committee met on March 19, 2024, and highlighted items listed below.

- IT provided project updates.
- Mrs. Bethel-Miller reported customer service updates as follows.
 - There were 1,406 calls handled in February. The average speed of answer was 36 seconds. The average talk time was three minutes 55 seconds. There was a slight increase in all the averages due to an internet outage which caused a delay in responding to calls.
 - There were 4,385 credit card transactions totaling \$798,915.98 for February 2024.
 - There were 203 MoneyGram transactions totaling \$25,073.45 for February 2024.
 - There were 172 drive-thru customers and 156 walk-in customers for a total of 328 customers serviced in February 2024.
- The Customer Assistance Program (CAP) update was provided. CRW has approved 56 applications with three from the Low Income Household Water Assistance Program (LIHWAP). There are currently 36 applications still being reviewed from February submissions and CRW is in the process of completing the review of what was submitted for 2023. CRW plans to close out the 2023 applications by March 31, 2024.
- She reported Customer Assistance Program updates as of February 28, 2024, regarding the categories listed below.

Reporting numbers as of February 28, 2024:

○ CRW's Customer Assistance Program	\$15,000.00	
○ CAP Opt-in Coupons	\$900.00	
○ Drinking Water Service Line Assistance	\$8,374.00	
○ Wastewater Lateral Line Assistance	\$1,300.00	
○ CAP Party Line Assistance	<u>\$9,400.00</u>	
Total Internal Customer Assistance Program		\$34,974.00

Other combined customer assistance received in 2024:		
○ Emergency Rental Assistance Program (ERAP)		\$0.00
○ Lower Income Household Water Assistance Program (LIHWAP)		\$17,861.44
○ City of Harrisburg CARES (COH CARES)		\$0.00
○ Pennsylvania Homeowners Assistance Fund (PAHAF)		<u>\$2,302.83</u>
Total Other Combined Assistance		\$20,164.27
YTD Total of funds provided to customers in 2024:		\$55,138.27

- Mrs. Bethel-Miller announced that as of March 18, 2024, the PAHAF program has reopened. They have \$50M to spend and CSRs have been encouraging customers to take advantage of that program. Since the program opened on March 18, they have received over 3,500 applications.
- Ms. Balaban reported there were three new hires, one promotion and no separations in February.
- There are currently six open positions at CRW. Open positions are posted at <https://capitalregionwater.com/about/careers/>.
- Ms. Balaban announced Mister Pitts, AWTF Laborer I for the Wastewater Department, is being recognized as the March Employee of the Month. Additional nominees for March were Lilian Dolan and Kendrick Maholtz.

Mr. Enders asked what is the average credit card payment? Mrs. Bethel-Miller replied that YTD the average credit card payment was \$174.37. Mr. Enders reminded the public that CRW does not charge a fee for credit card payments.

There were no further questions or comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met March 14, 2024, and highlighted the items listed below.

- The following task orders, change orders or bid awards, along with several others not listed below, were vetted and a number of these are on the board agenda for approval.
 - Task Orders for engineering services for Cityworks Projects and GIS Assessments with GeoDecisions.
 - Approval of three Stormwater Operation and Maintenance Agreements.
 - Ratification of Change Order No. 1 for the Lime Slurry Tank Feed System.
 - Procurement of Pollu-Treat® C-583 Super Sacks for the Wastewater Department.
 - Procurement of one vehicle for Drinking Water and six vehicles, a backhoe and mini excavator for the Wastewater Department.

- Another Task Order for Forest Management Services with Appalachian Forest Consultants, LLC, along with the authorization to enter into a Grant Agreement with The Nature Conservancy, all of which is related to work on our DeHart property.
- Mr. Rosentel reported the AWTF continues to have success for the hauled-in waste revenue program.
- Mr. Bingaman reported the annual hydrant flushing program will begin on April 8, 2024.
- On behalf of the Board and staff, Mr. Kurowski welcomed Dave Stewart back to CRW.

Mr. Davidson said he is always pleased when CRW can partner with agencies regarding the conservation of the Pennsylvania state bird, the ruffed grouse.

There were no questions or further comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee met on March 7, 2024, and highlighted items listed below.

