



Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Andrew M Enders, Vice Chairperson
Garvey Presley, Jr., Secretary
Nathan W. Davidson, Treasurer
Karen M. Balaban, Assistant Secretary/Treasurer

Staff:

Charlotte A. Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
Michelle Bethel-Miller, Chief Administrative Officer
Tanya Dierolf, Chief Strategy Officer
Jess Rosentel, Chief Operations Officer - Wastewater
Chad Bingaman, Chief Operations Officer - Drinking Water
Jeffrey Bowra, P.E., Vice President of Engineering
Claire Maulhardt, City Beautiful H2O Program Manager
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Others:

Sebastian Lopez, P.E. (Cosmos Technologies, Inc.)

Virtual Attendance:

Staff:

Julie Peters, Vice President of Finance
Raymond Hoke, Wastewater Operations Supervisor
Sheri Berilla, Asset Manager
Jarvis Brown, Diversity Program Manager
Sean Sauro, Community Outreach Specialist
Thomas Czyzykowski, IT Manager
Bryon Maze, Procurement Manager

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)
Sarah Folk, P.E. (Gannett Fleming)
Chuck Hauser (ARCADIS)
Taslim Hossain
Cynthia W. Presley

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:08 p.m.

Chairperson Kurowski stated that all five Board members were present in person.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. today. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, February 29, 2024.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, March 27, 2024, at 6:00 p.m. and will be held in-person and virtually.

III. Committee Reports

Budget and Finance: Mr. Kurowski reported that the committee met February 22, 2024, and the minutes are still being compiled. He requested Mr. Keith provide the financial update.

- Mr. Keith stated CRW has not closed the books for calendar year 2023 yet, therefore he will be presenting a status report as of December 31, 2023, pending the annual financial audit. He reported that the accounts receivable balance as of December 31, 2023, was \$9,300,000. Once the books are closed, reports for 2023 will be provided.
- Mr. Kurowski reported that the following discussion topics are on tonight's agenda for board approval and were vetted at the Budget and Finance Committee meeting.
- Engagement of Raftelis for FY2024 as-needed services.

- Engagement of Public Resources Advisory Group (PRAG) for FY24 municipal advisory services.
- Broad Street Market’s request for CRW to enter into a deferred payment plan for utility payments which is currently being reviewed.

There were no questions or comments from the Board.

Personnel and Shared Services: Mr. Presley reported the committee met on February 20, 2024, and highlighted items listed below.

- The committee was introduced to Janine Schiffino, the CEO’s new confidential executive assistant.
- Mrs. Bethel-Miller reported customer service updates on the items listed below.
 - There were 1,634 calls handled in January. The average speed of answer was 14 seconds. The average talk time was three minutes one second. The average handle time was three minutes 31 seconds.
 - There were 4,388 credit card transactions totaling \$730,849.72 for January 2024.
 - There were 195 MoneyGram transactions totaling \$27,921.56 for January 2024.
 - There were 237 drive-thru customers and 145 walk-in customers for a total of 382 customers serviced in January 2024.
- The Customer Assistance Program (CAP) update was provided. CRW has approved 22 applications, 19 direct applications, and three from Low Income Household Water Assistance Program (LIHWAP) applicants. There are currently 15 applications still being reviewed from January submissions, 20 applications remain from 2023, and no applications have been rejected for total assistance in January 2024 of \$6,300.
- She reported numbers were not available at the January board meeting, so she reported the updated numbers as of December 31, 2023, along with January 31, 2024, numbers regarding the categories listed below:

- **Reporting numbers as of December 31, 2023:**

○ CRW’s Customer Assistance Program	\$58,300.00
○ CAP Opt-in Coupons	\$8,700.00
○ Drinking Water Service Line Assistance	\$248,401.30
○ Wastewater Lateral Line Assistance	\$118,749.03
○ CAP Party Line Assistance	<u>\$68,053.98</u>
Total Internal CRW CAP assistance provided as of 12/31/2023	\$502,204.31

There was a reclassification of general ledger codes and an associated reduction in wastewater lateral line assistance and an increase to the CAP party line assistance.

