

Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Andrew M Enders, Vice Chairperson
Garvey Presley, Jr., Secretary
Karen M. Balaban, Treasurer

Staff:

Charlotte Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
David W. Stewart, P.E., Chief Technical Officer
Tanya Dierolf, Chief Strategy Officer
Jess Rosentel, Chief Operations Officer - Wastewater
Chad Bingaman, Chief Operations Officer - Drinking Water
Julie Peters, Vice President of Finance
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist

Others:

Frederick Douglas (Cosmos Technology Inc.)

Virtual Attendance:

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Staff:

Sheri Berilla, Asset Manager
Raymond Hoke, Wastewater Operations Supervisor
Jarvis Brown, Diversity Program Manager
Sean Sauro, Community Outreach Specialist
Rebecca Laufer, External Affairs Manager

Others:

Caleb Krauter, P.E. (HRG Engineering, Inc.)
Matt Crow, P.E. (Hazen and Sawyer)
Sarah Folk Ehrman, EIT (Gannett Fleming)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:11 p.m.

Chairperson Kurowski stated that four Board members were present in person, and that Mr. Davidson is not present tonight.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. today. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, June 29, 2023.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, July 26, 2023, at 6:00 p.m. and will be held in-person and virtually.

III. Committee Reports

Budget and Finance: Mr. Kurowski reported that the committee did not meet in June and requested Mr. Keith provide the financial update.

- Mr. Keith provided the financial update for CRW through May.
- He also reported on CRW's investments in 2023 versus 2022.
- Mr. Keith shared a chart on CRW's accounts receivable balance. This chart will now be provided on a monthly basis at each meeting. CRW's accounts receivable balance as of May 31, 2023, was \$8,596,000.

There were no questions or comments from the Board.

Personnel and Shared Services: Mr. Presley reported the committee meeting was held on June 20, 2023, and highlighted items listed below.

- IT issues were discussed, and penetration testing continues to be performed.
- Two new employees were hired this month:
 - Reese Witmer: Operator - Wastewater; and Antonio Flores: Laborer - Drinking Water.
- CRW had one promotion and one transfer this month:

- Christopher Welsh was promoted to Operations Supervisor - Drinking Water; and Eugenio Velez-Rojas will be transferring from a Laborer position to a Field Maintenance Worker in the Wastewater Department.
- Two employees left CRW's employment during the month of June. CRW has four open positions on the website at <https://capitalregionwater.com/about/careers/>.
- Human Resources continue reviewing employee relation issues, including the Drug & Alcohol Policy.
- Mrs. Bethel-Miller reported Customer Service updates as follows:
 - There were 1,800 calls received with an average talk time of 3 minutes and 39 seconds. CRW found this response time is below the industry standard. She commended the Customer Service Center for doing a great job.
 - In addition to taking calls, Customer Service Representatives have been placing outgoing calls to schedule appointments with customers who have issues with estimated bills or equipment issues. As of June 28, 2023, Customer Service Representatives have made 412 service appointments in the month of May.
 - There were 202 drive-thru customers and 171 walk-in customers in May.
 - There were 3,900 credit card transactions in May.
 - There were 188 MoneyGram payments in May.
- Customer Assistance Program: There were 144 approved applications in 2023.
- Total combined assistance of customer service to date totals \$47,000, made up of \$28,000 for CRW's internal Customer Assistance Program, PAHAV Program (which is currently paused as they catch up on previously submitted applications) and \$17,000 and LIHWAP in the amount of \$2,100.
- LIHWAP has been approved for additional funding. CRW is sending out communication to our customers that there is a very short 30-day window of opportunity (July 10 through August 11, 2023) for the applications to be submitted. If you have not previously received LIHWAP funding, CRW is advising customers they can reach out by going to <https://www.compass.state.pa.us/compass.web/Public/CMPHome> to take advantage of these funds.
- Mr. Presley also reported that employee wellness was also discussed. Board member, Karen Balaban, will be helping to organize an employee hike in the Fall. Look for more information in the future.
- CRW will also be hosting flu shots in September. In the past, the shots were offered at all three facilities, but due to lack of interest at all facilities, the flu shots will only be offered at the Administrative Office location but open to all employees.
 - Ms. Balaban announced Karen McKillip is recognized as the June Employee of the Month. Lillian Dolan, Operator (Wastewater Department), was also nominated.

There were no questions or comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee meeting was held on June 14, 2023, and highlighted the items listed below.