- Mr. Enders thanked Janine Schiffino for preparing the minutes.
- Ms. Gonzalez-Siegel provided an update on insurance claims, including a tracker for bond claims regarding street cut permits with the City of Harrisburg to confirm that proper restorations are being performed.
- Selection for an appraisal firm to conduct a valuation of all CRW properties was discussed. Ms. Gonzalez-Siegel recently prepared an RFP and CRW conducted interviews. Mr. Enders stated that Ms. Gonzalez-Siegel was commended by the companies for a very comprehensive RFP. This RFP is for a two-year cycle of insurance coverage.
- An update was provided on legal matters related to stormwater fees.
- Mr. Enders commended Ms. Katzenmoyer for negotiating an issue regarding the Enclave at Elmerton and how it will be resolved.
- An update on the Memorandum of Understanding with the City of Harrisburg on the Broad Street Market that is being circulated for signature.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met on March 20, 2024, and highlighted items listed below.

- Jarvis Brown provided updates on Exhibit 6 for closing out the following projects:
 - Bellevue Park SW Ponds Retrofit Project;
 - 2022 Water System Improvements Project; and
 - 2023 Street Restoration Project.
- Ms. Dierolf reported on the updates to the Kensington Street project and the community meeting that was held. There was a good turnout with some media coverage.

- Ms. Dierolf updated the committee on the lead risk mitigation report. Mr. Enders confirmed that CRW has no lead in its water.
- The committee was updated on the status of the Advanced Metering Infrastructure (AMI) project. CRW's staff has done a great job reporting to the community and getting the letters out. So far, there have been about 300 appointments set up with Lenegan Plumbing out of 1,500 letters that were initially sent out. The process is quick and easy, however, CRW does need our customers' assistance in requesting an appointment and completion of the [Service Line Survey](#), as required by recent US EPA Lead & Copper Rule Revision.
- Frequently Asked Questions regarding the AMI project are available on CRW's website.

There were no questions or comments from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided the following additions to that report.

- To meet the requirements of the Modified Partial Consent Decree (PCD), CRW is developing an Updated City Beautiful H2O Program Plan (CBH2OPP), which formulates a long-term, integrated approach for wastewater and stormwater management in the City of Harrisburg. The updated plan will be submitted in December. Key objectives of the CBH2OPP are to control combined sewer overflow discharges, reduce collection system backups onto streets and into basements, improve the health of local waterways, protect public health and safety, and achieve compliance with the Clean Water Act. On March 28, 2024, CRW submitted the Alternatives Analysis Report to USDOJ, US EPA, and PADEP. The Alternatives Analysis Report is a critical component of the CBH2OPP and lays out the comprehensive technical and economic evaluation that was undertaken to identify the Recommended Plan. The Recommended Plan consists of a suite of proposed CSO controls, including a centralized retention treatment basin, enhanced conveyance capacity, satellite storage tanks, green stormwater infrastructure, and sewer separation in small catchment areas. The Recommended Plan, estimated at \$450 million (total present value lifecycle cost, including capital, operation and maintenance, and renewal and replacement costs) lays out the proposed implementation period aimed at keeping the program within affordability constraints to minimize undue financial strain on low-income households to the extent possible. This plan provides substantial reductions in CSO discharge volume. Overall, the Recommended Plan embodies a balanced approach that prioritizes both environmental stewardship and fiscal responsibility, making it the ideal choice to advance CRW's objectives effectively and efficiently.

- In the next week, we will post the Alternatives Analysis Report on our website, also a requirement in the PCD. This report, and other documents responsive to the PCD, can be found at capitalregionwater.com/resources/CBH2O-documents/.
- Public engagement and participation are crucial components of the Updated CBH2OPP. A newly convened steering committee, along with the public, will have the opportunity to influence revisions and updates to the Recommended Plan. Capital Region Water has identified several events to educate, engage, and involve stakeholders in the public comment phase of the planning process. Multiple events will provide opportunities for formal feedback, starting with a kickoff of the public comment period at our next board meeting on April 24th and ending in August. Monthly Steering Committee Meetings, Community Ambassador Meetings, litter clean-up events, and neighborhood association meetings will also involve stakeholder engagement.
- Ms. Katzenmoyer is proud of the hard work and countless hours that many staff members and our consultants have invested in developing the Recommended Plan. She is hopeful that the plan will be approved by the agencies and that we will not face protracted negotiations, and we can get to the even harder work of implementing the plan for the benefit of those we serve in our community.
- She provided a few updates on construction projects. Rogele is working on James Street between Verbeke and Calder Streets in the vicinity of the Broad Street Market. She noted that we are not impacting water/sewer service to the temporary tent. The contractor plans to begin sewer work in the Broad Street Market Plaza and Verbeke Street next week.
- Aaron Enterprises continues their work in the 2100 block of Kensington Street. Boring of the 42" casing pipe has begun from the nearly 40-foot-deep pit towards the downstream manhole. The contractor plans to complete installation of the casing pipe (in both directions) over the next several weeks. Based on the contractor's schedule, they have approximately six weeks of work left on this project.
- Last week, Lenegan Plumbing replaced 136 meters to begin the AMI metering replacement project. As a reminder to our customers, we encourage you to go to Lenegan's website at ocnjplumber.com and scroll down to the lower right corner to the Water Meter Replacement – "Click Here to Book Appointment." There is also a link on [CRW's website](#) that will take you directly to the appointment page. Meter replacement is mandatory and at no additional cost to our customers. The project has been built into CRW's water rates. The metering technology that CRW is installing is no different than the one that PPL recently completed in 2019 for their 1.4M customers.
- Ms. Katzenmoyer reminded customers that ID badges have been issued to the Lenegan plumbers who will be entering your property. Please ask to see their ID badge. If you have any questions, you can also call CRW's Customer Service at 888-510-0606.

