



Regular Meeting (Conducted In-Person and via Skype)
Virtual Attendance is reflected as (Virtual)

In Person Attendance:

Board:

J. Marc Kurowski, P.E., Chairperson
Crystal A. Skotedis, CPA, CFE, Vice Chairperson/Treasurer
Garvey Presley, Jr., Secretary
Andrew Enders, Assistant Secretary/Treasurer

Staff:

Charlotte Katzenmoyer, Chief Executive Officer
Michelle Bethel-Miller, Director of Shared Services
Jess Rosentel, Director of Wastewater Operations
Tanya Dierolf, Director of Strategic Initiatives
Tammie Sheaffer, Office Manager
Karen McKillip, Archivist
Jeff Bowra, P.E., Lead Engineer
Steven Early, Community Relations Manager
Tom Czyzykowski, Information Technology Manager

General Counsel:

Scott Wyland, Esquire (Salzmann Hughes, P.C.)

Virtual Attendance:

Staff:

Douglas E. Keith, Chief Financial Officer
Daniel Galbraith, Drinking Water Superintendent
Jarvis Brown, Diversity Program Manager
Rebecca Laufer, External Affairs Manager
Kendrick Maholtz, GIS Data Analyst
Wendy Shollenberger, Accounts Receivable Manager
Jamie Meily, Customer Service Representative

Others:

Ed Ellinger, P.E. (HRG)
Matt Crow, P.E. (Hazen and Sawyer)
Herb Higginbotham (HDR Engineering)
John Hammell, P.E. (CDM Smith, Inc.)
Cindy Zawrotuk, P.E., (GHD)
Jeff Thompson, P.E., (WRA)
Kurt Knaus (Ceisler Media & Issue Advocacy)
Paul McNamee, P.E., (KCI Technologies, Inc.)

Courtney Accurti (Ceisler Media & Issue Advocacy)
Michael Buchwach (Community Ambassador)
Donald Barnett (Community Ambassador)
Claude Phipps (Community Ambassador)
Wendy Jackson
Guest (name not identified)

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order by Chairperson Kurowski at 6:11 PM.

Chairperson Kurowski stated that all four board members were present.

General housekeeping items were addressed by the chairperson advising that with the Governor's lifting of Act 15, CRW has begun meeting in-person as of today.

In compliance with Act 15 and the Sunshine Law, the Board will ratify all actions taken at the June 23, 2021, Board meeting as Old Business on tonight's agenda and will resume with New Business afterwards.

All attendees' microphones have been muted to enhance sound quality and reduce feedback. If anyone participating wants to provide a public comment during the two public comment periods, please unmute your microphone to speak, and then mute it again when you are finished speaking.

CRW posted the agenda five days in advance on the website and accepted public comments via email until 4:00 PM today. The chairperson reported that CRW did not receive any emailed comments, therefore, no comments were read into the record. The chairperson advised that public comments made during the open public comment periods should be kept to no more than three minutes.

The chairperson advised that the meeting was being recorded and will be posted on CRW's website at <https://capitalregionwater.com/meetings-reports/> on Thursday, July 29, 2021.

II. Chairperson's Announcements

A. An executive session under Section 708(a) of the Sunshine Act was held on June 23, 2021, at 5:00 PM, and today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel.

- B.** The remaining 2021 Regular Meetings of Capital Region Water will be held in person at 3003 North Front Street, 1st Floor Board Room, Harrisburg, PA 17110, and for your convenience, we will continue to offer public access to these meetings virtually. All meeting dates are open to the public and are posted on Capital Region Water's website at capitalregionwater.com. Visit our website or call 888-510-0606 for in-person location details and virtual meeting access for attending each respective meeting. A copy of the advertisement for the remaining 2021 meetings will be attached to the minutes as Exhibit "A" in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, August 25, 2021, at 6:00 PM.

III. Committee Reports

Budget and Finance: Ms. Skotedis reported that the committee met on July 20, 2021, and highlighted the items listed below.