- All task and change orders, including procurement items on tonight's agenda were vetted.
- Front Street Interceptor Phase 2 project is proceeding with the bypass pumping north of Forster on Front Street. Additional issues identified will involve a change order based on set pricing identified in the bid documents. The additional work amounts to \$671,000 and has been fully vetted by the committee.
- 2024 Sewer System Improvements project with HRG which will provide for rehabilitation and replacement of approximately 12,000 linear feet of sewer mains and stormwater laterals, including inlet and manhole replacements at three intersection locations at Market Street, 18th Street and Green Street. CRW received two proposals and HRG had the lowest cost with 31% M/W/DBE participation. This is for the design phase for the project to begin. Additional fees will be incurred in the future for this project.
- 2023 Street Restoration project has been bid and vetted by the committee. Estimates for the project were \$370,000. CRW received several bids and after vetting, the low bid received was from Rogele, Inc. in the amount of \$259,635, which includes a 15.4% MBE and an additional 4.5% for WBE participation.
- Project Number 203 - 207 - Maintenance Contract for Water Service Line and Sewer Lateral Replacement allows CRW to hire a plumber to assist our customers. This allows CRW to take responsibility off the homeowner to locate a plumber to perform the work when homeowners are having sewer backups in basements, etc.
- In CRW's quest to generate additional non-rate revenue, and not increase water or sewer rates, Mr. Kurowski briefly explained the project of capturing biogas at the Advanced Wastewater Treatment Facility (AWTF), and the opportunity for CRW to collect non-rate revenue through an Interconnection Agreement with UGI Energy Services, who is an immediate neighbor to the AWTF. CRW will provide the gas to UGI, and CRW will get paid for doing it. While work at the plant must be done to replace aging equipment, with a little extra investment by CRW and through this cost-sharing process initiative and the sale of renewable identification number (RIN) credits, CRW can make as much as \$1.5 to \$1.9M (plus or minus) once CRW receives the tax credit.
- CRW will also engage in a Master Services Agreement with Baker Tilly, US, LLP to assist CRW in getting the project registered with the Inflation Reduction Act (IRA). CRW accepted proposals and is engaging Baker Tilly, U.S, LLP who came in with the low proposal at \$132,000.
- An additional Task Order 2020-14-02 on the City Beautiful H₂O Program (CBH2OPP) with CDM Smith, Inc. was also vetted. The original project dates back to 2013 and continues to evolve. The estimated cost for these services is in the \$1M range and will span from the years 2023 through 2025. This is part of the many regulatory requirements in compliance with the Partial Consent Decree.

- Task Order 2023-08-02 on the CBH2OPP Water Quality Services with Geosyntec Consultants was also vetted. This work is recommended to be awarded to Geosyntec Consultant with 15.2% WBE participation. This work will also be over the next two years 2023 through 2025.
- Bids for a non-rate revenue project involving timber harvesting of Management Units 40 and 42 bids were received on May 24, 2023. CRW went out for bids, with the most competitive bid being received by Hoffman Brothers Lumber, Inc. in the amount of \$354,000. CRW continues to be a good steward of our watershed through timber harvests, while also generating non-rate revenue.
- Resolution No. 2023-010 is on tonight's agenda for CRW to consider entering into another Contribution Agreement with PennDOT relating to the I-83 Expansion Project regarding the stormwater portion of the work. By entering into this Contribution Agreement, CRW agrees to reimburse PennDOT for 100% of all eligible construction costs which are expected to occur in 2023 through 2026. Intergovernmental cooperation works when parties work together.
- Project Number 2023 - 203 - Window Replacements for the Maintenance Building at the Water Services Center is expected to be awarded to a local company, Hershocks, Inc. in the amount of \$64,703 through the PennBid System.
- Project No. 2023 - 205 - Roof Replacements on the Control and Hydrogritter Buildings at the Wastewater Department is expected to be awarded to Hulton Contracting, Inc. in the amount of \$51,999 through the PennBid System.
- Ms. Maulhardt provided an update on the Bellevue Pond and Camp Curtain YMCA Projects that the projects are completed with thousands of plants being planted.
- Ms. Maulhardt appeared at the Pennsylvania Water Environment Association's (PWEA's) PennTEC conference at the Hershey Lodge on June 19, 2023, to receive the Golden Raindrop Award.
- Jess Rosentel also received the Ted Haseltine Award for innovative process improvements for the food slurry project.
- CRW's own team from the Wastewater Department also won the 2023 Operations Challenge Competition at PennTEC. Outside of 2021, CRW's team won the Operations Challenge twice and our operations team has won the State competition each of those years. This is the third year CRW will be representing Pennsylvania at the WEFTEC conference in Chicago. CRW will be competing against some 50-60 teams. Congratulations to our own CReW.