There were no questions or comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Enders, seconded by Mr. Davidson, that the Minutes of the February 28, 2024, Regular Meeting be entered into the record as presented.

Ms. Balaban clarified for the record that after she had left the February 28, 2024, meeting early and then joined the meeting by phone, she was unable to put her comments on the record. So, under Board comments she was marked as having “no comments.” However, Ms. Balaban stated she expressed her comments to Garvey and Cindy Pressley outside of the meeting.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda

- **Old Administrative Item A:** Resolution No. 2024-008 – Revised Establishment of 2024 Board Committees was removed.
- **New Administrative Item A:** Nomination for Andrew M. Enders for the position of Secretary due to the resignation of Garvey Presley.
- **Wastewater Item A:** Resolution No. 2024-009 – Authorizing the Filing of a Declaration of Taking and Condemnation to Acquire a Fee Simple Interest in Certain Property Situated in the Cameron Street Corridor of the City of Harrisburg, Dauphin County, Pennsylvania will be renumbered to Resolution No. 2024-008.

VII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.

VIII. Old/New Business

Administrative

Mr. Kurowski nominated Andrew M. Enders for the office of Secretary. There being no further nominations, the nominations were closed. Mr. Kurowski called for the vote for Andrew M. Enders as Secretary.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Administrative Item A.

A. Nomination for Position of Secretary for Remainder of 2024

Motion: The Board authorizes Andrew M. Enders be nominated as Secretary for the remainder of the calendar year 2024.

The Board unanimously approved Administrative Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Administrative Item B.

B. Shipoke Storage Shed Indemnity Agreement

Motion: The Board authorizes the Chief Executive Officer to execute an Indemnity Agreement with the Shipoke Neighborhood Association to install a plastic 10 X 10-foot shed on Capital Region Water's land adjacent to the Front Street Sewage Pumping Station, located at 830 South Front Street. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: N/A.

Mr. Enders publicly thanked the residents of Shipoke for their patience as CRW worked through the renovations at the Front Street Sewage Pumping Station.

The Board unanimously approved Administrative Item B.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item A.

A. Task Order 2024-06-01: Engineering Services for FY24 Cityworks Projects and Support with GeoDecisions, a Division of Gannett Fleming

Motion: The Board authorizes the Chief Technical Officer to execute Task Order 2024-06-01 with GeoDecisions, as outlined in GeoDecisions' proposal, dated March 7, 2024, in an amount not to exceed \$197,875.36. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54104 – Wtr Engineering Services, Wastewater #80504541-54104 – Ww Engineering Services, and Stormwater #90504541-54104 – Sw Engineering Services.

The Board unanimously approved Drinking Water Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item B.

B. Task Order 2024-09-01 and Basic Ordering Agreement for Professional Services for GIS Needs Assessment, Road Map and Support with GeoDecisions, a Division of Gannett Fleming

Motion: The Board authorizes the Chief Technical Officer to execute Task Order 2024-09-01 and the Basic Ordering Agreement with GeoDecisions, as outlined in GeoDecisions' proposal, dated December 1, 2023, in an amount not to exceed \$244,352.33. M/W/DBE Commitment: \$36,750 / 15.0% MBE. Funding Source: Water #60504541-54104 (49%) – Wtr Engineering Services, Wastewater #80504541-54104 (38%) – Ww Engineering Services, Stormwater #90504541-54104 – (13%) – Sw Engineering Services.

