



Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Crystal A. Skotedis, Vice-Chairperson/Treasurer
Garvey Presley, Jr., Secretary
Andrew Enders, Assistant Secretary/Treasurer

Staff:

Charlotte Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
Michelle Bethel-Miller, Director of Shared Services
Jess Rosentel, Director of Operations
Daniel Galbraith, Drinking Water Superintendent
Amy Borden, Water Quality Administrator
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist

Virtual Attendance:

Staff:

Tanya Dierolf, Director of Strategic Initiatives
Julie Peters, Controller
Tom Czyzykowski, IT Manager
Jeff Bowra, P.E., Lead Engineer
Sheri Berilla, Asset Manager
Steve Early, Community Relations Manager

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Others:

Caleb Krauter, P.E. (HRG)
Jeff Thompson, P.E., (WRA)
John Hammell, P.E. (CDM Smith, Inc.)
Sarah W. Ehrman, EIT (Gannett Fleming)
Matt Crow, P.E. (Hazen and Sawyer)
Holly Douglas (Cosmos Technologies, Inc.)
John Smith
Donald Enders

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:10 PM.

Chairperson Kurowski stated that all Board members were present in person.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 PM the day of the Board meeting. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, April 28, 2022.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 PM today to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, May 25, 2022, at 6:00 PM and will be held in-person and virtually.

III. Committee Reports

Budget and Finance: Ms. Skotedis reported that the committee met on April 19, 2022, and she highlighted the items listed below.

- Review of prior month's financial information.
- Investment of CRW's cash on hand and how CRW can maximize investment of our funds, including the possibility of investing with the Pennsylvania Local Government Investment Fund (PLGIT).

- CRW's 2021 Audit is currently being conducted. Our auditors have completed their field work and are currently working through a delay in receiving information from the Pennsylvania Employee Retirement System (PMRS) regarding CRW's pension plan.
- Negotiations and updates to the Intermunicipal Agreement with CRW's suburban partners is also being discussed.
- CRW is the recipient of a funding offer from PENNVEST on a \$41.6M application recently submitted for Drinking Water department capital improvements. The loan has a 1% interest rate and a twenty (20) year repayment schedule.
- CRW is planning on closing the \$65M Loan with PENNVEST on Wastewater Capital Improvement Projects in July 2022.

Mr. Keith presented an overview of the March financial reports, along with a slide outlining CRW's financial position on CRW's accounts receivable balances and outstanding delinquent accounts. He also stated that the meter issue with LCSWMA has been corrected.

While CRW is not back to pre-pandemic numbers regarding the volume of water usage, the reporting shows improvements. The Finance Department will monitor reports to see if the meter issue with LCSWMA brings us back closer to pre-pandemic numbers.

One line item of concern is the increase in utility costs regarding the processing of biosolids for wastewater and an increase in process water for the water treatment plant which results in much higher wastewater charges than anticipated. The additional wastewater charges will be the new norm and will likely result in a negative budget balance of approximately \$350K by the end of 2022.

Upon inquiry by Mr. Enders, Mr. Keith confirmed that he will not make any adjustments to the 2022 budget, as he prefers to report on a monthly basis what the negative variance is throughout 2022. He also stated that Mr. Rosentel has a possible solution for assisting in the increased utility costs with biosolids which would provide more security for disposal costs. More information on that will be brought to the Board as it is available through a possible intergovernmental agreement with the Derry Township Municipal Authority.

There were no further questions from the Board.

Personnel and Shared Services: Ms. Skotedis reported the committee met on April 19, 2022, and highlighted the items listed below.

- Two employees were nominated for April's Employee of the Month, Jermaine Taylor and Amy Borden, both from the Drinking Water department. Jermaine Taylor was recognized as April's Employee of the Month. Congratulations Jermaine!