- Amendments to CRW's Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) for both its Cash Balance and Defined Benefit Plans.
- Bane Strategies, LLC Agreement.
- Amendment to the MoneyGram Payment Service Agreement; and
- Ratification of Renewable Energy Credits (REC) Purchase and Sale Agreement with Spectron Energy, Inc.

All items were vetted at the Committee meeting and are included on the board agenda with recommendations for the Board's approval this evening.

Mr. Keith presented an overview of the June financial reports, along with a slide outlining CRW's financial position on CRW's accounts receivable balances and outstanding delinquent accounts. Mr. Keith stated that CRW has lost over \$4M in revenues since COVID and that significant collections efforts have begun.

There were no questions from the Board.

Personnel and Shared Services: Ms. Skotedis reported the committee met on July 27, 2021, and highlighted the items listed below.

- Presentations were provided by IT, Customer Service and Personnel.
- Status update to the Collective Bargaining Agreement with AFSCME.
- COVID-19 protocols.
- Amendment to the Telecommuting Policy.
- Mike Elicker was recognized as Employee of the Month for July.

There were no questions from the Board.

Operations and Engineering: Mr. Kurowski reported the committee met on July 15, 2021, and highlighted the items listed below.

- 2021 Street Restoration project is recommended for award.
- 2021 Sewer System Improvements project is also recommended for award.
- A presentation was provided by Sheri Berilla regarding the asset management program. Kudos to Sheri and her team for this program.
- Front Street Pump Station project (Shipoke area). After a two-year project, the contractor satisfactorily passed the performance test phase and is demobilizing. Mr. Rosentel advised that the facility is operating very well.
- An update on current construction projects was heard. All change orders, task orders and procurement items appearing on the Agenda were vetted during the committee meeting.
- Claire Maulhardt also provided an update on the Paxton Creek Watershed, PennDOT Partnership regarding CRW's effort to meet our obligations for sediment removal.

There were no questions from the Board.

Legal and Risk Management: Mr. Enders reported the committee met on July 1, 2021, and highlighted the items listed below.

- Joseph Ritchey updated the committee on the status of CRW's claims. Claims continue to be low and old claims continue to be closed out. He attributes this to how CRW continues to ensure our staff works safely both in the plants and in the neighborhoods.
- Efforts needed to discuss renewal of our insurance program will begin soon.
- Cyber security and infrastructure continue to be big topics of discussion.
- Current litigation issues were discussed with general counsel.
- The committee has finalized discussions with Rush Township and is recommending the Board's approval of the Municipal Service Agreement with Rush Township.

There were no questions from the Board.

Public Outreach and M/W/DBE: Mr. Enders reported the committee met on July 8, 2021, and highlighted the items listed below.

- Mr. Enders thanked Jarvis Brown and Tanya Dierolf for being prepared to address a number of questions regarding the M/W/DBE Program regarding bids that were received over the past month. The level of detail that Jarvis brings to the committee allows for sound decisions to be made by the committee for the Board's recommendation.

- This attention to detail is shown by the M/W/DBE participation award amounts that appear on tonight's agenda. The awarded bidders paid attention by providing significant M/W/DBE participation levels within their bids. This reveals CRW's efforts are working within the community through our M/W/DBE Program.
- Customer Assistance Program through the second quarter of 2021, reveal there have been 122 applications submitted, with 106 approved as of today's meeting date. There remains 11 under review, 5 have been rejected (four of which did not qualify for the program, and one is pending submittal of eligibility documentation). CRW's numbers are good but we want to continue to get these numbers up. He continues to spread the word of CRW's Customer Assistance Program throughout the community.
- CRW has resumed water service terminations since our last Board meeting.
- Water Conservation Kits are now available to our customers effective, July 1, 2021. If you are interested in one of these kits, please contact Customer Service at 888-510-0606. Customers that are currently enrolled in CRW's Customer Assistance Program will be contacted directly to see if they would like a kit to encourage water conservation.
- He is excited to see that we are back to attending community events. Thank you to Steve Early and Liz Gonzalez for getting the word throughout the community as to what CRW does within the community, and for promoting CRW's Customer Assistance Program.