Other combined customer assistance received in 2023:	
○ Emergency Rental Assistance Program (ERAP) (<i>Program Ended</i>)	\$.00
○ Lower Income Household Water Assistance Program (LIHWAP)	\$84,668.07
○ City of Harrisburg CARES (COH CARES)	\$12,345.78
○ Pennsylvania Homeowners Assistance Fund (PAHAF)	<u>\$46,243.94</u>
Total Other Combined Assistance	\$143,257.79

YTD Total of funds provided to customers in 2023: \$645,462.10

• **Reporting numbers as of January 31, 2024:**

○ CRW's Customer Assistance Program	\$5,400.00
○ CAP Opt-in Coupons	\$900.00
○ Drinking Water Service Line Assistance	\$.00
○ Wastewater Lateral Line Assistance	\$.00
○ CAP Party Line Assistance	<u>\$.00</u>
Total Internal CRW CAP assistance provided as of 1/31/2024	\$6,300.00

Other combined customer assistance received in 2024:	
○ Emergency Rental Assistance Program (ERAP) (<i>Program Ended</i>)	\$.00
○ Lower Income Household Water Assistance Program (LIHWAP)	\$17,861.44
○ City of Harrisburg CARES (COH CARES)	\$.00
○ Pennsylvania Homeowners Assistance Fund (PAHAF)	<u>1,623.81</u>
Total Other Combined Assistance	\$19,485.25

YTD Total of funds provided to customers in 2024: \$25,785.25

- Mr. Presley reported there were seven new hires, one promotion and one separation in January.
- There are currently five open positions at CRW. Open positions are posted at <https://capitalregionwater.com/about/careers/>.
- CRW's Employee Referral Program was also discussed. Employees receive \$500 for every referred candidate that stays for six months, and an additional \$500 for every referred candidate that stays for one year. It appears employees are getting the word out for referrals.
- One AFSCME grievance is being evaluated.
- 2023 performance evaluations are currently being performed for non-bargaining employees.
- Mr. Presley announced Antonio Flores, maintenance specialist for the Drinking Water Department is being recognized as the February Employee of the Month. Additional nominees for February were Joseph Baker and Kendrick Maholtz.

There were no questions or comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met February 14, 2024, and highlighted the items listed below.

- The following task orders, change orders or bid awards, along with several others not listed below, were vetted and a number of these are on the board agenda for approval.
 - Task Order 2024-01-02 engineering services for FY24 for GIS data maintenance with Brown and Caldwell.
 - An agreement with the Shipoke Neighborhood Association to install a 10 X 10 FT shed on CRW's land adjacent to the Front Street Pumping Station. This is currently under review by general counsel and will be considered during a future board meeting.
 - Task Order 2024-08-01 and Basic Ordering Design Services Agreement for technical grant application support for the Paxton Creek Greenway Project with Michael Baker International.
 - Resolution No. 2024-004 for approval of Stormwater Operation and Maintenance Agreement with JMB Gardens, LLC.
 - Task Order 2023-08-03 - engineering services for CBH2OPP water quality services with Geosyntec Consultants.
 - Recommendation of award of the AWTF Energy Recovery Improvements Project for the HVAC construction contract to G.M. McCrossin, Inc. Note that G.M. McCrossin received the award of the general and electrical construction contracts at the January 24, 2024, board meeting.
 - Task Order 2024-05-01 - miscellaneous engineering services for the WSC and AWTF with Gannett Fleming, Inc.
 - Task Order 2024-07-01 - engineering services for IDIQ management with HRG Engineering, Inc. relating to the Kensington Street sewer collapse and sinkhole issues at the Broad Street Market.
 - Engagement for design services for the AWTF field maintenance building with Hammel Associates Architects, LLC. The estimated cost of the new field maintenance building is \$5.7M.
 - Task Order 2024-05-01 - on-call engineering services for AWTF and WSC with Gannett Fleming, Inc.
- Mr. Bingaman reported the salt shed project is complete.
- Mr. Bingaman stated that an Issue Brief for procurement of waste and air scour valve actuators from Edwin Elliot & Co., Inc. is recommended for procurement in the amount of \$182,178. This was not discussed at the Operations/Engineering Committee meeting, however, board members were provided with relevant information prior to tonight's meeting, and it is recommended that we proceed with the authorization for procurement at tonight's meeting.

- Ms. Maulhardt reported that CRW has submitted our financial capability analysis to the respective agencies for review of the Long Term Control Plan (LTCP). It was noted that CRW is unsure when we will hear back from the agencies with approval of the submission.