- Tom Czyzykowski provided a presentation to the Committee and IT firewall improvements were discussed. CRW will be conducting a second round of penetration testing to confirm there are no cyber security issues.
- Customer service reports were provided stating there has been an uptick in customer service calls which is likely due to the water service terminations resuming after the winter moratorium.
- Reporting on credit card and MoneyGram activity was reviewed, along with statistics for customer walk-in and drive through payments.
- CRW's Customer Assistance Program (CAP) has paid out \$6,700 in grant funds to date in 2022 with thirty-six (36) applications.
- Low Income Household Water Assistance Program (LIHWAP): One Hundred Twenty-Three (123) pledges were made for a total of \$100,000.
- Emergency Rental Assistance Program (ERAP): Thirty-eight (38) customers have received over \$40,000.
- Ms. Skotedis stated the Board is happy to see our customers taking advantage of these opportunities to assist them. Kudos to Ms. Bethel-Miller for pushing this program and getting the word out.
- Recruiting efforts continue with open positions. Open positions are posted on CRW's website. CRW continues to look for electricians. If you are aware of anyone who is an electrician, please have them apply.
- Employee relations and wellness programs were discussed.
- The CRW Employee Picnic was held today at City Island where employees enjoyed a Senators' ball game and a luncheon. Thank you to everyone who coordinated this event for our employees.
- Ms. Katzenmoyer will be handling an issue regarding self-evaluations through PMAA that CRW will be participating in. More information on that will come in the future.
- One agenda item for renewal of Arcadis is on tonight's Agenda for preparation of the CEARS for Wastewater and Drinking Water.
- Mr. Presley wanted to personally thank Jermaine Taylor for being April's Employee of the Month. He recalls Mr. Taylor started his employment at CRW about the same time as he came onto CRW as a Board member. He wants to personally commend him for going above and beyond for CRW and its customers.

There were no questions from the Board.

Operations and Engineering: Mr. Presley reported the committee met on April 14, 2022, and highlighted the items listed below.

- All items on tonight's agenda were fully vetted during the meeting.
- Mr. Presley stated that CRW is looking to engage in an Intergovernmental Cooperation Agreement with the Derry Township Municipal Authority in an effort to offset some of

the biosolid utility increases CRW is experiencing. This should be a long-term solution to assist both authorities with increased utility costs, while providing a sustainable solution to the biosolids issue.

- Sherri Barilla updated the committee on the asset management program.
- Tanya Dierolf updated the committee on forest management at the DeHart facility. There are some agenda items regarding this discussion on tonight's Agenda.
- Claire Maulhardt updated the Board on CRW's Joint Pollution Reduction Plan and how CRW, Lower Paxton Township, Susquehanna Township and PennDOT are in agreement to amend our existing Agreement with PennDOT in meeting the Paxton Creek TMDL. The First Amendment to the existing Contribution Agreement with PennDOT is also on tonight's Agenda outlining the amounts each municipality has agreed to contribute.
- Jeff Bowra updated the Board on change orders that are also on tonight's Agenda.
- A discussion was held regarding resolution of the issues with closing out the Front Street Pump Station Improvements project. On the agenda for consideration is a change order with Pagoda, Inc. and a Settlement Agreement, drafted after a successful mediation with all parties that will resolve the bypass pumping claim for this project.
- An additional truck for the Wastewater department was discussed for purchase, along with the procurement of additional equipment for capital improvement projects for the Drinking Water department.
- It was noted that CRW is working throughout the City of Harrisburg. It is pretty hard not to see our CRW working no matter where you are within the City. Take a moment and say hello to our CRW.

There were no questions from the Board.

Legal and Risk Management: Mr. Enders reported the committee met on April 7, 2022, and highlighted the items listed below.

- A report was provided on CRW's IT cyber security. CRW made a change regarding the penetration testing and is reviewing our cyber security response plan along with table-top testing. Mr. Enders stated that these issues are now mandated by insurance carriers.
- Mr. Rathfon reported on ongoing insurance claims. He also reported that CRW recently met with Murray Insurance and our insurance carriers.
- Current litigation issues were discussed with General Counsel, including an update on the collection of stormwater fees.
- The committee was also briefed on the status of the Front Street Pump Station Improvements project. A settlement agreement to close out this project is on the agenda for authorization.
- How CRW is addressing and monitoring water service terminations and postings. Again, Mr. Enders wants CRW customers to know that if they have issues with paying their

bills, please reach out to our Customer Service Center at 1-800-510-0606 and any customer service representative will be able to assist you or guide you towards programs that can help you with paying your outstanding balances. Please don't ignore the notices regarding possible water service terminations. Customer Service is open Monday through Friday 8:00 AM through 4:30 PM on-line and in person, Monday through Friday 8:00 AM – 4:00 PM.

- Briefing from the CEO on continued negotiations with PADEP and USEPA on the Partial Consent Decree. Ms. Katzenmoyer is hopeful this issue will be wrapped up within the next few months.
- The committee was also briefed by General Counsel on other open litigation items.

There were no questions from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met on April 14, 2022, and highlighted the items listed below.