There were no questions or comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee meeting was held on June 1, 2023, and highlighted items listed below.

- The meeting began with an on-going discussion with general counsel about a potential defect that could impact CRW and ways to address it.
- Ms. Gonzalez-Siegel presented current insurance claims to capture more effective details to analyze potential exposure to prevent claims.
- CRW continues to tell our story to the Commonwealth regarding stormwater fees and monitors the litigation regarding West Chester in Commonwealth Court.
- Open items regarding the Front Street Pump Station Improvements project were discussed.
- Potential retention of a law firm for claims relating to PFAS. This was discussed over two committee meetings and vetted by general counsel.
- An on-going bankruptcy proceeding regarding a large property owner in the City was discussed. CRW will continue to monitor this issue. Unfortunately, this currently has an impact on CRW's financial situation.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee did not meet in June and asked Ms. Dierolf if she had anything to report.

- Ms. Dierolf reported that Jarvis Brown submitted the final Exhibit 6 for the AWTF Primary Digester project related to the MWDBE participation on the project.
- CRW had a successful and well-attended DeHart Day on June 10, 2023.

There were no questions or comments from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided the following additions to that report.

- Cameron Street Water Main Rehabilitation, 4th and Final Phase (between State & Berryhill Streets): CRW closed on the financing with PENNVEST on June 8, 2023, and held the preconstruction conference on June 13, 2023. Field work is scheduled to begin the week of July 24, 2023. Work will continue for about a year.
- Advanced Metering Infrastructure Conversion Project: We're looking forward to receiving competitive bids on July 6, 2023, with plans to recommend board action at next month's board meeting. The project will include the replacement of our existing residential water meters, as well as the installation of a fixed monitoring network, and a new customer interface system that will enable users' real-time interaction with their consumption data.

- Bellevue Park Ponds and Camp Curtin Big Green Block GSI Projects: Construction is complete. Final plantings have been established, and we're looking forward to closing out the project next month.
- Front Street Interceptor Rehabilitation Project: Insituform is still on schedule to resume lining work in mid-July. Current activities are focused on preparing the upper section for lining including manhole installation and remobilizing bypass operations.
- Ms. Katzenmoyer reminded our customers and our community that the drinking water Capital Region Water provides to homes and businesses meets or exceeds all federal and state drinking water standards. This starts with a tremendous source water supply and is further made possible due to a dedicated team that works 24 hours a day, seven days a week to provide some of the highest quality drinking water in the country. In 2022, CRW conducted over 200,000 tests to ensure that high-quality water is reaching you. She reiterated that lead is not present in the water that CRW supplies to the distribution system. CRW's most recent lead test results were 0 ppb at the tap to dozens of customer's homes that took part in the lead and copper testing. In addition to inquiries about lead, we often receive questions about PFAS and that family of "forever" chemicals.
- In February of 2021, representatives from the Department of Environmental Protection, Bureau of Safe Drinking Water conducted a site visit at Capital Region Water's Water Services Center to collect samples to be analyzed for the presence of polyfluoroalkyl substances of PFAS in our drinking water supply. The samples collected during that site visit indicated that these substances were not detected. Furthermore, testing is completed quarterly for 29 PFAS compounds and lithium under EPA's Fifth Unregulated Contaminant Monitoring Rule (UCMR5) program. Data in 2023 has not detected these contaminants.
- However, Ms. Katzenmoyer reported that PFAS has been detected in our wastewater biosolids due to industrial contributors. You will see a related item on tonight's agenda as we look to retain legal counsel to operate on CRW's behalf to investigate, research, and file PFAS claims, as appropriate.
- Board members and attendees at tonight's meeting were provided copies of our 2023 Consumer Confidence Report (CCR) as a resource for more information about our water quality. This annual report is provided directly to customers within our service territory. Copies are also available on our website at capitalregionwater.com or requesting one by calling our Customer Service Center at 888-510-0606. Spanish language copies are also available.

There were no questions or comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Presley, seconded by Mr. Enders, that the Minutes of the May 24, 2023, Regular Meeting be entered into the record as presented.

