



Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Andrew M. Enders, Vice-Chairperson
Garvey Presley, Jr., Secretary
Karen M. Balaban, Treasurer
Nathan W. Davidson, Assistant Secretary/Treasurer

Staff:

Charlotte Katzenmoyer, Chief Executive Officer
David W. Stewart, P.E., Director of Engineering
Michelle Bethel-Miller, Director of Shared Services
Tanya Dierolf, Director of Strategic Initiatives
Jess Rosentel, Director of Operations
Julie Peters, Controller
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist

Virtual Attendance:

Staff:

Douglas E. Keith, Chief Financial Officer
Chad Bingaman, Superintendent of Water Operations
Jeffrey Bowra, P.E., Lead Engineer
Jarvis Brown, Diversity Program Manager

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Others:

Caleb Krauter, P.E. (HRG)
Matt Crow, P.E. (Hazen and Sawyer)
Caitlin Cavanagh, EIT (AECOM)
Sarah Folk Ehrman, EIT (Gannett Fleming)
Jeff Thompson, P.E. (WRA)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:10 p.m.

Chairperson Kurowski stated that all five Board members were present in person.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 p.m. the day of the Board meeting. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, March 23, 2023.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:30 p.m. to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's regular meeting was advertised in accordance with the Sunshine Act.
- C.** The next regular meeting is scheduled for Wednesday, April 26, 2023, at 6:00 p.m. and will be held in-person and virtually.

III. Committee Reports

Budget and Finance: For the record and virtual participants, Mr. Kurowski stated that CRW's Chief Financial Officer, Douglas Keith, and General Counsel, Scott Wyland, are participating remotely and may be called upon. Mr. Kurowski reported that the Budget and Finance Committee met on March 20, 2023, and highlighted items listed below.

- The Controller provided an update on CRW's financial dashboard.
- Ready-to-serve proposal with Raftelis was vetted during the meeting and is on tonight's agenda for recommendation.
- Accounts receivable and collection efforts were discussed.
- An adjustment to the PENNVEST Stormwater Pro-Fi Financing, Phase 5 project was vetted. It was noted that approximately \$2.5M of remaining work will be pushed into the next PENNVEST loan due to timing.
- Mr. Keith provided a report on the overview of the February financial reports, along with a slide outlining CRW's financial position.

- CRW's accounts receivable balance through February was up \$73K to \$8.5M. He stated that since the winter moratorium on service terminations began, past due balances have increased \$476,000, with residential customers accounting for 72% of the increase and 19% involving governmental accounts, most likely Commonwealth stormwater fees.

There were no questions or comments from the Board.

Personnel and Shared Services: Mr. Presley reported the committee meeting was held on March 14, 2023, and highlighted items listed below.

- IT updates included additional security added to various pump stations and additional card access to doors.
- Mrs. Bethel-Miller reported there were:
 - 1,410 calls received with an average talk time of 3.24 minutes.
 - 3,986 credit card transactions in February, totaling \$521,451.69.
 - 189 MoneyGram payments in February totaling \$23,624.03.
 - 334 combined drive-thru and walk-in payments in February.
- Customer Assistance Program: There were 52 applications approved in February with eight applications pending review and no rejections. It was noted there are 25 applications from 2022 that remain under review.
- Other Customer Assistance Program updates were provided.
 - CRW's CAP payments received \$10,200.
 - ERAP – This program remains paused.
 - LIHWAP – Payments received in February total \$2,112.28. This program is currently paused, but applications are still being reviewed. CRW may receive additional funding until all applications have been processed.
 - COH CARES – This program is out of funding and closed.
 - PAHAF – Payments received \$9,340.94. This program is temporarily paused while they transition from a third-party administrator to administration by the Pennsylvania Housing Financing Agency (PHFA).
 - The combined total for 2023 for customer assistance is \$21,653.22.
 - A LIHWAP Audit by a third-party vendor was provided. Mrs. Bethel-Miller stated that a third-party vendor performed an audit of any funds received from LIHWAP. To be proactive, CRW assumed this would happen so before the program started, customer service and collections put procedures in place regarding this program. The information must be maintained for four years, and water services were required to be turned on within ninety days and show on the customer's invoice that the adjustment was provided by LIHWAP. The third-party vendor requested a sample of 30 accounts during the audit process. CRW complied and they reported they were impressed with CRW with no exceptions. Mrs. Bethel-Miller stated that since CRW didn't have any exceptions, the audit went through smoothly and LIHWAP is