There were no questions from the Board.

IV. Management Report

The monthly Management Report was provided to the Board in advance of the meeting and posted on CRW's website. Ms. Katzenmoyer provided additional highlights listed below.

- Jess Rosentel was recognized by the Central Pennsylvania Water Quality Association (CPWQA), a non-profit organization dedicated to the advancement of the knowledge of design, construction, operation and management of municipal and industrial wastewater treatment facilities. Jess has served CPWQA in various capacities with 16 years of service. He was awarded the 2019 Past President's Award which was delayed due to COVID. He was also awarded the Clean Stream Award. This was awarded in response to advocacy of CRW's COVID wastewater surveillance program with Biobot Analytics. Congratulations Jess for receiving this award on behalf of CRW.
- CRW's Customer Service Center will be closed Friday, July 30, 2021, for staff training and development. Customer Service staff will not be available to take calls. Any voice messages left during that time will be returned on Monday, August 2, 2021. CRW looks forward to welcoming customers at our new location at our administrative office location at 3003 North Front Street, Harrisburg, Pennsylvania in September 2021.

- She thanked CRW's customers for their patience during the pandemic when in-person transactions were suspended, and during our time of transition and renovations at our new office location.
- Thank you to CRW's staff during the move as well.
- Tanya Dierolf announced that on Tuesday, August 3, 2021, CRW will be participating in National Night Out. She encouraged everyone to participate in the city-wide National Night Out event. Please stop by to see us. CRW will have the mist tent, water, lots of information for distribution and conservation kits will be available. We will be at the Camp Curtain Grounds. Please come out and support the community.

There were no questions from the Board.

V. Minutes of Previous Meeting

A motion was made by Ms. Skotedis, seconded by Mr. Presley, and approved by majority vote, that the Minutes of the June 23, 2021, Regular Meeting be entered into the record as presented.

VI. Modifications or Deletions to the Agenda None.

VII. Public Comment - Agenda (3 Minutes) None.

VIII. Old Business (actions from June 23, 2021, Board Meeting)

Administration

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, and the board unanimously approved, that the following items be adopted/approved, Administration Items A., B., C., D., and E.

A. Resolution Nos. 2021-039 through 2021-043 - Destruction of Records

Motion: The Board ratifies the adoption of Resolution Nos. 2021-039 through 2021-043 for destruction of records, as detailed in "Exhibit A" attached. Funding Source: Wastewater #80211510-51020 - Ww Document Management.

B. Resolution No. 2021-045 – Telecommuting Policy

Motion: The Board ratifies the adoption of Resolution No. 2021-045 which approves the Telecommuting Policy, which shall be attached as Exhibit "A".

C. Engagement of Miller Brother Staffing for Electricians

Motion: The Board ratifies the Chief Executive Officer to execute the two contracts between Capital Region Water and Miller Brother Staffing. One contract is for Direct Placement services, and the other is for Contract-to-Hire and Temporary positions. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80240501-50101 - Ww Maintenance Temporary Pay.

D. Engagement of ARCADIS - FY2021 Water and Wastewater - Consulting Engineer's Annual Reports (CEARS)

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Arcadis in the amount of \$39,000 to prepare the FY2021 CEARS for both the Water and Wastewater Systems, as outlined in Arcadis' Proposal, dated May 19, 2021. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54106 - Wtr Rate Study and CEAR Fees and Wastewater #80504541-54106 - Ww Rate Study and CEAR Fees.

E. Procurement of Audio-Visual Equipment and Installation for 3003 North Front Street from JP Lilley, Inc. through COSTARS

Motion: The Board ratifies the Chief Executive Officer/Chief Financial Officers' procurement of audio-visual equipment and installation with JP Lilley, Inc. in the amount of \$54,487. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #60800804-80400-00500 - Administration Building.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously approved, that the following items be approved, Drinking Water Items A. and B.