- Thank you to Larry Binda and Maddie Gittens at The Burg who posted a story on April 21, 2022, on what CRW's \$41.6M PENNVEST loan is to be used for. The article is very informative and shows the community all of the information and steps that go into the process of applying and being approved for PENNVEST funding. See article at [The Burg](#).
- As previously stated by Ms. Skotedis, CRW has received a funding offer for a \$41.6M loan from PENNVEST for future capital improvement projects for the Drinking Water department. This is wonderful news that CRW will be applying for these funds since the interest on these loans are at 1%, thereby providing substantial savings for our ratepayers. Kudos to Doug Keith and his team for their effort involved for obtaining these types of financings for CRW.
- There are two groundbreaking events coming up that the community is encouraged to attend: The Camp Curtin Big Green Block project is scheduled for Friday, April 29, 2022, at 11:00 AM; and the Bellevue Park project will be on Tuesday, May 10, 2022, at 5:00 PM. These stormwater projects are going to be very visible and are exciting projects for the community.
- Customer Service numbers are on-point. Kudos to Ms. Bethel-Miller and her team.
- CRW's litter cleanups are now in swing and scheduled. If you know of an area within the City is need of a litter cleanup, or you have a number of people interested in doing a litter cleanup in your community, reach out to Steve Early or Tanya Dierolf at Capital Region Water for assistance in getting your location on the roster for a litter cleanup.
- Jarvis Brown is developing a five-year report that shows the success of CRW's M/W/DBE Program. While Mr. Enders noted CRW is not where we want to be, Board members are happy to see that the word is out, and vendors are responding to CRW's participation level goals for contractors to be awarded contracts with CRW.

- April 24 through April 30, 2022 is Water Week. CRW will continue to push information on Water Week through the use of social media and our website.

There were no questions from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer highlighted the additional items listed below.

- The \$41.6M PENNVEST loan monies for the Drinking Water department are earmarked for the following projects.
 - **Phase 1:** \$2.7M - 2022 replacement of water mains in the Allison Hill area.
 - **Phase 2:** \$2.7M - Water main improvements for Cameron Street to replace a 20-inch cast iron water main between State and Berryhill Streets.
 - **Phase 3:** \$7.1M - water meter network conversion to replace existing radio water meter reading system.
 - **Phase 4:** \$24M - DeHart Dam Improvement Project for reshaping the existing dam spillway to provide greater flow over the crest, replacement of upper portion of the dam spillway chute and walls, anchoring of the new spillway into bedrock, construction of a parapet on the embankment for collection of monitoring and seepage increase of all drawdown capacities, and replacement of an existing access bridge.
- Provided an update on fiscal year 2023 appropriations. After a call with Senator Casey on April 22, 2022, CRW staff opted to submit one application for the North Front Street GSI Planning Area requesting \$2M. More information will be forthcoming in the future.
- There are several projects outlined in the Management Report that are currently out to bid.
- Ms. Katzenmoyer requested Amy Borden, CRW's Water Quality Administrator, to speak on the 20-Year Director's Award that CRW has received from the Partnership for Safe Drinking Water.
- Ms. Borden advised CRW received the 20-Year Director's Award on April 26, 2022. The Partnership is a voluntary effort between six drinking water organizations, AWWA, AMWA, ASDWA, AWD, USEPA and WRF. There are more than 250 water treatment utilities that are members of this partnership. The goal of the partnership is to provide a new measure of public health protection to millions by implementing prevention programs where legislation or regulation does not exist. These preventative measures are based on optimizing treatment plant performance and distribution system operations. This results in the production and delivery of superior quality water to consumers. Not only does this demonstrate CRW's commitment to water quality and public health for our customers, but it also enhances employee tenacity for producing

high water quality, as well as improved teamwork at all levels. This award recognizes CRW from local PADEP and the Health Department for documented achievements. To maintain our good standing with the partnership, CRW is required to submit turbidity data for our raw settled individual filters and finished water, along with a cover letter and a case narrative with any improvements that have been made to the plant during that year. This data is compiled and reported to the Partnership's website where they perform calculations to determine whether CRW has met the criteria to remain in good standing. Historically CRW used an Operator 10 program but going forward we will utilize the Hach WIMS program which is customizable. This system has been programmed to upload data directly to the Partnership.

- The Board congratulated Ms. Borden on getting CRW back into this voluntary program and for CRW being recognized for this 20-year Partnership Award.
- Ms. Katzenmoyer noted that Amy Borden was also nominated for April Employee of the Month. Great job Amy.

There were no additional questions from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Enders, seconded by Mr. Presley, that the Minutes of the March 23, 2022, Regular Meeting be entered into the record as presented.