considering using the procedures utilized by CRW for other organizations. Congratulations to the Customer Service team for their proactive approach and for being on top of all these payments as they were received. LIHWAP funding is currently paused, but the program is eligible for federal funding in fiscal year 2024 for an additional \$500M. CRW is excited to be able to offer this funding and will share additional information as it becomes available.

- PAHAF: A meeting for March 27th was discussed where CRW will apply for additional information and funding on the potential restart of the PAHAF program once it is moved to the Pennsylvania Housing Financing Agency (PHFA). It was noted that the prior third-party administrator received concerns and CRW is looking forward to restarting the PAHAF program through the administration with PHFA. Mrs. Bethel-Miller is hopeful to soon be able to report on that funding being available for our customers. The eligibility for this program has been increased to \$10K for combined assistance for both water and sewer utility invoices. Look for future updates so that our customers may be able to access these funds to pay down or pay off their utility bills.
- Ms. Sibbering presented the recruiting update to the committee. Three new employees were welcomed to CRW this month. Jodi Freeburn, Human Resource Analyst; Miriam Gonzalez-Siegel, Risk Manager and Safety Officer; and Chad Bingaman, Superintendent for the Drinking Water department. Mr. Presley congratulated Darla Boyer who was recently promoted to Customer Service Assistant Manager. There are currently four positions available on the website at <https://capitalregionwater.com/about/careers/>
- There were no reported grievances in February.
- CRW is mid-way through annual performance evaluations for non-bargaining unit employees.
- An Employee Assistance Program (EAP) will be rolled out in April once the new Human Resource Analyst position is filled. A lunch and learn for the EAP will be scheduled in April.
- An amendment to the Drug & Alcohol Policy (Amendment to the Employee Handbook) was discussed and is on tonight's agenda for consideration.
- Senior leadership met with representatives of the Pennsylvania Municipal Retirement System (PMRS) regarding employees' concerns regarding the PMRS pension plan.
- CRW's CEO presented at a Harrisburg City Council meeting regarding CRW's modification to the Partial Consent Decree (PCD).
- Maynard Gardner was recognized as the February Employee of the Month. Both Maynard Gardner and Sean Sauro were nominated for this award.

Mr. Davidson inquired about the pause of the LIHWAP funding. Ms. Katzenmoyer stated there are LIHWAP funds available that other states didn't utilize, and those funds are expected to be redistributed. Pennsylvania is hopeful to be able to apply to receive those funds. CRW is hopeful to receive some of those monies as we restart the water termination process.

Board members congratulated Maynard Gardner on being Employee of the Month and congratulated the Customer Service team for passing the LIHWAP audit.

There were no questions or additional comments from the Board.

Operations and Engineering: Mr. Kurowski reported the committee meeting was held on March 8, 2023, and highlighted the items listed below.

- All task orders, procurement of vehicles, Cost Sharing Agreements with PennDOT, and the Basic Ordering Agreement with Geosyntec Consultants on tonight's agenda were vetted.
- Bids for the Cameron Street Water Main Improvements project were vetted. It was noted the bids came in higher than anticipated, however the low bidder, Dewcon, Inc., was also able to provide a total of 22% M/W/DBE participation.
- CRW is looking to procure ten vehicles in 2023. There are eight (8) replacement vehicles with trade-in values and two (2) new vehicles with no trade-in. These purchases are in line with CRW's vehicle replacement process and were budgeted in the 2023 budget. All vehicle procurements, including trade-in values, are under budget in total.
- An update on the Front Street Interceptor project was provided regarding the bypass piping along River Front Park. The project began on March 8th and is on track. The contractor plans to start lining a week ahead of the original schedule.
- Waste hauling revenue was up last month and activity on the biosolids program were also discussed.
- Mr. Kurowski welcomed Chad Bingaman as the Superintendent of the Drinking Water department. Mr. Bingaman began on March 20th and was previously employed by the City of Harrisburg in the Water Department prior to the transition.
- Stormwater projects at Bellevue Park and Camp Curtin YMCA are wrapping up. CRW is waiting to get into the planting season to finalize those projects. Look for information regarding grand opening events to be scheduled soon.
- CRW has also begun identifying projects for the Stormwater Pro-Fi Phase 5 project with PENNVEST.

