



MINUTES

Regular Meeting

February 23, 2022 at 6:00 PM

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Regular Meeting (Conducted In-Person and via GoToMeeting)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Crystal A. Skotedis, Vice-Chairperson/Treasurer
Garvey Presley, Jr., Secretary
Andrew Enders, Assistant Secretary/Treasurer

Staff:

Charlotte Katzenmoyer, Chief Executive Officer
Douglas E. Keith, Chief Financial Officer
David W. Stewart, P.E., Director of Engineering
Michelle Bethel-Miller, Director of Shared Services
Tanya Dierolf, Director of Strategic Initiatives
Jess Rosentel, Director of Operations
Tammie Sheaffer, Office Manager
Bob Lipscomb, Document Specialist

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Other:

Holly Douglas (Cosmos Technologies, Inc.)

Virtual Attendance:

Staff:

Karen McKillip, Archivist
Daniel Galbraith, Drinking Water Superintendent
Tom Czyzykowski, IT Manager
Raymond Hoke, Wastewater Operations Supervisor
Sheri Berilla, Asset Manager
Deborah Sibbering, Human Resources Manager
Jarvis Brown, Diversity Program Manager
Rebecca Laufer, External Affairs Manager
Jamie Meily, Customer Service Representative

Others:

Caleb Krauter, P.E. (HRG)
Matt Crow, P.E. (Hazen and Sawyer)
Jeff Thompson, P.E., (WRA)
Kurt Knaus (Ceisler Media & Issue Advocacy)
John Hammell, P.E. (CDM Smith, Inc.)
Chuck Hauser (ARCADIS)
Jeff Chaplin
Donald Barnett (Community Ambassador)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:01 PM.

Chairperson Kurowski stated that all four Board members were present. He also stated that due to a prior commitment, he would need to leave tonight's meeting early.

General housekeeping items were addressed by the chairperson advising that CRW is using the GoToMeeting platform for virtual meetings for the public. Under CRW's rules of decorum, all persons participating virtually must sign in with their name to properly identify themselves.

CRW posted the agenda 24 hours in advance on the website and accepted public comments via email until 4:00 PM the day of the Board meeting. The chairperson reported that CRW did not receive any public comments, therefore, no comments were read into the record.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at capitalregionwater.com on Thursday, February 24, 2022.

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 PM today to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, March 23, 2022, at 6:00 PM and will be held in-person and virtually.

III. Committee Reports

Budget and Finance: Ms. Skotedis reported that the committee met on February 15, 2022, and highlighted the items listed below.

- Review of January financial reports.
- Partnering with the City of Harrisburg on the Camp Curtin YMCA project regarding ADA accessible ramps.
- PENNVEST loan application is on the agenda for increasing the amount originally requested for water infrastructure improvements from \$36,500,000 to \$41,622,000 to allow for additional funding at low interest loan rates.

- Collection activities were discussed, including the possibility of using outside collection agencies.
- Personnel issues were also discussed.

Mr. Keith then presented an overview of the January financial reports, along with a slide outlining CRW's financial position on CRW's accounts receivable balances and outstanding delinquent accounts.

There were no questions from the Board.

Personnel and Shared Services: Ms. Skotedis reported the committee met on February 17, 2022, and highlighted the items listed below.

- Austin Kemler and Keith Ferguson are February's Employees of the Month. Austin Kemler, Keith Ferguson, and Claire Maulhardt were nominated in February. Congratulations Austin and Keith!
- The penetration testing of CRW's IT network has been completed. CRW received a low-risk rating. The penetration testing will now be conducted on an annual basis, along with software patches throughout the year.
- Customer service reported 1,922 calls were handled in January with an average call time of 21 seconds. Congratulations to CRW's Customer Service Center personnel.
- LIHWAP program and customer outreach was discussed. Please reach out to the Customer Service Center for more details on this free money towards delinquent water and sewer accounts.
- Recruiting efforts continue with open positions. Open positions are posted on CRW's website.
- Annual performance evaluation processes will begin in March.
- Establishment of a Pension Committee was discussed, and Ms. Skotedis will also sit on that committee.

Mr. Kurowski thanked Ms. Skotedis for volunteering to sit on the new Pension Committee.

There were no further questions from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met on February 10, 2022, and highlighted the items listed below.

- All items on tonight's agenda were fully vetted during the meeting.
- Claire Maulhardt updated the Board on the Phase 4 PENNVEST Stormwater Pro-Fi Projects that include Midtown Development, Swatara Park, Pepper Streets lots and the Boys and Girls Club. CRW continues to do these green infrastructure projects which are very visible to the public in order to contribute towards CRW's compliance of our Consent Decree. Thank you, Claire, for a very comprehensive presentation to the committee.

