

I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held at 5:00 PM today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, September 22, 2021, at 6:00 PM and is open to the public for attending in-person and virtually. Visit our website at capitalregionwater.com or call 888-510-0606 for in-person location and virtual meeting access details.

III. Committee Reports

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - July 28, 2021 Regular Meeting

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Administration

A. Resolution Nos. 2021-052 through 2021-056 - Destruction of Records

Motion: The Board adopts Resolution Nos. 2021-052 through 2021-056 which approves destruction of records, as detailed in "Exhibit A" attached hereto. Funding Source: Admin #10101510-51020 - Adm Document.

B. Resolution No. 2021-057 - Power Kunkle Consulting Agreements for Employee Benefits

Motion: The Board adopts Resolution No. 2021-057 which ratifies and approves that the Power Kunkle Benefits Consulting Business Associate executed Agreement, be ratified as being effective January 1, 2015, for the purposes as outlined within, and attached as Exhibit "A"; and that the Power Kunkle Consulting executed Agreement, be ratified as being effective August 1, 2017, and that these Agreements are still the current agreements in place effective August 25, 2021 and attached as Exhibit "B". Funding Source: N/A.

C. Basic Ordering Agreement and Task Order 2021-11-01: Asset Management Professional Services, Program Roadmap Update - Recommendation of Award to Brown and Caldwell

Motion: The Board authorizes the issuance of a Notice of Intent to Award, subsequent to the Director of Engineering's execution of a Basic Ordering Agreement, and Task Order 2021-11-01 for Asset Management Professional Consulting Services, dated August 25, 2021, from Brown and Caldwell for the Asset Management Program Development with scope of work as outlined in Brown and Caldwell's Proposal Documents, dated August 4, 2021, in an amount of \$93,950. M/W/DBE Commitment: \$6,500 / 6.9% MBE and \$7,700 / 8.2% (WBE) for a total of 15.1%. Funding Sources: 50/50 Split, Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

D. Change Order No. 4 - General Construction with Lauer Construction - 3003 North Front Street Renovations Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 4 with Lauer Construction Services in the total not-to-exceed amount of \$330 with no increase to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80400-00500 – Administrative Building.

E. Change Order No. 4 - Electrical Construction with Lauer Construction - 3003 North Front Street Renovations Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 4 with Lauer Construction Services in the total not-to-exceed amount of \$6,528.65 with an increase of 14 days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80400-00500 – Administrative Building.

F. Settlement Agreement with Blackberry, LLC

Motion: The Board authorizes the Chief Executive Officer to execute the settlement agreement with Blackberry, LLC, as outlined in Blackberry, LLC's letter, dated August 23, 2021, and directs the Finance Department to issue a refund in the amount of \$117,842.76 to Blackberry, LLC. Funding Source: Wtr #60000453-45518 - Wtr Customer Refunds.

G. Engagement of Randstad/Tatum Staffing for Accounting Manager - Revenues & Capital Assets

Motion: The Board authorizes the Chief Executive Officer to execute the two contracts between Capital Region Water and Randstad Professionals US, LLC, d/b/a Tatum. One contract is for Direct Placement services, and the other is for Contract-to-Hire and Temporary positions. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10100503-50307 - Adm Recruitment.

Drinking Water

A. Professional Services Agreement with Echologics LLC - Contract Technology Vendor for Water Main Condition Assessment Project

Motion: The Board authorizes the Director of Engineering to execute a Professional Services Agreement with Echologics LLC, as outlined in Echologics LLC's Proposal 42221133, dated July 23, 2021, in an amount not to exceed \$92,847.33. M/W/DBE Commitment: TBD. Funding Source: Water #60800801-80100-00016 Wtr Water Main Condition Assessment.

B. Procurement of Two Soda Ash Volumetric Dry Feeder Systems from Environmental Service & Equipment Company through COSTARS

Motion: The Board authorizes the Director of Operations to procure two Soda Ash Volumetric Dry Feeder Systems from Environmental Service & Equipment Company in the amount of \$107,545. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #608008036-80300-00301 - Wtr Soda Ash Feeder Replace.

C. Procurement of Fourteen Rosemont Scalable Transmitter from Control System 21 through COSTARS

Motion: The Board authorizes the Director of Operations to procure Rosemont Scalable Transmitters from Control Systems 21 in the amount of \$40,504.85. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / .00%. Funding Source: Water #60800804-80300-00323 - Wtr Motor Disconnect Project.

D. Procurement of Flow Point Systems Dual Potable 3-Inch Bulk Water Station from Enginuity through COSTARS

Motion: The Board authorizes the Director of Operations to procure Flow Point Systems Dual Potable 3-inch Bulk Water Station from Enginuity in the amount of \$66,727. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00101 – Wtr Bottle Filling Station.

Wastewater

A. Authorization to Open Bank Account at First National Bank

Motion: The Board authorizes the respective officers' execution of the Bank Resolution and Signature Cards to open the bank account with First National Bank, titled CRW Sewer 2021A PENNVEST, effective, August 25, 2021.

Stormwater

A. Resolution No. 2021-058 - Stormwater Operation & Maintenance Agreement with Tri-County HDC, LTD

Motion: The Board adopts Resolution No. 2021-058 which authorizes the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with Tri-County HDC, LTD for the Hummel Street Townhomes, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

B. Resolution No. 2021-059 - Joint Pollutant Reduction Plan - Intergovernmental Cooperation Agreement - Task Order 2020-01 Amendment No. 1 - Contribution to PennDOT

Motion: The Board adopts Resolution No. 2021-059 which authorizes the Chairperson and Secretary to execute Task Order 2020-01 Amendment No. 1 under the Intergovernmental Cooperation Agreement for an additional contribution of Two Hundred Thousand, Six Hundred and Seventy-five Dollars (\$200,675) toward the Paxton Creek Watershed Sediment Reduction Project. The cost for implementation associated with these BMP Projects shall be shared pursuant to the allocation provided in Task Order 2020-01 Amendment No. 1 by Capital Region Water - \$32,108; Lower Paxton Township - \$114,384.75; and Susquehanna Township - \$54,182.25. which shall be attached to the Resolution as Exhibit "A". Funding Source: Stormwater #90800801-80100-00091 Paxton Crk TMDL Joint PRP MS4.

C. Resolution No. 2021-060 - Easement Agreement for Stormwater Facilities with Bellevue Park Association

Motion: The Board adopts Resolution No. 2021-060 which authorizes the Chairperson and Secretary to execute the Easement Agreement for Stormwater Facilities between Bellevue Park Association and Capital Region Water, which shall be attached as Exhibit "A". Funding Source: N/A.

D. Task Order 2021-08-02: Engineering Services for CBH2OPP Phase 4 PENNVEST SW Pro-Fi Design with WRT, LLC – Amendment No. 1

Motion: The Board authorizes the Director of Engineering to execute Task Order 2021-08-02 for the Phase 4 PENNVEST SW Pro-Fi Design to WRT, LLC in an amount not to exceed \$32,200, as outlined in WRT's Proposal, dated July 26, 2021. M/W/DBE Commitment: \$13,900 / 43.0% for DBE. Funding Source: Stormwater #90800801-80100-00124 - Sw PENNVEST Pro-Fi Phase 4.

IX. Public Comment - Non-Agenda Items (3 Minutes)

X. Board Member Comments

XI. Adjournment