- Mr. Kurowski announced that CRW received notice that we will be presented the Historic Harrisburg's 2023 Preservation Award from the Historic Harrisburg Association for the retrofit of the historic Bellevue Park ponds stormwater retrofit project. Congratulations to CRW and thank you to the Bellevue Park Homeowners Association for working with CRW on this prestigious award.

There were no questions or comments from the Board.

Legal and Risk Management: Mr. Enders reported the committee meeting was held on March 2, 2023, and highlighted items listed below.

- The new Risk Manager and Safety Officer, Miriam Gonzalez-Siegel, began employment with CRW on March 13, 2023.
- Open insurance claims were discussed.
- He reminded residents to always make CRW aware if you are experiencing a water or wastewater issue so CRW can investigate the issue to determine if CRW has any responsibility that would need to be addressed. CRW remains proactive in working with the homeowner/customer, or will assist to get them paired up with the correct person to help before the issue is a major one.
- The stormwater management fee issue with the Commonwealth of Pennsylvania continues to be closely monitored, along with the recent litigation regarding West Chester Borough v. the Pennsylvania State System of Higher Education.
- Review of the modified Partial Consent Decree was discussed.
- Thank you to Scott Wyland for updating the committee on a mediation issue that has been going on for a while and for bringing the issue to resolution.

There were no questions or comments from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee meeting was held on March 9, 2023, and highlighted items listed below.

- Presentation by Jarvis Brown regarding the M/W/DBE program and Exhibit 6 from the Front Street Pump Station project. This project began in 2018 and since it continued over multiple years, Jarvis reported the total project came in at \$12.4M with \$1.7M or 14.3% participation of M/W/DBE. CRW reviewed the total participation levels and consideration of the number of changes that occurred.
- Cameron Street Water Main Improvement Project – Phase 4 was discussed. Mr. Brown stated that estimates came in significantly higher than what was budgeted or anticipated, however, CRW is comfortable in recommending award to Dewcon, Inc. and their efforts in identifying \$2.2M or 22% of the total project to M/W/DBE participation. Committee members were pleased to see returning M/W/DBE vendors for contracts bid with CRW along with some new names.

- Mr. Brown reported that the Cameron Street Water Main Improvement project has a certified veteran-owned business participating in this project. CRW has not seen a lot of veteran-owned businesses, but is happy to welcome LCF Construction, Inc. Mr. Brown was able to confirm the veteran-owned certification.
- Ms. Dierolf reported on the modified Partial Consent Decree. Mr. Enders commended the Strategic Initiatives team for how the information was streamlined through public meetings, our website and through social media to get the information out to the public on how to provide public comments to the Department of Justice. This is a very technical process, and they did a great job getting information out. He is hopeful the public took the opportunity to provide comments.
- CRW's CEO and senior management attended and made a presentation to Harrisburg City Council on March 14, 2023, regarding the modified Partial Consent Decree. The video presentation is available by clicking here: [2023-03-14 CRW Video Presentation at Harrisburg City Council meeting](#). A PDF copy of CRW's presentation to Harrisburg City Council is available on our website by clicking on the link and scrolling to the bottom of the page. [2023-03-14 Modification to the Partial Consent Decree - Capital Region Water](#) Instructions for providing public comments to the Department of Justice through March 20, 2023, are included on the Events Timeline slide within the presentation.
- Thank you to Councilman Rob Lawson for communicating with Ms. Katzenmoyer and himself after the meeting. A follow-up meeting has been scheduled for him to learn more on CRW's M/W/DBE Program.
- CRW also entertained stakeholders regarding the Front Street Interceptor project. He thanked Ms. Dierolf and Ms. Laufer for coordinating that meeting. Mr. Enders participated in that meeting along the river with many who are involved in events along Front Street River Park, including City representatives. CRW's personnel were able to collaboratively explain to those in attendance all activities involved in the project. He also thanked the representative from Insituform who shared information on the project. Mr. Enders volunteered to assist if CRW decides to man a water station for the [Harrisburg 23rd Annual Tour de Belt](#) event on June 4, 2023 to answer and address questions regarding the Front Street Interceptor project.