The Board approved the Minutes with Ms. Skotedis abstaining since she wasn't present for the meeting.

VI. Modifications or Deletions to the Agenda - None.

VII. Public Comment - Agenda (3 Minutes) - None.

VIII. Old/New Business

Administrative

A motion was made by Ms. Skotedis, seconded by Mr. Enders, that the following item be approved, Administrative Item A.

A. Engagement of Arcadis, U.S., Inc. for FY2022 Water and Wastewater Consulting Engineer's Annual Reports (CEARS)

Motion: The Board authorizes the Chief Financial Officer to execute the engagement letter with Arcadis, U.S., Inc. in the amount of \$40,000 to prepare the FY2022 CEARS for both the Water and Wastewater Systems, as outlined in Arcadis, U.S., Inc.'s Proposal, dated April 14, 2022. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54106 – Wtr Rate Study and CEAR Fees and Wastewater #80504541-54106 – Ww Rate Study and CEAR Fees.

The Board unanimously approved Administrative Item A.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be adopted, Drinking Water Item A.

A. Resolution No. 2022-006 – MOA with TNC – FSC Group Certification Program

Motion: The Board adopts Resolution No. 2022-006 which authorizes the Chief Executive Officer to execute the Memorandum of Agreement with The Nature Conservancy for continuation in the FSC Group Certification Program which shall be attached as Exhibit "A". Funding Source: N/A.

The Board unanimously adopted Drinking Water Item A.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item B:

B. Forest Stewardship & Management Services Agreement with Appalachian Forest Consultants, LLC

Motion: The Board authorizes the Chairperson to execute a revised Forest Stewardship and Management Services Agreement with Appalachian Forest Consultants, LLC, as outlined in the Agreement, dated April 27, 2022. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54105 – Wtr Forest Management Services.

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item C:

C. Task Order 2022-04-02: Engineering Services AM Roadmap Quick Win Activities with Brown and Caldwell

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-04-02 with Brown and Caldwell, as outlined in Brown and Caldwell's Proposal, dated February 25, 2022, in an amount not to exceed \$8,900. M/W/DBE Commitment: \$3,610 / 40.0% MBE. Funding Source: 50/50 Split, Water #60504541-54104 – Wtr Engineering Services, and Wastewater #80504541-54104 – Ww Engineering Services.

The Board unanimously approved Drinking Water Item C.

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, that the following item be approved, Drinking Water Item D:

D. Task Order 2022-13-01: Engineering Services for the Lime Silo Tank Project with Gannett Fleming

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-13-01 with Gannett Fleming, as outlined in Gannett Fleming's Task Order, dated April 11, 2022, in an amount not to exceed \$14,000 for design and construction services. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00338 – Lime Slurry Tank Feed System.

The Board unanimously approved Drinking Water Item D.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item E:

E. Procurement of Installation Services for Lime Slurry Tank Feed System from Coastal Technical Sales through COSTARS

Motion: The Board authorizes the Director of Operations to procure the installation of Lime Slurry Tank Feed System from Coastal Technical Sales in the amount of \$118,803.45. Funding Source: Water #60800803-80300-00338 – Lime Slurry Tank Feed System.

The Board unanimously approved Drinking Water Item E.

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, that the following item be approved, Drinking Water Item F:

F. Procurement of Arc Flash Short Circuit Risk Analysis from Leer Electric through COSTARS

Motion: The Board authorizes the Director of Operations to procure the Arc Flash Services from Leer Electric in the amount of \$34,721. Funding Source: Water #60241520-52000 – Water Maintenance Building Maintenance.

The Board unanimously approved Drinking Water Item F.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, that the following item be approved, Drinking Water Item G:

G. Procurement of Rosemount Mag Flow Meters from Control System 21 through COSTARS

Motion: The Board authorizes the Director of Operations to procure the Rosemount Mag Flow Meters from Control Systems 21 in the amount of \$29,643.29. Funding Source: Water 60800803-80300-00337 – Backwash Magnetic Flow Meter.

The Board approved Drinking Water Item G with Mr. Enders abstaining from the vote due to a potential conflict of interest (see Exhibit A).

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Drinking Water Item H:

H. Procurement of Installation Services for HVAC Units from Enginuity LLC through COSTARS

Motion: The Board authorizes the Director of Operations to procure the installation of HVAC Units from Enginuity, LLC in the amount of \$55,837. Funding Source: Water #60800803-80300-00332 – Admin Building-Roof Top HVAC Unit.