- Engagement of water and sewer system improvements for 2022 were discussed.
- An agreement with ARCADIS for the AWTF Energy Recovery Improvements project to sell gas from the AWTF to UGI. CRW is always happy to see these innovative ways to generate non-ratepayer revenue that contribute to funding our Customer Assistance Program.
- The engagement of Michael Baker International relative to work relating to the Paxton Creek restoration. A very significant amount of work is required along the Paxton Creek to dechannelize some of the stream. This area stretches from the Susquehanna River up to the Farm Show area. This work is being coordinated through a grant with the Susquehanna River Basin Commission (SRBC). If CRW is successful, we will have significant funding to engage Michael Baker International to perform substantial engineering work for this project. Look for information on this exciting project which would reduce the elevation of the flood plain and result in a reduction of flood prone areas in that corridor which have been a big problem for many years.
- Change Orders and Task Orders appearing on tonight's agenda were all vetted.
- Vehicle acquisitions for the Wastewater and Drinking Water departments were discussed.
- Procurement of various pieces of equipment and services for the Drinking Water department.

Mr. Enders stated for the record that the community should be aware of the work that is occurring in these park areas, and how the beautification of these parks and projects through green infrastructure improvements will boost real estate values in these areas, while also enhancing the quality of life within the community. Look for these projects to break ground shortly as the weather improves. These projects are environmentally-friendly to their community vs. the use of large eyesore storage tanks. CRW's thought process and impact to the community for future years is extremely environmentally important.

There were no questions from the Board.

Mr. Kurowski turned the meeting over to Ms. Skotedis, and then left the meeting at 6:27 PM.

Legal and Risk Management: Mr. Enders reported the committee met on February 3, 2022, and highlighted the items listed below.

- Mr. Enders reported that CRW's chairperson, Marc Kurowski, will be honored this evening with the [2021 President's Award by the Harrisburg Young Professionals](#). Mr. Enders also sits as a board member of the Harrisburg Young Professionals and stated that Marc has been very instrumental in the past ten years in working on improvements to Market Square with the Harrisburg Young Professionals. Congratulations Marc for your service to both organizations and for all that you do for the community!
- Mr. Rathfon reported on ongoing claims, and COVID protocols.

- Policy and procedures for reporting workplace injuries to protect our staff and the community were discussed.
- Litigation issues were also discussed with general counsel, including open matters regarding the Consent Decree and how CRW intends to proceed.
- Engagement of Barnes & Thornburg LLP as a federal lobbyist. Look forward to future reporting on this issue.
- Thank you to Scott Wyland for his ability to get CRW to negotiations for discussions on a matter of possible litigation.

There were no questions from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met on February 10, 2022, and highlighted the items listed below.

- Jarvis Brown reported on CRW's M/W/DBE participation for capital Improvement projects. Thank you to Jarvis for providing detailed reporting during the committee meetings, and for your dedication and commitment to share your expertise throughout the community in engaging prime and subcontractors which is being seen through the higher participation of M/W/DBE vendors through the awarding process on CRW projects! Board members are very happy to see a very diverse group now working on CRW projects.
- As the weather improves, CRW will once again be out in the community. Stay tuned for future community outreach events.
- LIHWAP funding and associated outreach efforts were discussed. Thank you to Tanya Dierolf and Rebecca Laufer for getting this information out through the use of social media. Please continue to reach out and share this information to your family and friends that these funds are available to help those in need.
- CRW staff has met with the new City administration to share information on CRW's M/W/DBE Program and its intentions to work with the new City administration to collaborate and share information.

There were no questions from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided these additional highlights:

- Effective Tuesday, March 1, 2022, CRW will reopen the Customer Service Center at 3003 North Front Street, Harrisburg, PA to walk-in customers.
- The Customer Service Center had temporarily closed to walk-ins to protect the health and safety of our staff and customers during the recent rise of COVID-19. English and Spanish speaking individuals are available Monday through Friday from 8:30 AM to 4:00 PM.
- In addition to walk-in service, CRW provides a state-of-the-art drive-thru service for safe and efficient contactless transactions. Cash, check and money order payments may also be made during the Customer Service Center's business hours. COVID-19 protocols are still in place within the building. Customers are expected to keep the number of people in their party to a minimum, wear masks while inside the building, and to practice safe social distancing while interacting with individuals inside. For more information or questions, contact the Customer Service Center at 888-510-0606.

There were no questions from the Board.