Mr. Presley stated he is happy to see collaborative lines of communication being kept open between CRW, the Mayor's office and Harrisburg City Council.

There were no questions or further comments from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided the following additions to that report.

- Miriam Gonzalez-Siegel and Chad Bingaman were welcomed to CRW's senior leadership team. They bring decades of experience with them.
- Hydrant flushing will begin in April. It will take approximately 12 weeks to reach all 1,800 hydrants within CRW's service territory. Annual flushing of hydrants is critical to maintaining high quality drinking water. Flushing removes build-up in the water mains. CRW will be inspecting hydrants as they are flushed. Flushing hours are 7:00 a.m. to 7:00 p.m. Hydrant flushing may cause a temporary discoloration of water and temporary reduction in water pressure. Discoloration is not harmful and can be flushed by running cold water through a faucet, preferably at the highest point in the building.
- Flushing will take place in 15 phases and will begin in Reservoir Park and progress towards CRW's service territory. You can track hydrant flushing on-line by visiting CRW's [GeoHub](#) on our website.
- CRW uses an automated message system, Everbridge, as well as social media, to notify customers of the flushing program and where and when we will be flushing. She encouraged anyone who has not already signed up for Everbridge to do so on CRW's website at [Updates & Alerts - Capital Region Water](#) and to provide your preferred method of notification, email, text or phone number.
- Front Street Interceptor project. CRW is currently in the process of lining three miles of wastewater pipe, or interceptor, along Front Street. While the pipe must be clean and dry in order to be relined with cured-in-place pipe (CIPP), CRW will be bypassing wastewater while the cleaning and lining is completed. Large black pipe is currently being seen by the public in River Front Park. Lining of the interceptor pipe should begin the week of March 27, 2023. Park users can expect to see additional construction activity and CRW asks the public to respect all signage to ensure the public's safety.
- Phase 1 of the lining will be from the Interstate I-83 bridge to Forrester Street and will take approximately eight weeks and is scheduled for completion by Memorial Day weekend. Phase 2 will include the area north of Forrester Street to Seneca Street.

Mr. Presley asked if the complaints regarding taste and odor in our drinking water have been addressed? Ms. Katzenmoyer stated the issue was resolved by correcting chemical doses. She stated there was never an issue of safety, and the water did meet all federal standards, but the taste was due to changes in chemical dosing.

Board members asked if CRW will be competing for the Best Tasting Water in Pennsylvania contest. Ms. Katzenmoyer stated CRW is looking forward to entering the contest and is hopeful to move on to the national level next.

There were no questions or further comments from the Board.

V. Minutes of Previous Meeting

A motion was made by Ms. Balaban, seconded by Mr. Presley, that the Minutes of the February 22, 2023, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda – None.

VII. Public Comment - Agenda and Non-Agenda (3 Minutes) – None.

VIII. Old/New Business

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be adopted, Drinking Water Item A.

A. Resolution No. 2023-005 – Authorization for Cost Sharing Agreement with PennDOT for Cameron/Maclay Intersection Project

Motion: The Board adopts Resolution No. 2023-005 which authorizes the Director of Engineering to sign Utility Reimbursement Agreement(s) on its behalf for our water facilities, and that the Secretary of the Board be authorized and directed to attest the Director of Engineering's signature on the Utility Reimbursement Agreement for the State Route 0022, Section 320 Project (MPMS #114316) which shall be attached as Exhibit "A". Funding Source: Water #60800801-80100-00015 – Water Main Replacement.