A. Change Order No. 1 with Rogele, Inc. - 2020 Water System Improvements

Motion: The Board ratifies the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$53,854.68 and no increase of days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00015 - Wtr Water Main Replacement.

B. Procurement of Upgrades for the Chlorine Room and Gas Chlorination System from Environmental Service and Equipment Company, Inc. through COSTARS

Motion: The Board ratifies the Director of Operations to procure the upgrade of the Chlorine Room and Gas Chlorination System with Environmental Service and Equipment Company, in the amount of \$107,520. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00316 – Wtr Chlorine Room Upgrades.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously resolved that the following item be adopted, Wastewater Item A.

A. Resolution No. 2021-037 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Borrowing Resolution)

Motion: The Board ratifies the adoption of Resolution No. 2021-037 which authorizes the Chairperson and Secretary to execute the Borrowing Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously resolved that the following item be adopted, Wastewater Item B.

B. Resolution No. 2021-038 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Reimbursement Resolution)

Motion: The Board ratifies the adoption of Resolution No. 2021-038 which authorizes the Chairperson and Secretary to execute the Reimbursement Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, and the board unanimously resolved, that the following item be adopted, Wastewater Item C.

C. Resolution No. 2021-044 - \$65,000,000 Programmatic Financing Loan with PENNVEST Loan No. 75376 (Redesignation of Series B of 2021)

Motion: The Board ratifies the adoption of Resolution No. 2021-044 which authorizes the Chairperson and Secretary to execute the Redesignation Resolution between Capital Region Water and PENNVEST Loan No. 75376. Funding Source: N/A.

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, and unanimously approved, that the following items be approved, Wastewater Items D, E, and F.

D. Task Order 2020-21-02: Engineering Services for 2021 Sewer System Improvements Project with HRG Engineering, Inc.

Motion: The Board ratifies the Director of Engineering to execute Task Order 2020-21-02 with HRG Engineering, Inc., as outlined in HRG's Proposal, dated June 6, 2021, in an amount not to exceed \$345,400. M/W/DBE Commitment: \$51,827.82 / 15.0% for MBE. Funding Source: Wastewater #80800801-80100-00026 - Collection System Rehabilitation.

E. Engagement of Dentons Cohen & Grigsby, P.C. - PENNVEST Loan 71449

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Dentons Cohen & Grigsby P.C. in an amount not to exceed \$25,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.

F. Engagement of Salzmann Hughes, P.C. - PENNVEST Loan 71449

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Salzmann Hughes, P.C. in the amount of \$14,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.

Stormwater

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously approved, that the following items be adopted/approved, Stormwater Items A. and B.

A. Resolution No. 2021-046 - Stormwater Operation & Maintenance Agreement with TLC Work Based Training Programs, Inc. - 440 Kelker Street, Harrisburg, PA

Motion: The Board ratifies the adoption of Resolution No. 2021-046 authorizing the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with TLC Work Based Training Programs, Inc., for the Kelker Street Apartments, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

B. Task Order 2019-14-03: Engineering Services for Bellevue Park Pond SW Retrofit with Jacobs Engineering Group, Inc.

Motion: The Board ratifies the Director of Engineering to execute Task Order 2019-14-03 with Jacobs Engineering Group, Inc., as outlined in Jacobs's Proposal, dated June 4, 2021, in an amount not to exceed \$79,758. M/W/DBE Commitment: \$1,300 / 1.6% WBE. Funding Source: Stormwater #90800801-80100-00108 - SW Pond Retrofit - Bellevue Park.

IX. New Business

Administration

A motion was made by Mr. Enders, seconded by Mr. Presley, and the board unanimously resolved, that the following item be adopted, Administration Item A.

A. Resolution No. 2021-047 - Municipal Services Agreement with Rush Township

Motion: The Board adopts Resolution No. 2021-047 which authorizes the Chief Executive Officer to execute the Municipal Services Agreement with Rush Township, which shall be attached as Exhibit "A". Funding Source: Water #60504541-54109 - Wtr Other Professional Services/Fees.