There were no questions or comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee met on February 1, 2024, and highlighted items listed below.

- Committee members were introduced to Janine Schiffino, new confidential executive assistant.
- Ms. Gonzalez-Siegel provided an update on insurance claims, including a claim near the Broad Street Market involving a complex peril issue and what deductible would apply. This claim is currently under investigation.
- An update was provided on legal matters related to stormwater fees.
- A discussion on an open leak adjustment request by CSR was discussed.
- The status of the Pennsylvania Emergency Management Agency (PEMA) lease for the building on the Water Services Center grounds was discussed. The lease has not been received yet; however, the issue is now moving forward.
- An update on mediation of the Front Street Pump Station Project was also discussed.
- A lengthy discussion on warranty protection plans offered by third-party companies within our service area was discussed. CRW recommends customers discuss options of endorsements on their homeowners' policy before purchasing these third-party "warranty plans". There appears to be a misconception that the warranty programs are insurance, and they are not. Customers would be required to pay for the repairs and would then need to submit for reimbursement (if covered). CRW is investigating whether we could endorse some type of risk protection policy directly rather than these third-party warranty programs which may be less expensive in combination with our Customer Assistance Program.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met on February 21, 2024, and highlighted items listed below.

- He met with a representative of the Girl Scouts of Central Pennsylvania, and they mentioned that York Water has a program that girl scout troops can participate in to earn badges relating to water and wastewater. He gave them Tanya Dierolf's name as a contact as part of our public outreach program to see if CRW can also assist with helping these young ladies earn badges, while also educating them on future careers in the water and wastewater industry. He suggested they may be interested in participating in DeHart Day.
- Jarvis Brown was not present but previously stated he would have several agenda items to discuss regarding Exhibit 6 close out reporting at the next meeting.

- There was no update on the Customer Assistance Program.
- Ms. Dierolf reported there was one event in January, the MLK Day of Service litter clean up with the Friends of Midtown, along with three community meetings.
- Customers can now sign-up on the portal for how they want to be notified by CRW, whether by phone, text or email. You can sign up on the portal on CRW's website at [Everbridge Emergency Alert System](#). Ms. Dierolf announced that CRW customers currently in our billing system do not need sign up in the portal unless you want to receive additional alerts, including combined sewer overflow and courtesy alerts.
- Ms. Dierolf updated the committee on the January Lead and Copper Rule Revision relating to reporting on properties impacted due to lead goosenecks and risk mitigation.
- CRW will begin our [Advanced Metering Infrastructure \(AMI\) project](#) soon. All residential customers are required to replace their water meter over the next three years. CRW will begin sending out letters in late March/early April on joint letterhead (CRW and Lenegan Plumbing) with instructions on how to make an appointment to have your water meter replaced. This is also an opportunity for residential customers to schedule their appointment for the meter to be replaced, and at the same time complete their [Service Line Survey](#) as required by recent Lead & Copper Rule Revision. Customers are encouraged to schedule their appointment through Lenegan Plumbing's website. At the time your water meter is replaced, the service line survey will be completed for you. This information is available on CRW's website by clicking the link above and will also be sent out through social media, so customers are aware this is a legitimate request from CRW. Residential customers need to know there is no option to opt out of replacing your water meter.
- Frequently Asked Questions regarding the AMI project will be made available on CRW's website.

Mr. Davidson asked what is the direct cost to the customer for replacing their water meter with CRW. Mr. Enders stated that there is no cost, customers just need to schedule an appointment for CRW to have access to your home and for completing the service line survey.

There were no further questions or comments from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided the following additions to that report.

- Broad Street Market: Rogele is mobilizing Monday, March 4, 2024, to begin sewer work at Verbeke and Capital Streets. In the following weeks sewer work will continue in the plaza and in Verbeke Street on both sides of the market. The Strategic Initiatives team has provided notices to the Broad Street Market and surrounding stakeholders.
- Front and Cumberland Streets: CRW recently completed structural rehabilitation and the removal of bypass pumping equipment at CSO-032 at Front and Cumberland Streets near Sunken Gardens.
- 22nd and Kensington Street Sewer Collapse: Commencement of construction activities in the 2100 block of Kensington Street has begun. The contractor is on schedule, continuing to dig the pit needed for the boring equipment. The boring equipment will be delivered next week and over the next three to four weeks the contractor will install the new casing pipe in the upstream and downstream directions.