V. Minutes of Previous Meeting

A motion was made by Mr. Enders, seconded by Mr. Presley, that the Minutes of the January 26, 2022, Regular Meeting be entered into the record as presented.

The Board unanimously approved the Minutes.

VI. Modifications or Deletions to the Agenda - None.

VII. Public Comment - Agenda (3 Minutes) - None.

VIII. Old/New Business

Administration

A motion was made by Mr. Enders, seconded by Mr. Presley, that the following item be approved, Administration Item A.

A. Limited Waiver of Attorney-Client Privilege for The Commonwealth of Pennsylvania, Tom Wolf, Governor vs. RBC Capital Markets Corporation, et al.

Motion: The Board authorizes the Chief Executive Officer and General Counsel to sign a limited waiver of attorney-client privilege in connection with claims assigned by The Harrisburg Authority (THA) to the Pennsylvania Department of Community and Economic Development in 2013. The waiver is similar to one approved by the City and is in response to a request from counsel for the Commonwealth in connection with document production by THA consultants in the discovery process in the incinerator litigation. Capital Region Water is not a direct participant in that case.

The Board unanimously approved Administration Item A.

Drinking Water

A motion was made by Ms. Skotedis, seconded by Mr. Presley, that the following item be adopted, Drinking Water Item A.

A. Resolution No. 2022-003 – Application to PENNVEST Drinking Water System Capital Improvement Projects

Motion: The Board adopts Resolution No. 2022-003, which authorizes the Chief Executive Officer and/or the Chief Financial Officer ("Authorized Officers") to execute all certifications and documentation required in connection with the PENNVEST Programmatic Financing (Pro-Fi) Financial Assistance Application and award in the amount of \$41,622,000 for Drinking Water Capital Improvement Projects between the award date and 2027; and are also authorized to enter into a PENNVEST Loan Agreement (and related documentation) for the Drinking Water System Improvements Pro-Fi Project.

The Board unanimously adopted Drinking Water Item A.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item B.

B. Task Order 2020-20-02: Engineering Services for 2021 Water System Improvements Project with HRG

Motion: The Board authorizes the Director of Engineering to execute Task Order 2020-20-02 with Herbert, Rowland & Grubic, Inc., as outlined in HRG's Proposal, dated February 4, 2022, in the amount not to exceed \$99,830. M/W/DBE Commitment: \$78,031.04 / 78.2% MBE. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement.

Mr. Presley stated he is very pleased at the amount of MBE participation on this project. HRG is being very responsive to CRW's M/W/DBE Program, and it is being noticed.

The Board unanimously approved Drinking Water Item B.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item C.

C. Task Order 2022-06-01: Engineering Services for Innovyze, InfoAsset Planner Implementation with Brown and Caldwell

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-06-01 with Brown and Caldwell, as outlined in Brown and Caldwell's Proposal, dated January 31, 2022, in an amount not to exceed \$126,668. M/W/DBE Commitment: \$32,190 / 25.00% MBE. Funding Source: 50/50 Split, Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

Mr. Enders stated this is the second contract tonight where there is a significant amount of MBE participation.

The Board unanimously approved Drinking Water Item C.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item D.

D. Procurement of Fire Hydrants from Ferguson Enterprises, LLC - Project Number 2021-206 - Fire Hydrants

Motion: The Board authorizes the Director of Operations to award Project Number 2021-206 – Fire Hydrants to Ferguson Enterprises, LLC, and to execute the Agreement in the amount of \$60,863.66. Notifications for M/W/DBE were solicited via PennBid system. There were no commitments returned at the time of the award. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60221519-51911 – Wtr Dist Fire Hydrant & Valves.

The Board unanimously approved Drinking Water Item D.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item E.

E. Procurement of Sludge Pump with Frequency Drive from RAM Industrial Services LLC through COSTARS

Motion: The Board authorizes the Director of Operations to procure the pumps from RAM Industrial Services LLC in the amount of \$22,881. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60231514-51407 – Wtr Debris Removal.

The Board unanimously approved Drinking Water Item E.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item F.

F. Procurement of Rotork Actuator Retrofit from Edwin Elliot & Co., Sole Source Provider

Motion: The Board authorizes the Director of Operations to procure Rotork Actuator Retrofit for two (2) 24" Isolation Valves from Edwin Elliot & Co. for the Drinking Water Department in the amount of \$24,838. There is no M/W/DBE participation due to the purchase being sole source. Funding Source: Water #60800804-80400-00212 – Actuators Influent, Backwash.

The Board unanimously approved Drinking Water Item F.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item G.