A motion was made by Ms. Skotedis, seconded by Mr. Enders, and the board unanimously resolved, that the following item be adopted, Administration Item B.

B. Resolution No. 2021-049 – Amended Telecommuting Policy

Motion: The Board adopts Resolution No. 2021-049 which approves the Amended Telecommuting Policy, which shall be attached as Exhibit "A".

A motion was made by Ms. Skotedis, seconded by Mr. Kurowski, and the board unanimously resolved, that the following items be adopted, Administration Items C. and D.

C. Resolution No. 2021-050 - Amend Pension Plan Documents with PMRS (Cash Balance Plan)

Motion: The Board adopts Resolution No. 2021-050 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Cash Balance Plan), effective October 1, 2019. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C and D" and incorporated herein. Resolution No. 2019-050 supplements Resolution No. 2019-038 previously adopted October 22, 2019. Funding Source: N/A.

D. Resolution No. 2021-051 - Amend Pension Plan Documents with PMRS (Defined Benefit Plan)

Motion: The Board adopts Resolution No. 2021-051 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Defined Benefit Plan), effective October 1, 2019. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C, D and E" and incorporated herein. Resolution No. 2021-051 supplements Resolution No. 2019-039 previously adopted October 22, 2019, and Resolution No. 2020-050 adopted July 22, 2020. Funding Source: N/A.

A motion was made by Ms. Skotedis, seconded by Mr. Presley, and the board unanimously approved, that the following item be approved, Administrative Item E.

E. Bane Strategies, LLC Agreement

Motion: The Board authorizes the Chief Executive Officer to retain government relation specialist, Bane Strategies LLC, for a six-month contract with a monthly retainer of \$5,000, in accordance with their Proposal, to assist Capital Region Water with stormwater matters, which shall be attached as Exhibit "A". M/W/DBE Commitment: 100% MBE. Funding Source: Stormwater #90504541-54109 - Sw Other Professional Services.

A motion was made by Ms. Skotedis, seconded by Mr. Presley, and the board unanimously approved, that the following item be approved, Administrative Item F.

F. Amendment to MoneyGram ExpressPayment Service Agreement

Motion: The Board authorizes the Chief Executive Officer to amend the MoneyGram ExpressPayment Service Agreement to reduce the consumer fee for walk-in payments at MoneyGram locations to \$0.00, and bill Capital Region Water based on the number of transactions conducted at the rate established by MoneyGram. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Administration - #10108581-51803 - Adm Treasury Merchant Fees.

A motion was made by Ms. Skotedis, seconded by Mr. Kurowski, and the board unanimously approved, that the following item be approved, Administrative Item G.

G. Ratification of Renewable Energy Credits (REC) Purchase and Sale Agreement with Spectron Energy, Inc.

Motion: The Board ratifies the Chief Executive Officer's execution of the Renewable Energy Credits Purchase and Sale Agreement with Spectron Energy, Inc., dated July 19, 2021. M/W/DBE Commitment: \$0.00/0.00%. Funding Source: Sewer Revenue Fund.

Drinking Water

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously approved, that the following item be approved, Drinking Water Item A.

A. Change Order - PO No. 20210245 with RAM Industrial Services, LLC - Backwash Pump & Motor Rebuild 605D with Mechanical Seals - Project No. 315

Motion: The Board authorizes the Director of Operations to execute the Change Order for PO No. 20210245 with RAM Industrial Services, LLC in the amount of \$9,336 which will increase the PO to \$42,304. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00315 - Wtr Pumps-Finish, Backwash GH.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board approved by majority vote, with Ms. Skotedis abstaining from the vote since she has a personal relationship with one of the bidders regarding Drinking Water Item B. (See attached Exhibit "B").

B. 2021 Street Restoration Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2021 Street Restoration project to Farhat Excavating, LLC in the amount of \$334,590, as outlined in Farhat Excavating, LLC's Bid Documents, dated July 1, 2021. M/W/DBE Commitment: \$35,000 / 10.4% MBE and \$2,000 / 0.6% WBE. Funding Source: Water #60800803-80300-00310 - City Street Restorations, and Wastewater #80800803-80300-00310 - City Street Restorations.