Mr. Enders asked whether the city was advised about emergency responders during the construction phases for the 22nd and Kensington and Broad Street Market locations. Ms. Katzenmoyer stated city officials were notified, as well as the contractors working in the construction areas, and have assured CRW that emergency response vehicles will be provided access.

There were no further questions or comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Presley, seconded by Mr. Davidson, that the Minutes of the January 24, 2024, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda - None.

VII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.

VIII. Old/New Business

Administrative

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Administrative Item A.

A. FY2024 As-Needed Services – Raftelis

Motion: The Board authorizes the Chief Financial Officer to approve the continued engagement of Raftelis to provide financial and technical assistance on an as-needed basis for FY2024 under the rate schedule provided in Raftelis’ proposal, dated January 8, 2024. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54103 – Water Financial Advisor Services and Wastewater #80504541-54103 – Wastewater Financial Advisor Services.

The Board unanimously approved Administrative Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Administrative Item B.

B. Engagement of Municipal Advisor - Public Resources Advisory Group

Motion: The Board authorizes the Chief Financial Officer to approve the continued engagement of PRAG to provide municipal advisor services on an as-needed basis under the rate schedule provided in the Public Resources Advisory Group proposal, dated January 5, 2024. Funding Source: Admin #10504541-54103 – Adm Financial Advisor Services.

The Board unanimously approved Administrative Item B.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item A.

A. Procurement of Filter to Waste and Air Scour Valve Actuators from Edwin Elliot & Co., Inc. through COSTARS

Motion: The Board authorizes the Chief Operations Officer – Drinking Water to procure filter to waste and air scour actuators from Edwin Elliot & Co., Inc., in the amount of \$182,178 through COSTARS. The actuators were budgeted at \$212,000 and the total request is \$182,178. Funding Source: Water #60800804-00212 – Actuators (Influent Backwash).

The Board unanimously approved Drinking Water Item A.

Wastewater

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved, Wastewater Item A.

A. Task Order 2024-05-01: On-Call Engineering Services for AWTF and WSC with Gannett Fleming, Inc.

Motion: The Board authorizes the Chief Executive Officer to execute Task Order 2024-05-01 with Gannett Fleming, Inc., as outlined in Gannett Fleming Inc.'s Task Order, dated January 30, 2024, in an amount not to exceed \$50,000. M/W/DBE Commitment: \$0.00 / 0% M/W/DBE. Funding Source: WW #80504541-54104 – Ww Engineering Services and Water #60504541-54104 – Wtr Engineering Services.

The Board unanimously approved Wastewater Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Wastewater Item B.

B. Task Order 2024-01-02: Amendment No. 1 Engineering Services for FY24 GIS Data Maintenance with Brown and Caldwell

Motion: The Board authorizes the Chief Executive Officer to execute Task Order 2024-01-02 Amendment No. 1 with Brown and Caldwell, as outlined in Brown and Caldwell's proposal, dated February 1, 2024, in an amount not to exceed \$26,266. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54104 – Wtr Engineering Services, Wastewater #80504541-54104 – Ww Engineering Services and Stormwater #90504541-54104 - SW Engineering Services.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item C.

C. Task Order 2024-07-01: Engineering Services for IDIQ Management – Kensington Street and Broad Street Market with HRG Engineering, Inc.

Motion: The Board authorizes the Chief Executive Officer to execute Task Order 2024-07-01 with HRG Engineering, Inc., as outlined in HRG's proposal, dated February 12, 2024, in an amount not to exceed \$293,750. M/W/DBE Commitment: \$57,000 / 19.5% MBE. Funding Source: Wastewater #80800801-80100-00026 – Ww Collection System Rehabilitation, Wastewater #80800801-80100-00461 – Broad Street

Market Sewer Main Replacement, Water #60800801-80100-00135 – Broad Street Market Wtr Main Replacement.

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved, Wastewater Item D.