The Board unanimously approved Drinking Water Item H.

Wastewater

A motion was made by Ms. Skotedis, seconded by Mr. Enders, that the following item be approved, Wastewater Item A.

A. Authorization to Open Bank Account at First National Bank for PENNVEST Loan 75376

Motion: The Board authorizes the respective officers' execution of the Bank Resolution and Signature Card to open a bank account with First National Bank, titled CRW Sewer 2022A PENNVEST, effective, April 27, 2022.

The Board unanimously approved Wastewater Item A.

A motion was made by Mr. Enders, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item B.

B. Mediation Agreement for Front Street Pumping Station Improvements Project

Motion: The Board authorizes the Chief Executive Officer to execute and accept a Mediation Agreement on the matter with the Front Street Pump Station Improvements bypass claims settlement, including Eastern Environmental Contractors, Garden Spot Mechanical, and Pagoda, Inc. as to electrical, as presented to the Board and in an Issue Brief, and is under the advice of counsel that participated in the mediation on behalf of Capital Region Water.

Mr. Enders noted that the approval of this Mediation Agreement closes an ongoing claim related to bypass pumping. There are also some items remaining to be completed as part of this project including an open delay claim. CRW participated in a mediation in an effort to bring this matter to conclusion on behalf of our ratepayers in a timely manner, and as expediently as possible, but also on a contractual basis as quickly as possible.

Upon questioning by the Chairperson as to whether an amount needs to be part of the motion, it was noted by Mr. Enders that the version of the Mediation Agreement that needs to be executed by the Chief Executive Officer will outline the terms, and as part of the mediation, those terms are still being drafted and will be presented to General Counsel for review and approval before the CEO is authorized to execute the Mediation Agreement.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Enders, seconded by Mr. Presley, that the following item be approved, Wastewater Item C.

C. Change Order No. 1 for Front Street Pumping Station Improvements Project with Pagoda, Inc.

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Pagoda, Inc. in the amount of \$68,522.25 with no change to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00020 – Primary Digester Rehabilitation.

Mr. Enders added that the approval of this change order also comes as an outcome of the Mediation Agreement that was just authorized for execution regarding the contract for the Front Street Pumping Station Improvements Project.

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be approved, Wastewater Item D.

D. Change Order No. 3 for 2021 Sewer System Improvements Project with R-III Construction, Inc.

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3 with R III Construction Inc., in the amount of \$19,107.17 with no change to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00127 – Sewer Rehabilitation PENNVEST \$21M.

The Board unanimously approved Wastewater Item D.

A motion was made by Mr. Enders, seconded by Mr. Kurowski, that the following item be approved, Wastewater Item E.

E. Termination of Contract - 2021 Sewer System Improvements Project with R-III Construction, Inc.

Motion: The Board authorizes the Director of Engineering to notify R-III Construction, Inc. that in accordance with Section 15.03 of the 2021 Sewer System Improvements Project, Capital Region Water is notifying R-III Construction, Inc. that it is terminating the contract for convenience, effective May 25, 2022.

For the record, Mr. Enders stated that the Board was previously briefed at length and some contractual action was already taken this week on April 25, 2022. This action is taken regarding CRW's ongoing and repeated attempts to ensure R-III Construction, Inc. complies with contract specifications and to rectify defective work.

The Board unanimously approved Wastewater Item E.

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item F.

F. Purchase of (G-80) 2022/2023 Ford F-350 Super Duty XL 4X4 Regular Cab 8' Box Truck from Fred Beans Ford of Mechanicsburg and Utility Body Upfit from U.S. Municipal for Wastewater Department

Motion: The Board authorizes the Director of Operations to procure one 2022/2023 Ford F-350 Super Duty XL 4X4 Regular Cab 8' Box Truck (G-80) from Fred Beans of Mechanicsburg in the amount of \$9,665 and one Utility Body Upfit from U.S. Municipal in the amount of \$27,025, for a total amount of \$36,690 for the Wastewater department. Funding Source: Wastewater #80800804-80400-00428 - 1/2 Ton Pickup Truck G-03.

The Board unanimously approved Wastewater Item F.