The Board approved the Minutes with Mr. Kurowski abstaining since he wasn't present for the meeting.

VI. Modifications or Deletions to the Agenda – None.

VII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.

VIII. Old/New Business

Administrative

A motion was made by Mr. Enders, seconded by Mr. Presley, that the following item be approved, Administrative Item A.

A. Kline & Spector, P.C. Agreement for PFAS Claims

Motion: The Board authorizes the Chief Executive Officer to retain the law firm of Kline & Spector, P.C., in accordance with their Retention Agreement, to operate as agents on behalf of Capital Region Water to investigate, research and file PFAS claims in the appropriate federal or state court(s). M/W/DBE Commitment: N/A. Funding Source: N/A.

Ms. Balaban stated she is in favor of this motion, however, she asked for reassurance to (1) how items are calculated within the retention agreement if it includes non-cash valued items; (2) they can bring in additional attorneys of their choosing, but she wants disclosure to be provided to CRW to have input as to whom they bring in, in case there is a conflict; and (3) she also questioned the venue being in Philadelphia vs. Dauphin County since the Agreement is being executed in Dauphin County. Ms. Katzenmoyer forwarded Ms. Balaban's concerns to Mr. Wyland prior to CRW's execution of the Retention Agreement.

Mr. Enders stated that Ms. Katzenmoyer just confirmed in her report that while CRW has not detected any PFAS in our drinking water, PFAS have already been detected in the wastewater system, so he is happy to see CRW taking an active role in this issue.

The Board approved Administrative Item A, with Ms. Balaban voting no.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved Drinking Water Item A.

A. 2023 Street Restoration Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Technical Officer's execution of Contract Documents following receipt of insurance and bonds for the 2023 Street Restoration Project to Rogele, Inc. in the amount of \$259,635 as outlined in Rogele, Inc.'s Bid Documents, dated June 7, 2023. M/W/DBE Commitment: \$39,988.40 / 15.4% MBE and \$11,620.00 / 4.5% WBE. Funding Source: Water #60800803-80300-00310 – Wtr City Street Restorations, and Wastewater #80800803-80300-00310 – Ww City Street Restorations.

Mr. Presley commended Rogele's efforts to increase their M/W/DBE participation on CRW's projects. This project includes five M/W/DBE companies within their bid.

The Board unanimously approved Drinking Water Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved Drinking Water Item B.

B. Timber Product Harvest/Sale - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Strategy Officer's execution of a Timber Product Harvest/Sale Agreement with Hoffman Brothers Lumber, Inc. following receipt of insurance, plans, and performance bond for the harvest and sale of wood products within Management Units 40 and 42 of the DeHart Property as outlined in Hoffman Brothers Lumber, Inc.'s Bid Form, dated May 24, 2023. Funding Source: Water #60000455-45520 - Wtr Timber Income.

Mr. Enders stated that during Ms. Dierolf's presentation on DeHart Day she received several questions regarding timbering operations. He commended her for her quick and easy to understand explanations. He also stated he learned just how respectful CRW is to the surrounding community and what a good steward we are regarding the impact to the environment around the DeHart property.

Mr. Kurowski inquired why the number of acres and dollar amount isn't included in the motion. Ms. Dierolf stated the motion impacts 135 acres and that the true harvest value is determined once the products are scaled and weighed at the sawmill. CRW receives the weight slips and then the amount is calculated. Bidders based their bids on the inventory provided to them. Mr. Kurowski thanked Ms. Dierolf for clarification.

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved Drinking Water Item C.

C. Project Number 2023 - 203 - Maintenance Building Window Replacement at Water Services Center from Hershocks, Inc.

Motion: The Board authorizes the Chief Operations Officer – Drinking Water to award Project Number 2023 - 203 – Maintenance Building Window Replacement for the Water Services Center to Hershocks, Inc., and to execute the Agreement in the amount not to exceed \$64,703.44. Bids and notifications for M/W/DBE were solicited via the PennBid system. There were no M/W/DBE commitments returned at the time of the award. Funding Source: Water #60800803-80300-00376 – Maintenance Building Windows.

The Board unanimously approved Drinking Water Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved Drinking Water Item D.

D. Project Number 2023 - 207 - Maintenance Contract for Water Service Line and Sewer Lateral Replacement with Lech Brothers Construction Corp.