The Board unanimously adopted Administrative Item A.

A motion was made by Mr. Kurowski, seconded by Ms. Balaban, that the following item be adopted, Drinking Water Item B.

B. Resolution No. 2023-006 – Authorization for Cost Sharing Agreement with PennDOT Regarding I-83 Expansion Project

Motion: The Board adopts Resolution No. 2023-006 which authorizes the Director of Engineering to sign a revised Utility Reimbursement Agreement(s) on its behalf for our water, sewer, steam and storm facilities, and that the Secretary of the Board be authorized and directed to attest the Director of Engineering's signature on the Utility Reimbursement Agreement for the SR 0083 Section 079 Reconstruction and Widening Project (MPMS #097828) which shall be attached as Exhibit "A". Resolution No. 2023-006 will supersede prior Resolution No. 2022-047. Funding Source: Water #60800801-80100-00118 – Wtr PennDOT I-83 Expansion and Wastewater #80800801-80100-00115 – Ww PennDOT I-83 Expansion.

The Board unanimously adopted Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item C.

C. Task Order 2023-06-01: Engineering Services for GIS Support with KCI Technologies, Inc.

Motion: The Board authorizes the Director of Engineering to execute Task Order 2023-06-01 with KCI Technologies, Inc., as outlined in KCI Technologies, Inc.'s Proposal, dated March 3, 2023, in an amount not to exceed \$39,984. M/W/DBE Commitment: \$0.00 / 0.00% M/W/DBE. Funding Source: Split 50/50 Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – WW Engineering Services.

The Board unanimously approved Drinking Water Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item D.

D. Ready-to-Serve Fee Study

Motion: The Board authorizes the Chief Financial Officer to execute the Raftelis Proposal, dated February 15, 2023, for Ready to Serve (RTS) fees with Raftelis in the amount of \$16,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #60504541-54106 – Water Rate Study and CEAR Fees.

Board members inquired when the RTS Fee Study would be available. Mr. Keith expects it sometime in August in time for 2024 budgeting. Board members commended senior leadership for re-evaluating the RTS fee schedule since it has been years since RTS fees were evaluated.

The Board unanimously approved Drinking Water Item D.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item E.

E. Cameron Street Water Main Improvements Project – Phase 4 – Recommendation of Award to Dewcon, Inc.

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering to execute Contract Documents for the Cameron Street Water Main improvements project – Phase 4 to Dewcon, Inc. in the amount of \$10,421,075, and as outlined in Dewcon, Inc.'s bid documents, dated March 7, 2023, contingent upon PADEP's approval of their DBE six good faith solicitation efforts. M/W/DBE Commitments: \$1,625,000 / 15.6% (MBE), \$594,973.73 / 5.7% (WBE) and \$60,000 / 0.6% (DBE). Funding Source: Water #60800801-80100-00228 – Cameron Street Water Main Improvements (PV).

The Board unanimously approved Drinking Water Item E.

A motion was made by Mr. Davidson, seconded by Mr. Presley, that the following items be approved by consent, Drinking Water Items F., G., H., I., J., and K.

F. Purchase of 2023 Ford F-250 Super Duty Super Cab 4X4 Truck (C-99) with Trade-in of C-13 from Hoffman Ford and Service Body Upfit from U.S. Municipal for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-250 Super Duty Super Cab 4X4 Truck (C-99) from Hoffman Ford in the amount of \$40,090 that includes a trade-in allowance of \$7,000 for the 2009 Ford F-250 Super Duty 4X4 Utility Truck (C-13); and a Service Body Upfit from U.S. Municipal in the amount of \$25,385, for a combined total amount of \$65,475 for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00233 – C13 F250 Super Duty Truck.

G. Purchase of 2023 Ford Escape SE AWD (C-102) with Trade-in of C-52 from Hoffman Ford for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford Escape SE AWD (C-102) from Hoffman Ford in the amount of \$26,157 that includes a trade-in allowance of \$5,000 for the 2016 Ford Escape SE 4X4 (C-52) for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00236 – Ford Escape SE 4X4.