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item C.

C. Task Order 2024-10-01: Forest Management Services with Appalachian Forest Consultants

Motion: The Board authorizes the Chief Strategy Officer to execute Task Order 2024-10-01, dated March 11, 2024, with Appalachian Forest Consultants, LLC for forest management services for a not-to-exceed fee of \$78,900 Funding Source: Water #60504541-54105 – Wtr Forest Management Services.

Mr. Kurowski reiterated that CRW initially fronts the monies for this Task Order, however, due to the next motion approving the Grant Application, CRW will receive the funds back with the exception of approximately \$7,000.

Mr. Enders stated he is excited over the evolution of the agreements with The Nature Conservancy and partnerships that have evolved since he has been on the Board. He credits Tanya Dierolf for her proactive work with these partnerships for CRW.

The Board unanimously approved Drinking Water Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Drinking Water Item D.

D. Grant Agreement with The Nature Conservancy

Motion: The Board authorizes the Chief Strategy Officer to execute the Grant Agreement between The Nature Conservancy and Capital Region Water, dated March 11, 2024, for reimbursable grant activity related to forest management and habitat improvements at the DeHart property for up to \$26,900. Funding Source: Water #60504541-54105 – Wtr Forest Management Services.

Mr. Davidson and Ms. Balaban stated it means a lot to our partners in the conservation community, as well as CRW being a good neighbor for the DeHart community.

The Board unanimously approved Drinking Water Item D.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item E.

E. Ratification of Change Order No. 1 for the Cost Increase in the Lime Slurry Tank Feed System from Coastal Technical Sales through COSTARS

Motion: The Board ratifies the Chief Operations Officer – Drinking Water to execute Change Order No. 1 in the amount of \$46,855.38 for improvements to the original Lime Slurry Tank Feed System which increases the total amount of the contract to \$165,658.83 from Coastal Technical Sales through COSTARS. Funding Source: Water #60800803-80300-00338 – Lime Slurry Tank Feed System.

The Board unanimously approved Drinking Water Item E.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved, Drinking Water Item F.

F. Purchase of 2024 Peterbilt Cab and Chassis (C-108) from G.L. Sayre Peterbilt and Dump Body Upfit from Stephenson Equipment for Drinking Water Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer – Drinking Water to procure a 2024 Peterbilt Cab and Chassis (C-108) from G.L. Sayre Peterbilt in the amount of \$172,464 and a Dump Body Upfit from Stephenson Equipment in the amount of \$61,029, for a combined total amount of \$233,493 for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00243 – Dual Axle Dump Truck – 13 Ton.

Ms. Balaban asked if a CDL license is required to operate this vehicle and Mr. Bingaman confirmed that a CDL license is required to operate this vehicle.

The Board unanimously approved Drinking Water Item F.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be adopted, as amended, Wastewater Item A.

A. Resolution No. 2024-008 – Authorizing the Filing of a Declaration of Taking and Condemnation to Acquire a Fee Simple Interest In Certain Property Situated In the Cameron Street Corridor of the City Of Harrisburg, Dauphin County, Pennsylvania

Motion: The Board adopts Resolution No. 2024-008 which authorizes the proper officers to execute, attest, acknowledge, and deliver such instruments as may be necessary to effect the taking of the condemned Property designated as Dauphin County Tax Parcel No. 01-049-037-000-0000, and to determine upon consultation with its counsel, Salzmann Hughes, P.C., and such other advisors as may be deemed necessary, the consideration to be paid and the time and manner of such payments to compensate the owner(s) of said property in accordance with the requirements of law, including the Pennsylvania Eminent Domain Code, and, if possible, to enter into one or more agreements with such owner(s) for delivery of such in fee simple title. Funding Source: Wastewater #80504541-54100 - WW Legal Services.

The Board unanimously adopted Wastewater Item A, as amended.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Wastewater Item B.

B. Procurement of Pollu-Treat® C-583 Super Sacks from Pollu-Tech, Inc. through COSTARS

Motion: The Board authorizes the Chief Operations Officer – Wastewater to procure 33,000 lbs. of Pollu Treat® C-583 super sacks from Pollu-Tech, Inc., a sole source provider, in the amount of \$71,940 through COSTARS. Funding Source: Wastewater #80231513-51301 – Ww Trmt Chemicals.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following items be approved by consent, Wastewater Items C. through J.