D. AWTF Energy Recovery Improvements Project – Recommendation of Award to G.M. McCrossin, Inc. (HVAC Construction)

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Executive Officer's execution of contract documents following receipt of insurance and bonds for the AWTF Energy Recovery Improvements Project - HVAC Construction Contract to G.M. McCrossin, Inc. in the amount of \$844,100 as outlined in G.M. McCrossin, Inc.'s bid documents, dated February 9, 2024. M/W/DBE Commitment: \$119,789 / 14.2% DBE. Funding Source: Wastewater #80800801-80100-00023 – Ww AWTF Energy Recovery Improvements.

The Board unanimously approved Wastewater Item D.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Wastewater Item E.

E. Engagement of Hammel Associates Architects, LLC for Design Services for AWTF Field Maintenance Building

Motion: The Board authorizes the Chief Executive Officer to execute a professional services agreement with Hammel Associates Architects, LLC, as outlined in Hammel Associates Architects, LLC's proposal, November 20, 2023, in an amount not to exceed \$231,900. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800803-80300-00371 – AWTF Admin Bldg Improvements.

The Board unanimously approved Wastewater Item E.

Stormwater

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2024-004 – Stormwater Operation and Maintenance Agreement with JMB Gardens, LLC

Motion: The Board adopts Resolution No. 2024-004 which authorizes the Chairperson and Secretary to execute the Operations and Maintenance Agreement for Stormwater Facilities and Best Management Practices with JMB Gardens, LLC for the JMB Gardens in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

Mr. Presley stated that he is very proud of LeSean McCoy. This is a great example of someone who came back home to Harrisburg and is making a difference in their home community.

The Board unanimously adopted Stormwater Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Stormwater Item B.

B. Task Order 2023-08-03 - Amendment No. 2: Engineering Services for CBH2OPP Water Quality Services with Geosyntec Consultants

Motion: The Board authorizes the Chief Executive Officer to execute Task Order 2023-08-03 for additional services for water quality monitoring and sampling with Geosyntec Consultants, as outlined in Geosyntec Consultants' proposal, dated February 12, 2024, in an amount not to exceed \$100,000. M/W/DBE Commitment: \$68,334 / 68.4% WBE. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services (50%) and Stormwater #90504541-54104 – Sw Engineering Services (50%).

The Board unanimously approved Stormwater Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Davidson, that the following item be approved, Stormwater Item C.

C. Task Order 2024-08-01 and Basic Ordering Design Services Agreement for Technical Grant Application Support for Paxton Creek Greenway Project with Michael Baker International

Motion: The Board authorizes the Chief Executive Officer's execution of a Basic Ordering Agreement for Infrastructure Improvements and ratifies the execution of Task Order 2024-08-01 with Michael Baker International, as outlined in Michael Baker International's proposal, dated February 9, 2024, in an amount not to exceed \$46,092. M/W/DBE Commitment: \$4,000 / 9.5%. Funding Source: Wastewater #80800801-80100-00028 – Ww Paxton Creek Interceptor Repair.

The Board unanimously approved Stormwater Item C.

[Ms. Balaban left the meeting at 7:14 p.m.]

IX. Public Comments - Non-Agenda Items (3 Minutes) None.

X. Board Member Comments

Ms. Balaban – no comments.

Mr. Presley announced he submitted his resignation as a board member effective, March 1, 2024, and tonight is his last meeting. He stated it has been an honor and privilege to have served on this board and hopes for CRW's continued success in providing clean drinking water and wastewater services on our 100-plus-year-old system, which has had its infrastructure neglected for well over twenty years. A copy of the resignation will be attached to the minutes as Exhibit "A".

Mr. Presley stated that it has been a pleasure working with his fellow board members with so many different talents and skill sets, including prior board members, Bill Cluck, Darryl Waters, Alisa Harris and his close friend, Crystal Skotedis.

He stated that CRW's employees have continually impressed him both inside the administration as well as his colleagues at Wastewater and the Drinking Water facilities. He stated that these employees are truly dedicated to their jobs and enjoy what they do and it's been a pleasure serving on this board.

While not taking credit for everything, he is happy that he leaves behind the following legacies during his tenure on the board:

- Fighting privatization of our systems. Keep fighting to keep our system private.
- Keeping expenses low so we continue to make improvements to our old system when issues such as the sewer collapse at 22nd and Kensington Street and sinkholes near the Broad Street Market come up.
- Implementation of CRW's Asset Management Program. He stands behind CRW's decision to move forward with this years ago. The savings from utilization of the Asset Management Program are remarkable and employees are eager to implement it.
- Cheers to CRW's Human Resources personnel who continually reach out. Employees speak highly of the interactions they have with our HR personnel.
- He is happy to have been a part of the revitalization of five playgrounds over the last several years. While some may wonder why CRW is doing playground rehabilitation, you can clearly see that these are revitalizations for the community, while also allowing us to meet our compliance with stormwater management.