G. Procurement of Sludge Removal from Kline's, A Wind River Environmental Company through COSTARS

Motion: The Board authorizes the Director of Operations to procure the service from Kline's, A Wind River Environmental Company in the not-to-exceed amount of \$35,000. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60231514-51407 – Wtr Debris Removal.

The Board unanimously approved Drinking Water Item G.

Mr. Enders stated for the record that the vehicles being authorized for purchase tonight are replacing vehicles that are ten years or older and have outlived their useful life. CRW's maintenance staff were commended on keeping the vehicles running for this long.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item H.

H. Purchase of (C-92) 2022/2023 Ford F-250 Super Duty Truck with Stephenson Equipment Utility Body Upfit from Hoffman Ford for Drinking Water Department

Motion: The Board authorizes the Director of Operations to procure one 2022/2023 Ford F-250 Super Duty Truck with Stephenson Equipment utility body upfit (C-92) from Hoffman Ford for the Drinking Water Department in the amount of \$68,593. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80400-00219 – Service Truck – F-250.

The Board unanimously approved Drinking Water Item H.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Drinking Water Item I.

I. Purchase of (C-93) 2022/2023 Ford F-250 Super Duty Truck with Stephenson Equipment Utility Body Upfit from Hoffman Ford for Drinking Water Department

Motion: The Board authorizes the Director of Operations to procure one 2022/2023 Ford F-250 Super Duty Truck with Stephenson Equipment utility body upfit (C-93) from Hoffman Ford for the Drinking Water Department in the amount of \$68,593. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80400-00218 – Service Truck – F-250.

The Board unanimously approved Drinking Water Item I.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following items be approved by consent, Drinking Water Items J. and K.

J. Purchase of (C-94) 2023 Ford F-750 Diesel Dump Truck with Stephenson Equipment Utility Body Upfit from Hoffman Ford for Drinking Water Department

Motion: The Board authorizes the Director of Operations to procure one 2023 Ford F-750 Diesel Dump Truck with Stephenson Equipment utility body upfit (C-94) from Hoffman Ford for the Drinking Water Department in the amount of \$107,530. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80400-00220 – F-750 Dump Truck 4WD, plow, sp.

K. Purchase of (C-95) 2023 International MV607 SBA Main Break Truck from Five Star International, LLC for Drinking Water Department

Motion: The Board authorizes the Director of Operations to procure one 2023 International MV607 SBA Main Break Truck (C-95) from Five Star International, LLC for the Drinking Water Department in the amount of \$93,567. Funding Source: Water #60800804-80400-00221 – Main Break Truck.

The Board unanimously approved Drinking Water Items J. and K.

A motion was made by Mr. Presley, seconded by Ms. Skotedis, that the following item be approved, Drinking Water Item L.

L. Change Order No. 2 with Joao & Bradley Construction Co., Inc. - Cameron Street Water Main Improvements Project - Phase 3

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with Joao & Bradley Construction Co., Inc. in the amount of \$36,855.50 with an increase of one day to the substantial completion date. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00081 – Cameron Street Water Main.

The Board unanimously approved Drinking Water Item L.

Wastewater

A motion was made by Mr. Presley, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item A.

A. Task Order 2019-24-01: Engineering Services for AWTF Energy Recovery Improvements Project with Arcadis

Motion: The Board authorizes the Director of Engineering's execution of a Basic Ordering Agreement for Infrastructure Improvements, and Task Order 2019-24-01 for AWTF Energy Recovery Improvements Project with Arcadis, as outlined in Arcadis' Proposal, dated February 7, 2022, in an amount not to exceed \$194,000. M/W/DBE Commitment: \$11,000 / 5.7% WBE. Funding Source: Wastewater #80800801-80100-00023 – AWTF Energy Recovery Improv.

The Board unanimously approved Wastewater Item A.

A motion was made by Mr. Presley, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item B.

B. Change Order No. 17 (Contract No. 1) with Eastern Environmental Contractors, Inc. (EEC) - AWTF Primary Digester Rehabilitation Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 17 with Eastern Environmental Contractors, Inc. in the amount of \$49,048.87 and an increase of 21 days to the contract times. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

The Board unanimously approved Wastewater Item B.

A motion was made by Mr. Presley, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item C.

C. Change Order No. 7 (Contract No. 3) with I.B. Abel - AWTF Primary Digester Rehabilitation Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 7 with IB Abel, Inc. in the amount of \$43,106.10 and an increase of 473 days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00020 - Primary Digester Rehabilitation.

The Board unanimously approved Wastewater Item C.

A motion was made by Mr. Presley, seconded by Ms. Skotedis, that the following item be approved, Wastewater Item D.