A motion was made by Mr. Kurowski, seconded by Mr. Presley, and the board unanimously approved, that the following item be approved, Drinking Water Item C.

C. Procurement of Mechanical Seals and Installation from RAM Industrial Services, LLC through COSTARS

Motion: The Board authorizes the Director of Operations to procure mechanical seals and installation from RAM Industrial Services, LLC in the amount of \$60,992. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00304 - Wtr Finish Pump Rebuilds.

A motion was made by Mr. Kurowski, seconded by Mr. Enders, and the board unanimously approved, that the following item be approved, Drinking Water Item D.

D. Procurement of Roof Top Unit (RTU) and Installation Service from Enginuity through COSTARS

Motion: The Board authorizes the Director of Operations to procure a Roof Top Unit (RTU) and installation from Enginuity in the amount of \$57,491. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80300-00324 - Wtr Gas Furnace Replace Chemical Building.

Wastewater

A motion was made by Mr. Kurowski, seconded by Mr. Presley, and the board unanimously approved, that the following item be approved, Wastewater Item A.

A. Change Order No. 1 with Rogele, Inc. - 2020 Sewer System Improvements Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$18,854.87 and no additional days. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00026 - Collection System Rehabilitation.

A motion was made by Mr. Kurowski, seconded by Ms. Skotedis, and the board unanimously approved, that the following item be approved, Wastewater Item B.

B. 2021 Sewer System Improvements Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2021 Sewer System Improvements Project to R-III Construction Inc. in the amount of \$9,437,660 as outlined in R-III Construction Inc.'s Bid Documents, dated July 8, 2021. \$567,189.92 or 6% for MBE and \$673,440 or 7.1% for WBE. Funding Source: Wastewater #80800801-80100-00026 Collection System Rehabilitation.

Stormwater

A motion was made by Mr. Kurowski, seconded by Mr. Presley, and the board unanimously resolved, that the following item be adopted, Stormwater Item A.

A. Resolution No. 2021-048 - Stormwater Operation & Maintenance Agreement with Dauphin County General Authority - 1101 South Front Street, Harrisburg, PA

Motion: The Board adopts Resolution No. 2021-048 authorizing the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with the Dauphin County General Authority - 1101 South Front Street, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

X. Public Comment - Non-Agenda Items (3 Minutes) None.

XI. Board Member Comments

Ms. Skotedis provided the comments below.

- Excited that we are finally able to meet in person. Thanks to the IT Department and everyone involved for all your efforts to make the first in-person meeting run very smoothly.

Mr. Presley provided the comments below.

- It is very nice to have a permanent home for our Board meetings, and he looks forward to seeing more of our CRW staff members next month.
- Kudos to the residents at 13th and Derry Street who reported a food truck dumping fryer grease into a stormwater inlet. Thanks to those residents, CRW was notified of this grease violation.
- The new blue metal roof on the DeHart Intake Tower looks amazing. A picture of it is on this month's Drinking Water Monthly Report.

Mr. Enders provided the comments listed below.

- Commended Mr. Presley for his community ambassador involvement in having residents being CRW's eyes and ears within the community, and for reporting the grease dumping incident. Establishment of these relationships are how we keep our community involved. While we have a large staff, CRW's crews cannot be everywhere all the time. We appreciate the community's involvement.
- He continues to spread the word within the community about CRW when he is out in the community. Examples like this shows the community wants to be involved. He encourages everyone when you see CRW's staff in your neighborhood to say hello and see what they are doing in your neighborhood. Remember to say thank you for their work as we continue building relationships within the community.
- He thanked Claire Maulhardt for her continued work with CRW's Diversity, Equity and Inclusion (DE&I) task force. The members of this task force are very motivated. He

thanked Charlotte Katzenmoyer for allowing CRW's staff to participate in this initiative and for making this a priority.

