



I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, February 23, 2022, at 6:00 PM and will be held in-person and virtually.

III. Special Order of Business - Annual Meeting

A. Election of Officers:

Chairperson _____
Vice-Chairperson _____
Secretary _____
Treasurer _____

B. Appointment of Assistant Secretary-Treasurer

Motion: The Board appoints _____, as Assistant Secretary-Treasurer of Capital Region Water for calendar year 2022.

IV. Committee Reports

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

V. Management Report

VI. Minutes of Previous Meeting - December 22, 2021, Regular Meeting

VII. Modifications or Deletions to the Agenda

Add motion under Drinking Water, Item E.:

E. Procurement of Furniture and Ancillary Items for Distribution and Maintenance Workstations

Motion: The Board authorizes the Director of Operations to procure furniture and ancillary items for the old Customer Service cubicles repurposing from Allsteel in the not-to-exceed amount of \$17,238.02, HON-Omnia in the not-to-exceed amount of \$6,495.52, and Benjamin Roberts in the not-to-exceed amount of \$5,200, as outlined in their respective quotes in the total amount of \$28,933.54. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800803-80300-00358 – Water Services Center, Cubicle Retrofit.

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Administration

A. Resolution No. 2022-001 – Establishment of 2022 Board Committees

Motion: The Board approves Resolution No. 2022-001, which establishes the 2022 Board Committees, and the Chairperson appoints Board members as follows:

- Budget and Finance Committee: J. Marc Kurowski and Crystal Skotedis.
- Personnel and Shared Services Committee: Crystal Skotedis and Garvey Presley.
- Operations/Engineering Committee: J. Marc Kurowski and Garvey Presley.
- Legal and Risk Management Committee: Andrew Enders, Crystal Skotedis and Capital Region Water's General Counsel.
- Public Outreach and M/W/DBE Committee: Andrew Enders and Garvey Presley.

B. Engagement of Barnes & Thornburg LLP

Motion: The Board authorizes the Chief Executive Officer to accept the Proposal with Barnes & Thornburg LLP in the amount of \$10,000 per month through December 2022, in accordance with Barnes & Thornburg LLP Proposal, dated January 3, 2022. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54109 – Wtr Other Professional Services/Fees and Wastewater #80504541-54109 – Ww Other Professional Services/Fees.

C. Agreement Amendment – Ceisler Media & Issue Advocacy

Motion: The Board authorizes the Chief Executive Officer to execute an Agreement Amendment with Ceisler Media & Issue Advocacy. The Agreement Amendment would extend the agreement through June 30, 2022, in accordance with the Agreement Amendment, dated January 10, 2022. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10101512-54201 – Adm Community Outreach.

D. FY2022 As-Needed Services – Raftelis

Motion: The Board authorizes the Chief Financial Officer to approve the continued engagement of Raftelis to provide financial and technical assistance on an as-needed basis for FY2022 under the rate schedule provided in Raftelis' Proposal, dated January 14, 2022. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10504541-54103 – Adm Financial Advisor Services.

E. Financial Capability Assessment – Raftelis

Motion: The Board authorizes the Chief Financial Officer to approve the engagement of Raftelis to update the FCA under the rate schedule provided in Raftelis' Proposal, dated January 18, 2022, with a not-to-exceed amount of \$48,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #80504541-54103 – Wastewater Financial Advisor Services.

Drinking Water

A. Resolution No. 2022-002 – Application to PENNVEST Drinking Water System Capital Improvement Projects

Motion: The Board adopts Resolution No. 2022-002, which authorizes the Chief Executive Officer and/or the Chief Financial Officer ("Authorized Officers") to execute all certifications and documentation required in connection with the PENNVEST Programmatic Financing (Pro-Fi) Financial Assistance Application and award in the amount of \$36,500,000 for Drinking Water Capital Improvement Projects between the award date and 2027; and are also authorized to enter into a PENNVEST Loan Agreement (and related documentation) for the Drinking Water System Improvements Pro-Fi Project.

B. Task Order 2022-04-01: Engineering Services – AM Roadmap Quick Win Activities with Brown and Caldwell

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-04-01 with Brown and Caldwell, as outlined in Brown and Caldwell's Proposal, January 6, 2022, in an amount not to exceed \$189,634. M/W/DBE Commitment: \$28,600 / 15.0% MBE. Funding Source: 50/50 Split, Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

C. Task Order 2022-05-01: Engineering Services – Cityworks Support with KCI Technologies, Inc.

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-05-01 with KCI Technologies, Inc., as outlined in KCI Technologies, Inc.'s Proposal, dated January 5, 2022, in an amount not to exceed \$103,712.50. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

D. Change Order No. 1 with Joao & Bradley Construction Co., Inc. – Cameron Street Water Main Improvements Project - Phase 3

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Joao & Bradley Construction Co., Inc. in the amount of \$39,998.91 with an increase of five days to the substantial completion date. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00081 – Cameron Street Water Main.

E. Procurement of Furniture and Ancillary Items for Distribution and Maintenance Workstations

Motion: The Board authorizes the Director of Operations to procure furniture and ancillary items for the old Customer Service cubicles repurposing from Allsteel in the not-to-exceed amount of \$17,238.02, HON-Omnia in the not-to-exceed amount of \$6,495.52, and Benjamin Roberts in the not-to-exceed amount of \$5,200, as outlined in their respective quotes in the total amount of \$28,933.54. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800803-80300-00358 – Water Services Center, Cubicle Retrofit.

Wastewater

A. Change Order No. 2 with R-III Construction Inc. – 2021 Sewer System Improvements Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with R-III Construction Inc. in the amount of \$8,800 with no change to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

Stormwater

A. Task Order 2022-07-01: Engineering Services – GSI Operation & Maintenance with AKRF

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-07-01 with AKRF, as outlined in AKRF's Proposal, dated January 11, 2022, in an amount not to exceed \$200,000. M/W/DBE Commitment: \$144,500 / 72.3% MBE. Funding Source: Stormwater #90251521-52104 – Sw Contracted Maintenance-GSI.

B. Task Order 2022-08-01: Engineering Services – 2022 GSI Services During Construction with Jacobs

Motion: The Board authorizes the Director of Engineering to execute Task Order 2022-08-01 with Jacobs, as outlined in Jacobs' Proposal, dated January 10, 2022, in an amount not to exceed \$296,641. M/W/DBE Commitment: \$118,418 / 40.0% for MBE and WBE. Funding Source: Stormwater #90800801-80100-00108 – SW Pond Retrofit – Bellevue Park and Stormwater #90800801-80100-00087 – Camp Curtin Big Green Block GSI.

X. Public Comment - Non-Agenda Items (3 Minutes)

XI. Board Member Comments

XII. Adjournment