Motion: The Board authorizes the Chief Technical Officer to award Project Number 2023 - 207 – Maintenance Contract for Water Service Line and Sewer Lateral Replacement to Lech Brothers Construction Corp., and to execute the Agreement based on estimated quantities in the estimated amount of \$234,480. Bids and notifications for M/W/DBE were solicited via the PennBid system. There were no M/W/DBE commitments returned at the time of the award. Funding Source: Water #60610641-64103 – Wtr Service Line Repair and Wastewater #80610641-64103 – Ww Service Line Repair.

The Board unanimously approved Drinking Water Item D.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved Wastewater Item A.

A. Professional Services for Inflation Reduction Act Assistance with Baker Tilly US, LLP

Motion: The Board authorizes the Chief Technical Officer to execute the Master Services Agreement with Baker Tilly US, LLP, as outlined in their Proposal, dated June 21, 2023, pending the solicitor's review in an amount not to exceed \$132,000. M/W/DBE Commitment: \$0.00 / 0.00%. Wastewater #80800801-80100-00023 – AWTF Energy Recovery Improvements.

The Board unanimously approved Wastewater Item A.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved Wastewater Item B.

B. Interconnection Agreement and Transaction Confirmation with UGI Energy Services

Motion: The Board authorizes the Chief Executive Officer and the Chief Technical Officer to sign the Interconnection Agreement and Confirmation Transaction with UGI Energy Services, pending the solicitor's review. Funding Source: Wastewater #80800801-80100-00023 - AWTF Energy Recovery Improvement.

Mr. Enders asked what will happen after ten years if CRW wants to terminate the Agreement? After discussion, it was noted that termination agreements would need to be reviewed by CRW's general counsel, if needed. Since the UGI facility is located near the AWTF, and rather than wasting the biogas, this allows CRW to be able to process the biogas and generate non-rate revenue. Mr. Presley also stated that CRW's intention is to save energy as much as possible and to sell back cogeneration electricity back to PPL as well, rather than polluting the air. This is how CRW can be sustainably proactive.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved Wastewater Item C.

C. Task Order 2020-14-02: Engineering Services for City Beautiful H₂O Program Services with CDM Smith, Inc. - Amendment No. 1

Motion: The Board authorizes the Chief Technical Officer to execute Task Order 2020-14-02 with CDM Smith, Inc. as outlined in CDM Smith, Inc.'s Proposal, dated June 2, 2023. Services will be provided on an as-needed basis following the Rate Schedule provided in the proposal. M/W/DBE Commitment: 10% (at a minimum). Funding Source: Wastewater #80504541-54104 – Ww Engineering Services (50%) and Stormwater #90504541-54104 – Sw Engineering Services (50%).

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved Wastewater Item D.

D. Task Order 2023-08-02: Engineering Services for CBH2OPP Water Quality Services with Geosyntec Consultants

Motion: The Board authorizes the Chief Technical Officer's execution of Task Order 2023-08-02 for water quality monitoring, sampling, and modeling with Geosyntec Consultants, as outlined in Geosyntec Consultants' Proposal, dated June 9, 2023, in an amount not to exceed \$914,100. M/W/DBE Commitment: \$123,200 / 15.2% WBE. Funding Source: Wastewater #80504541-54104 - Ww Engineering Services (50%) and Stormwater #90504541-54104 – Sw Engineering Services (50%).

The Board unanimously approved Wastewater Item D.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be approved Wastewater Item E.

E. Task Order 2023-12-01: Engineering Services for 2024 Sewer System Improvements with HRG

Motion: The Board authorizes the Chief Technical Officer to execute Task Order 2023-12-01 with Herbert, Rowland & Grubic, Inc., as outlined in HRG's Proposal, dated June 2, 2023, in an amount not to exceed \$250,600. M/W/DBE Commitment: \$42,630 / 17.0% MBE and \$35,000 / 14.0 % WBE. Wastewater #80800801-80100-00127 – Ww Sewer Rehab PENNVEST \$21M Project.

Ms. Balaban requested clarification that the work is just for the design and bid process. It was confirmed that is correct and does not include construction.

Mr. Presley commended HRG for their M/W/DBE participation levels.

The Board unanimously approved Wastewater Item E.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved Wastewater Item F.

F. Change Order No. 1 with Insituform Technologies, LLC - Front Street Interceptor Rehabilitation Phase 2 Project

Motion: The Board authorizes the Chief Technical Officer to execute Change Order No. 1 with Insituform Technologies, LLC in the amount of \$671,000 and an increase of forty-six (46) days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Source: Wastewater #80800801-080100-00083 – Ww Front Street Interceptor Rehab Phase 2.