- The success of CRW's M/W/DBE Program and how the program has grown. CRW's engagement in the education of prime and subcontractors to assist M/W/DBE contractors to be able to obtain contracts within the community in which they live and work. This program will continue to grow.
- Community engagement and getting CRW's mission out into the community. People look to CRW and know we are a part of the community and are happy about the work we are doing.
- Growth of hiring employees who live within our service area. He sees employees who grew up in this area are now working at CRW and that makes him proud.
- CRW's staff continues to identify non-ratepayer income that doesn't impact our customers, and to give those funds back through a Customer Assistance Program is amazing.
- Expansion of CRW's Customer Assistance Program to include other programs.
- CRW's ability to strategically work with other local, state, and federal agencies in collaboration for the best ways to effectively fund our projects, while also engaging cooperation through PennDOT reimbursement agreements and PENNVEST low interest loans.
- And lastly while CRW still has debt to pay, he is happy that we are not governed by the PUC. CRW still can have a moratorium on not shutting off water to our customers. If you are struggling to raise a family, this is the last thing you want or need to worry about. He takes pride knowing we care. He hopes CRW continues to keep the moratorium process in the future.
- He is going to miss everyone, and while he originally came into this organization as a community ambassador, he will continue to be a community ambassador.

Mr. Kurowski called for a round of applause for Garvey Presley and stated the organization will miss Garvey.

Mr. Davidson stated that every board member brings a different skill set to this board as a public servant and we all come into this position with a sense of humility and public service in our minds. Garvey has been the standard we hold ourselves to and he thanked him for his service and expertise.

Mr. Enders reminded everyone to look for their letter from Lenegan Plumbing regarding setting up an appointment to have your water meter replaced. CRW appreciates our customers' assistance in making this process move as smoothly as possible.

Mr. Enders expressed that Mr. Presley has taken on a persona of fatherly figure and advocate amongst CRW's employees. He has always been an advocate and our conscience on identifying injustices in our community and pointing out those injustices come from a lot of different places, whether it was an issue with a M/W/DBE vendor, someone in low-income

housing, or a corporate entity in general that has been wrong he has made his voice heard and to call it out.

Mr. Enders is very proud of all of the work that Mr. Presley has done, the family you have, and the role that you play within the community. He thanked Mr. Presley for being an important part of his life and the lives of the many people in and out of this room because of his work here at CRW.

Mr. Kurowski stated that if given the opportunity to deny Mr. Presley's resignation, he would. These comments exemplify your public service in every way with your "boots on the ground" engagement. From day one, Mr. Presley dug in, rolled up his sleeves and brought a phenomenal perspective with his skill set as an operator at a wastewater treatment facility. We haven't had that skill set on this board for a long time. His knowledge of the operational wastewater process side has been very helpful, and his willingness to get engaged and be part of what we do must be commended.


Mr. Kurowski stated that Mr. Presley has been an asset to this board, the CRW organization, and to the community in every way. Mr. Kurowski thanked Mr. Presley for his service.

XI. Adjournment

A motion was made by Mr. Presley, seconded by Mr. Enders, for the Board to adjourn the meeting at 7:27 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Andrew M. Enders
Secretary

From: Garvey Presley [REDACTED]

Sent: Tuesday, February 27, 2024 9:54 AM

To: Charlotte Katzenmoyer [REDACTED]

Cc: Marc Kurowski [REDACTED]; Karen Balaban

[REDACTED]; Nathan Davidson

[REDACTED]; Andrew Enders [REDACTED]

Scott Wyland [REDACTED]

Subject: Board of Directors

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I regret that I will not be able to devote the time and attention to my responsibilities to Capital Region Water as a member of the Board of Directors. I will, therefore, be resigning from my position on the Board effective March 1, 2024. I intend to continue in my role as a Community Ambassador to keep "my hands in the water"! It has been an Honor to serve on the Board . I will miss you all!