C. Purchase of 2024 Ford Transit High-Roof (CCTV) Cargo Van (G-99) from Hoffman Ford and Envirosight Rovver X Camera System Build-out and Ancillary Items Upfit from A&H Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer – Wastewater to procure a 2024 Ford Transit High-Roof (CCTV) Cargo Van (G-99) from Hoffman Ford in the amount of \$51,995 and the Envirosight Rovver X Camera System Build-out and Ancillary Items Upfit from A&H Equipment in the amount of \$47,779, for a combined total amount of \$99,774 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00449 – '24 Ford Transit High Roof Van.

D. Purchase of 2024 John Deere 50G Mini Excavator (G-100) from LandPro Equipment LLC for Wastewater Department through COSTARS

Motion: The Board authorizes the Director of Operations - Wastewater to procure a 2024 John Deere 50G Mini Excavator (G-100) from LandPro Equipment LLC in the amount of \$63,276.52, that includes a trade-in allowance of \$28,600 for (G-11) for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00450 – Mini Excavator.

E. Purchase of 2023 Ford F-250 Super Duty XL Regular Cab 4X4 Truck (G-101) from Hoffman Ford and Ancillary Items Upfit from U.S. Municipal for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2023 Ford F-250 Super Duty XL Regular Cab 4X4 Truck (G-101) from Hoffman Ford in the amount of \$32,135, that includes a trade-in allowance of \$14,000 for (G-39) and Ancillary Items Upfit from U.S. Municipal in the amount of \$4,731, for a combined total amount of \$36,866 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00451 – Ford F-250 XL Pickup Truck.

F. Purchase of 2024 Ford F-350 Super Duty Regular Cab 4X4 Truck (G-102) from Hoffman Ford and Service Body Upfit from A&H Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2024 Ford F-350 Super Duty Regular Cab 4X4 Truck (G-102) from Hoffman Ford in the amount of \$34,795, that includes a trade-in allowance of \$22,000 for (G-42), and Service Body Upfit from A&H Equipment in the amount of \$17,762, for a combined total amount of \$52,557 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00452 – F-350 XL SD Regular Cab Truck.

G. Purchase of 2024 Ford F-150 XL Regular Cab 4X4 Truck (G-103) from Hoffman Ford and Ancillary Items Upfit from U.S. Municipal for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2024 Ford F-150 XL Super Cab 4X4 Truck (G-103) from Hoffman Ford in the amount of \$42,705 and an Ancillary Items Upfit from U.S. Municipal in the amount of \$4,731, for a combined total amount of \$47,436 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00457 – Ford F-150 XL Regular Cab w/Upfit.

H. Purchase of 2023 Ford F-250 XL Super Duty Super Cab 4X4 Truck (G-104) from Hoffman Ford and Service Body Upfit from A&H Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2023 Ford F-250 XL Super Duty Super Cab 4X4 Truck (G-104) from Hoffman Ford in the amount of \$23,385, that includes a trade-in allowance of \$25,000 for (G-47), and a Service Body Upfit from A&H Equipment in the amount of \$17,762, for a combined total amount of \$41,147 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00454 – Ford F-250 XL 4X4 SD Super Cab.

I. Purchase of 2024 Ford F-350 XL Super Duty Super Cab 4X4 Truck (G-105) from Fred Beans Ford of Mechanicsburg and Service Body, Snowplow and Lift Gate Upfit from A&H Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2024 Ford F-350 XL Super Duty Super Cab 4X4 Truck (G-105) from Fred Beans Ford of Mechanicsburg in the amount of \$29,463, that includes a trade-in allowance of \$32,000 for (G-48), and Service Body, Snowplow and Lift Gate Upfit from A&H Equipment in the amount of \$29,814, for a combined total amount of \$59,277 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00455 – F-350 XL Pickup Truck w/Plow.

J. Purchase of 2024 John Deere 320P HL Backhoe (G-106) from Groff Tractor & Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Chief Operations Officer - Wastewater to procure a 2024 John Deere 320P HL Backhoe (G-106) from Groff Tractor & Equipment in the amount of \$96,650, that includes a trade-in allowance of \$40,000 for (G-61) for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00456 – John Deere 320P HL Backhoe.

Mr. Enders commended the staff for taking care of vehicles and equipment with proper maintenance and being proactive when vehicles or equipment are at the end of their useful life, and for identifying vehicles and equipment that can be traded-in or salvaged. This process allows employees to work with safe equipment and vehicles so that everyone can go home safely. From an asset management aspect, he likes the new procedure of procuring the vehicles and equipment at one Board meeting whenever possible and thanked the staff for making that adjustment.