The Board unanimously approved Wastewater Item F.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item G.

G. Project Number 2023 - 205 - Roof Replacements on Control and Hydrogritter Buildings for the Wastewater Department from Hulton Contracting, Inc.

Motion: The Board authorizes the Chief Operations Officer - Wastewater to award Project Number 2023 - 205 – Roof Replacements on Control and Hydrogritter buildings at the Advanced Wastewater Treatment Facility to Hulton Contracting, Inc., and to execute the Agreement in the amount not to exceed \$51,999. Bids and notifications for M/W/DBE were solicited via the PennBid system. There were no M/W/DBE commitments returned at the time of the award. Funding Source: Wastewater #80800803-80300-00367 – Ww Rubber Roof Control Building (\$29,499) and #80800803-80300-00356 – Ww Hydrogritter Roof (\$22,500).

The Board unanimously approved Wastewater Item G.

Stormwater

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2023-010 – Contribution Agreement with PennDOT Regarding I-83 Expansion Project

Motion: The Board adopts Resolution No. 2023-010 authorizing the Chairperson and Secretary to execute the Contribution Agreement between PennDOT and Capital Region Water to construct the Supplement Improvements as part of the SR 0083 Section 079 Reconstruction and Widening Project (MPMS #097828) which shall be attached as Exhibit "A". Funding Source: Stormwater #90800801-80100-00119 – Sw PennDOT I-83 Expansion.

The Board unanimously adopted Stormwater Item A.

IX. Public Comments - Non-Agenda Items (3 Minutes) – None.

X. Board Member Comments

Ms. Balaban stated that she wants the public to know that while Board members may appear to vote quickly on agreements, task orders and change orders at the monthly Board meetings, it is only because they have been previously provided with a briefing and copies of the documents to be vetted at committee meetings held prior to the Board meetings. A lot of time and work is done behind the scenes by staff to make sure Board members are aware of all matters on which they are voting. She thanked the staff for compiling the information and for answering all Board members' questions.

Mr. Presley congratulated Karen McKillip for being voted Employee of the Month and for all that she does for CRW.

He congratulated Nathan Davidson who recently celebrated his first Father's Day. He commended Jess Rosentel for his efforts to collect methane gas and to bring the Interconnection Agreement with UGI Energy Services to the table, rather than venting the methane into the air. This is much more environmentally friendly and produces non-rate revenue which is an extra for CRW.

Mr. Enders expressed how much fun he had at DeHart Day. If you attended and are watching, thank you for attending. He said it was very rewarding to see members of the public in attendance that were not directly related to CRW and to see their interest. He commended Ms. Dierolf and Mr. Bingaman for their presentations made during the tour. He had never taken the tour at the DeHart facility and felt very fortunate to see what goes on behind the scenes and to see where our water comes from. CRW's staff takes great pride and care in what we do to sustain our pristine water source. Compliments to all the staff for a great event.

He also commended Ms. Laufer when the annual Water Quality Report was issued. He encouraged everyone to take the time to read through this informative report. He also stated that the testing that is performed by CRW is being held up as an exemplary standard in our region. We should never take it for granted as CRW puts out quality drinking water to our community, which doesn't happen by accident. Thank you for sharing and doing what you do every day.

Mr. Kurowski also recognized Karen McKillip for being Employee of the Month, stating she was one of the first people he met when he started with this organization many years ago. She has held many positions and has lots of institutional knowledge about CRW. Thank you for your commitment and years of service.

Thank you to Ms. Balaban for her comments on the many hours of preparation work that Board members do prior to the Board meetings. This Board went to a committee structure several years ago and it has worked out very well. He thanked CRW's staff for all the work they do preparing for those committee meetings. CRW's staff does an excellent job of putting all the complex issues into formats that Board members can understand.

Mr. Kurowski also commended CRW for an excellent Annual Water Quality Report outlining how we work. He also thanked CRW's staff for their continuing innovative ways to finance and collaborate with other governmental agencies to save money, time and resources on behalf of our ratepayers.

Congratulations to everyone who received awards for CRW. It shows that very quietly CRW's staff continues to seek and receive awards regarding our Drinking Water, Wastewater and Stormwater projects for our community.

XI. Adjournment

A motion was made by Mr. Enders, seconded by Mr. Presley, for the Board to adjourn the meeting at 7:27 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Garvey Presley, Jr.
Secretary