D. Purchase of (G-77) 2022 Ford F-350 4X4 SD Regular Cab Truck from Keystone Ford for Wastewater Department

Motion: The Board authorizes the Director of Operations to procure one 2022 Ford F-350 4x4 SD Regular Cab Truck (G-77) from Keystone Ford for the Wastewater Department in the amount of \$18,770. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Wastewater #80800804-80400-00424 - F-250 Utility Truck G-33.

The Board unanimously approved Wastewater Item D.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Wastewater Item E.

E. Purchase of Utility Body Upfit to (G-77) 2022 Ford F-350 4X4 SD Regular Cab Truck from US Municipal for Wastewater Department

Motion: The Board authorizes the Director of Operations to procure one Utility Body Upfit for the 2022 Ford F-350 4x4 SD Regular Cab Truck (G-77) from US Municipal for the Wastewater Department in the amount of \$22,332. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Wastewater #80800804-80400-00424 - F-250 Utility Truck G-33.

The Board unanimously approved Wastewater Item E.

Stormwater

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Stormwater Item A.

A. Task Order 2022-09-01: Technical Grant Application Support for Paxton Creek Restoration Planning Project with Michael Baker International

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-09-01 with Michael Baker International, as outlined in Michael Baker International's Proposal, dated January 20, 2022, in an amount not to exceed \$5,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Stormwater #90800801-80100-00091 – Paxton Crk TMDL Joint PRP MS4.

The Board unanimously approved Stormwater Item A.

A motion was made by Mr. Presley, seconded by Mr. Enders, that the following item be approved, Stormwater Item B.

B. Bane Strategies, LLC - Amendment to Consulting Agreement

Motion: The Board authorizes the Chief Executive Officer to execute the Amendment to the Consulting Agreement with government relation specialist, Bane Strategies LLC, for an additional period commencing August 1, 2021, through July 31, 2022, with a monthly retainer of \$5,000, to assist Capital Region Water with stormwater matters. M/W/DBE Commitment: 100% MBE. Funding Source: Stormwater #90504541-54109 - Sw Other Professional Services.

The Board unanimously approved Stormwater Item B.

IX. Public Comment - Non-Agenda Items (3 Minutes) - None

X. Board Member Comments

Mr. Enders provided the comments listed below:

- Thank you to Michelle Bethel-Miller and her team for the level of care you and your team have exercised in coaching our ratepayers with customer service issues.
- He watched a PennLive meeting held earlier today with over 1,000 views. He stated that he wished CRW had as many people attending our monthly Board meetings so people could see the work that CRW is doing and what is being executed each month by this Board. He requested everyone share the information with your friends and family that CRW meetings are open to the public to attend either in-person or virtually so they can see the work that is going on within the community.

- As stated earlier, while the green infrastructure work that CRW is doing out in the community is clearly visible, there are many staff members doing other important jobs behind the scenes that allow those visible projects to become a reality by getting funding or grant applications, staffing, etc. He commended all the staff for their respective roles in making CRW work as a team. The community expects to see water come out when they turn on their faucet, just as they expect their toilets to flush and for stormwater inlets to properly drain so flooding doesn't occur. All these expected tasks only function properly when staff and equipment within our infrastructure are working in tandem. If not, those issues need to be promptly and properly identified and logged so CRW can keep everything flowing 24/7 while also continuing to address improvements to our aging infrastructure. CRW is doing great things in the community, and we want to share that information.

Mr. Presley provided the comments listed below.

- He thanked Michelle Bethel-Miller and her team for their excellent work.
- Kudos to Keith Ferguson and Austin Kemler for their heroic efforts for going the extra mile that ultimately saved lives.

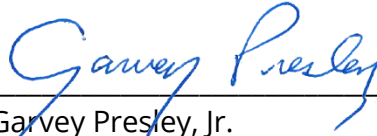
Ms. Skotedis provided the comments listed below.

- Congratulated Marc Kurowski for receiving the 2021 President's Award from the Harrisburg Young Professionals and thanked Andy Enders for bringing it to everyone's attention.
- We continue to encourage our customers to learn about the LIHWAP program. They can learn more about this free money for delinquent water and sewer bills by going to the [Department of Human Services website](#), or by downloading the paper application from the website, requesting an application be mailed to you by calling their Customer Service Center at 877-395-8930, or contact CRW's Customer Service Center and they will walk you through the process.

XI. Adjournment

A motion was made by Mr. Presley, seconded by Mr. Enders, for the Board to adjourn the meeting at 7:09 PM. The motion was unanimously approved.

CAPITAL REGION WATER



Garvey Presley, Jr.
Secretary