H. Purchase of 2023 Ford Transit Connect XL (C-103) with Trade-in of C-49 from Fred Beans Ford of Mechanicsburg for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford Transit Connect XL (C-103) from Fred Beans Ford of Mechanicsburg in the amount of \$23,090 that includes a trade-in allowance of \$14,500 for the 2016 Ford Transit Connect XL (C-49) for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00237 – Ford Transit XL Cargo Van.

I. Purchase of 2023 Ford Escape SE AWD (C-104) with Trade-in of C-44 from Keystone Ford for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford Escape SE AWD (C-104) from Keystone Ford in the amount of \$16,010 that includes a trade-in allowance of \$15,000 for the 2015 Ford Escape SE 4X4 (C-44) for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00238 – Ford Escape SE.

J. Purchase of 2023 Ford F-150 XL Super Cab 4X4 Truck w/8-foot Bed (C-105) with Trade-in of C-57 from Fred Beans Ford of Mechanicsburg and Ancillary Items Upfit from A&H Equipment for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-150 XL Super Cab 4X4 Truck w/8-foot Bed (C-105) from Fred Beans Ford of Mechanicsburg in the amount of \$29,943 that includes a trade-in allowance of \$20,700 for the 2017 Ford F-150 XL 4X4 Super Cab Truck w/8-foot Bed (C-57); and an Ancillary Items Upfit from A&H Equipment in the amount of \$2,772, for a combined total amount of \$32,715 for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00239 – Ford F150 XL 4X4 Super Cab Truck.

K. Purchase of 2023 Ford F-150 XL Super Cab 4X4 Truck w/8-foot Bed (C-106) with Trade-in of C-53 from Keystone Ford and Ancillary Items Upfit from A&H Equipment for Drinking Water Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-150 XL Super Cab 4X4 Truck w/8-foot Bed (C-106) from Keystone Ford in the amount of \$32,425 that includes a trade-in allowance of \$18,000 for the 2016 Ford F-150 XL 4X4 Super Cab Truck w/8-foot Bed (C-53); and an Ancillary Items Upfit from A&H Equipment in the amount of \$2,772, for a combined total amount of \$35,197 for the Drinking Water department through COSTARS. Funding Source: Water #60800804-80400-00240 – Ford F150 Super Cab w/Styleside.

The Board unanimously approved Drinking Water Items F., G., H., I., J., and K.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item A.

A. Basic Ordering Agreement and Task Order 2023-08-01: Engineering Services for CBH2OPP Water Quality Services with Geosyntec Consultants

Motion: The Board authorizes the Director of Engineering's execution of a Basic Ordering Agreement and the execution of Task Order 2023-08-01 for water quality monitoring, sampling, and modeling with Geosyntec Consultants, as outlined in Geosyntec Consultants' Proposal, dated March 7, 2023, in an amount not to exceed \$72,600. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services (50%) and Stormwater #90504541-54104 – Sw Engineering Services (50%).

The Board unanimously approved Wastewater Item A.

A motion was made by Mr. Davidson, seconded by Ms. Balaban, that the following items be approved by consent, Wastewater Items B., C., D., and E.

B. Purchase of 2023 Ford F-350 Super Duty Regular Cab 4X4 Truck (G-90) with Trade-in of G-32 from Hoffman Ford and Dump Body Upfit with Plow and Drop Spreader from U.S. Municipal for Wastewater Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-350 Super Duty Regular Cab 4X4 Truck (G-90) from Hoffman Ford in the amount of \$26,670 that includes a trade-in allowance of \$31,000 for the 2015 Ford F-350 Super Duty Regular Cab 4X4 Dump Truck (G-32); and a Dump Body Upfit with Plow and Drop Spreader from U.S. Municipal in the amount of \$39,895, for a combined total amount of \$66,565 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00437 – F-350 Turbo Diesel 4X4 Truck.