The Board unanimously approved Wastewater Items C. through J.

Stormwater

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following items be adopted by consent, Stormwater Items A., B. and C.

A. Resolution No. 2024-005 – Stormwater Operation and Maintenance Agreement with TLC Work Based Training Program, Inc. (440 Kelker Street)

Motion: The Board adopts Resolution No. 2024-005 which authorizes the Chairperson and Secretary to execute the Operations and Maintenance Agreement for Stormwater Facilities and Best Management Practices with TLC Work Based Training Program, Inc. for 440 Kelker Street in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

B. Resolution No. 2024-006 – Stormwater Operation and Maintenance Agreement with Fourth and Walnut Street Property Owners Association (Fourth and Walnut Courtyard)

Motion: The Board adopts Resolution No. 2024-006 which authorizes the Chairperson and Secretary to execute the Operations and Maintenance Agreement for Stormwater Facilities and Best Management Practices with Fourth and Walnut Street Property Owners Association for the Fourth and Walnut Courtyard in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

C. Resolution No. 2024-007 – Stormwater Operation and Maintenance Agreement with Sherry Chatman (501 Benton Street)

Motion: The Board adopts Resolution No. 2024-007 which authorizes the Chairperson and Secretary to execute the Operations and Maintenance Agreement for Stormwater Facilities and Best Management Practices with Sherry Chatman for 501 Benton Street in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

The Board unanimously adopted Stormwater Items A., B. and C.

IX. Public Comments - Non-Agenda Items (3 Minutes) None.

X. Board Member Comments

Mr. Enders stated it is great to see Dave Stewart back at CRW.

He reminded our customers to complete their [Service Line Survey](#) and to schedule your appointment for the replacement of your water meter as soon as possible. This is a mandated US EPA lead and copper rule change that requires all community water systems to submit their service line inventories to the Pennsylvania Department of Environmental Protection by October 16, 2024. If you have any questions, please call Customer Service at 888-510-0606 and someone will assist you.

Mr. Enders explained the new Advanced Metering Infrastructure (AMI) allows CRW to modernize our operations and infrastructure. CRW has approximately 20,000 water meters across our service area and has engaged Lenegan Plumbing to perform the water meter replacements. For more information, look on [CRW's website](#). The new meters allow homeowners to track their usage. This new technology assists everyone and CRW is pleased we are able to utilize this new technology.

Mr. Davidson complimented Lenegan Plumbing for making the process very easy. He is also hopeful to be in attendance next month for the Board meeting but is also expecting the birth of his son next month so time will tell.

Ms. Balaban stated that two months ago, Board members met with CRW's senior leadership team for an update on the \$450M Alternatives Analysis Plan that was required under the modification to the Partial Consent Decree. There are a lot of moving parts to CRW's mandated obligations. She thanked senior leadership for outlining the critical pieces of the Modification to the Partial Consent Decree and stated she appreciated the well thought out exercise to keep the Board informed on the processes. She is proud to be on a Board that takes this responsibility very seriously.

Ms. Balaban stated that CRW's consultants and staff did a phenomenal job distilling complex information into a manageable and understandable format for Board members to understand.

Mr. Kurowski agreed with Ms. Balaban's comments. He stated that \$450M is a lot of money for future investments and while CRW may not have a lot of people in attendance at our Board meetings, people are participating virtually or following us on social media or on the website. He is glad to see the transparency to the public of all the mandated processes and timelines that need to be followed as mandated by the US EPA. This is a lot of work and CRW's has many staff members doing their part to meet our common mandated goals.

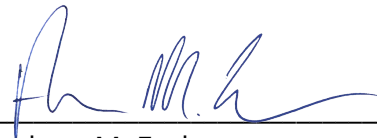
While CRW has just gotten through this first part, there are many other goals we must accomplish. He thanked PENNVEST for partnering with CRW in terms of how many projects CRW has been able to fund with low interest loans. Mr. Kurowski stated he wants to reassure our ratepayers that CRW's Board and staff are taking the responsibility of being the fiscal stewards on behalf of our ratepayers very seriously. While highlights are provided at the monthly Board meeting, there are many meetings occurring behind the scenes throughout the month. Continue to stay tuned.

XI. Adjournment

A motion was made by Mr. Enders, seconded by Mr. Kurowski, for the Board to adjourn the meeting at 7:24 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Andrew M. Enders
Secretary