Stormwater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2022-007 - First Amendment to the Contribution Agreement with PennDOT

Motion: The Board adopts Resolution No. 2022-007 which authorizes the Chairperson and Secretary to execute the First Amendment to the Contribution Agreement between PennDOT and CRW (on behalf of the Municipalities - Capital Region Water, Lower Paxton Township, and Susquehanna Township) for the implementation of Task Order 2022-01 under the Intergovernmental Cooperation Agreement for an additional contribution of One Million, Five Hundred Thousand (\$1,500,000) Dollars toward the project. The cost for implementation associated with these BMP projects shall be shared pursuant to the allocation provided in Task Order 2022-01. Task Order 2022-01 will be executed as a sub-agreement under the Intergovernmental Cooperation Agreement (CRW - \$240,000; Lower Paxton Township - \$855,000; and Susquehanna Township - \$405,000). Funding Source: N/A - Authorization of Funds is pursuant Task Order 2022-01.

The Board unanimously adopted Stormwater Item A.

IX. Public Comment - Non-Agenda Items (3 Minutes) - None

X. Board Member Comments

Ms. Skotedis provided the comments listed below:

- Happy Administrative Professionals Day to all of our administrative staff who assist us throughout the year. We appreciate you.

Mr. Presley provided the comments listed below.

- Thank you to Janice, Tammie, Karen, Bob, Colleen, Angie and Brenda for all that you do. We appreciate your work.
- Congratulations again to Jermaine Taylor for being the April Employee of the Month.
- Thank you to Sirena Anderson in Customer Service who seamlessly handled his issues today at Customer Service while he visited with his wife.

Mr. Enders provided the comments listed below.

- He stated he is happy to be part of an organization that is focused on keeping our employees equipped with up-to-date, safe equipment and vehicles and this is a great representation of our brand when we are out in the community to let them know who and where we are. He is glad to see we are purchasing new vehicles to restore our fleet. CRW has added 14 vehicles to our fleet in the last year.
- Thank you to our staff for the upkeep of CRW's vehicles and equipping them appropriately for the crews.
- Thank you to Ms. Dierolf and Ms. Laufer for all the social media coverage for the litter cleanups and for everyone involved in participating in them. CRW appreciates your effort to assist our community.

Mr. Kurowski provided the comments listed below.

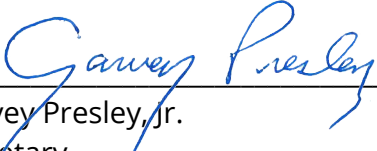
- Kudos to CRW for obtaining another \$41.6M in PENNVEST financing. Our ratepayers should take notice to how this low interest financing allows CRW to do all of the work we are doing.
- Thank you to PENNVEST for having the confidence in CRW to approve an additional loan to us. Your confidence is well placed.
- Shout out to Andy Enders for the additional comments on CRW's outreach efforts on our M/W/DBE Program and he is excited to see the 5-year M/W/DBE report that Jarvis is developing to see how well we have done over the past five years.
- Excited that CRW has entertained an Intergovernmental Cooperation Agreement with Derry Township Municipal Authority (DTMA) to offset additional expenses that we are experiencing regarding management of our biosolids. This effort allows us to think outside the box for a collective and sustainable long-term solution for an expensive portion of CRW's budget.

- It was also noted that PENNVEST would not continue to issue loans to CRW if our projects were not viable projects. CRW continues to have capital improvement projects that can be done with this money, and Mr. Enders also noted that the diversity of the projects being done with PENNVEST funding is amazing.

XI. Adjournment

A motion was made by Mr. Enders, seconded by Ms. Skotedis, for the Board to adjourn the meeting at 7:41 PM. The motion was unanimously approved.

CAPITAL REGION WATER



Garvey Presley, Jr.
Secretary

From: Andrew Enders <aenders@endersinsurance.com>
Sent: Wednesday, April 27, 2022 5:41 PM
To: Karen McKillip
Cc: Scott Wyland
Subject: Notice of Abstention

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening, Karen:

At tonight's meeting (04/27/2022), I will be abstaining Agenda Item Drinking Water G. The vendor is an insured of my company, Colonial Park Realty Company t/a Enders.

Andrew M. Enders, Esq.
President & General Counsel

ENDERS

[REDACTED]

o: [REDACTED]
m: [REDACTED]

Insurance coverage cannot be bound or altered without confirmation from a licensed agent. This message contains confidential information for use only by its intended recipients and may contain information that is proprietary, privileged, and protected under the law (including Gramm-Leach-Bliley and HIPAA/HITECH). If you are not the named addressee, you are hereby notified that any use of, distribution, copying, or reliance upon the contents of this email is strictly prohibited and may result in criminal or civil penalties. Please notify Enders immediately by email if you have received this email by mistake and delete it from your system. Thank you.

Exhibit "A"