C. Purchase of 2023 Ford F-250 Super Duty XL Regular Cab 4X4 Truck (G-91) from Hoffman Ford and Service Body Upfit from U.S. Municipal for Wastewater Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-250 Super Duty XL Regular Cab 4X4 Truck (G-91) from Hoffman Ford in the amount of \$45,285 and a Service Body Upfit from U.S. Municipal in the amount of \$30,823, for a combined total amount of \$76,108 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00438 – F-250 Regular Cab Truck.

D. Purchase of 2023 Ford Transit High-Roof (CCTV) Cargo Van (G-93) from Keystone Ford and Envirosight Rover X Camera System Upfit from A&H Equipment (Sole Source Provider) for Wastewater Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford Transit High-Roof (CCTV) Cargo Van (G-93) from Keystone Ford in the amount of \$53,150 and the Envirosight Rover X Camera System Upfit from A&H Equipment, a Sole Source Provider, in the amount of \$138,576, for a combined total amount of \$191,726 for the Wastewater department through COSTARS. Funding Source: Wastewater #80800804-80400-00440 – ProMaster High Roof CCTV Van.

E. Purchase of 2023 Ford F-150 XL Regular Cab 4X4 Truck w/8-foot Bed (G-94) from Hoffman Ford and Ancillary Items Upfit from A&H Equipment for Wastewater Department through COSTARS

Motion: The Board authorizes the Director of Operations to procure a 2023 Ford F-150 XL Super Cab 4X4 Truck w/8-foot Bed (G-94) from Hoffman Ford in the amount of \$45,565 and an Ancillary Items Upfit from A&H Equipment in the amount of \$5,182, for

a combined total amount of \$50,747 for the Wastewater department through COSTARS.
Funding Source: Wastewater #80800804-80400-00441 – F-150 XL 4X4 Pickup Truck.

The Board unanimously approved Wastewater Items B., C., D., and E.

Mr. Enders stated that all CRW employees need to go home safely at the end of each shift so maintaining vehicles is mandatory for their safety. Board members are excited to see the purchase and rotation of vehicles being properly maintained. This is an exceptional improvement since the transition and commended all staff members in the development of a program for fleet management.

Ms. Balaban asked if any of the vehicles acquired today required commercial driver's licenses (CDLs) to drive them. Mr. Rosentel stated none of these vehicles required CDL drivers.

Ms. Balaban questioned, and Ms. Sheaffer responded that all branding and labeling of CRW vehicles is performed in-house, except for GPS installation.

IX. Public Comments - Non-Agenda Items (3 Minutes) – None.

X. Board Member Comments

Ms. Balaban congratulated Maynard Gardner on being chosen as February's Employee of the Month.

Mr. Presley welcomed Miriam Gonzalez-Siegel and Chad Bingaman to CRW. He also stated that CRW employee Jermaine Taylor, recently lost his wife and expressed CRW's condolences.

Mr. Davidson congratulated CRW on achieving the historic preservation award from the Historic Harrisburg Association.

Mr. Enders thanked Dave Morrison, who was also instrumental in CRW receiving the preservation award from Historic Harrisburg for the Bellevue Park Ponds Retrofit project.

He also congratulated HRG Engineering on their new branding and for all of the work they do with CRW.

He also stressed the importance of hydrant flushing in keeping our community safe. We need all fire hydrants to be in working order and it is a big process CRW undertakes every year. Congratulations to the Drinking Water department for this effort.

Approval of the work tonight with Geosyntec Consultants shows that CRW is already hard at work on the modifications to the Partial Consent Decree, regardless of the lodging and public comments process, CRW is moving forward to fulfill our duties under the Partial Consent Decree.

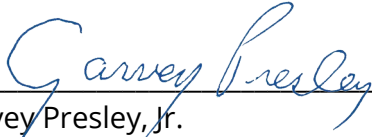
Mr. Kurowski thanked the City administration, Mayor Williams and the Law Bureau that offered supportive documentation to CRW as part of the public comment process on the Partial Consent Decree.

XI. Adjournment

A motion was made by Mr. Presley, seconded by Mr. Davidson, for the Board to adjourn the meeting at 7:26 p.m.

The motion was unanimously approved.

CAPITAL REGION WATER



Garvey Presley, Jr.
Secretary