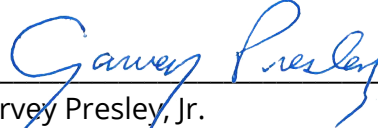
Mr. Kurowski provided the comments listed below.

- He continues to be impressed by our staff and consultants in their continuing efforts to push M/W/DBE participation levels on CRW projects.
- The American Rescue Plan Act of 2021 (ARP) has disseminated funds to the City of Harrisburg. CRW is very excited to see if we can request some of those funds to assist CRW's ratepayers, and to possibly fund some of our capital improvement projects. Stay tuned for more information.

XII. Adjournment

A motion was made by Mr. Enders, seconded by Mr. Presley, for the Board to adjourn the meeting at 7:14 PM. The motion was unanimously approved.

CAPITAL REGION WATER



Garvey Presley, Jr.
Secretary



Order Confirmation

Ad Order Number 0010040493

Customer

CAPITAL REGION WATER

Account:816
CAPITAL REGION WATER
3003 N FRONT ST,
HARRISBURG PA 17110 USA
(888)510-0606

FAX:

tammie.sheaffer@capitalregionwater.com

Payor Customer

CAPITAL REGION WATER

Account: 816
CAPITAL REGION WATER
3003 N FRONT ST,
HARRISBURG PA 17110 USA
(888)510-0606

PO Number Regular Meetings of Ci

Sales Rep. Shannon Garman

Order Taker Shannon Garman

Order Source Phone

Special Pricing

Tear Sheets	1	TearsheetsCost	\$0.00	Net Amount	\$130.89
Proofs	0			Tax Amount	\$0.00
Affidavits	1	AffidavitsCost	\$5.00	Total Amount	\$130.89
Blind Box				Payment Method	Invoice
Promo Type				Payment Amount	\$0.00
Materials				Amount Due	\$130.89
Invoice Text	Regular Meetings of Capital Region Water'				

Ad Schedule

Product	The Patriot News	Placement/Class	Main Legals
# Inserts	1	POS/Sub-Class	Meeting Notices
Cost	\$123.39	AdNumber	0010040493-01
Ad Type	PA CLS Legal Liner	Ad Size	1 X 27 li
Pick Up #	0010001367	Ad Attributes	
External Ad #		Color	<NONE>
Production Method	AdBooker	Production Notes	
Run Dates	Sort Text	NOTIC2500ISHHEREBYGIVENTHATTHHEREGULARMEETINGSOFCAPITALREGIONWATERWILLBEHELDATPMONTHEF	
	07/22/2021		

Product	PennLive.com	Placement/Class	Main Legals
# Inserts	1	POS/Sub-Class	Meeting Notices
Cost	\$2.50	AdNumber	0010040493-01
Ad Type	PA CLS Legal Liner	Ad Size	1 X 27 li
Pick Up #	0010001367	Ad Attributes	
External Ad #		Color	<NONE>
Production Method	AdBooker	Production Notes	
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Ad Content Proof

Notice is hereby given that the Regular Meetings of Capital Region Water will be held at 6:00 PM on the following dates for the remainder of 2021:

July 28
August 25
September 22
October 27
November 23
December 22

These meetings will be held in-person at 3003 North Front Street, 1st Floor Board Room, Harrisburg, PA 17110. For your convenience, we will continue to offer the public access to these meetings virtually. Due to our offices still being under construction, we encourage virtual participation of the July 28 meeting. All meeting dates will be posted on Capital Region Water's website at capitalregionwater.com and are open to the public in person and virtually. Visit our website or call 888 510-0606 for virtual meeting access for attending each respective meeting.

CAPITAL REGION WATER

Crystal Skotedis

July 28, 2021

Karen McKillip, Assistant Secretary;
cc: Garvey Presley, Board Secretary
Capital Region Water
North Front Street, Harrisburg PA

Dear Karen:

I have a potential conflict on New Business Agenda Item Drinking Water B (excerpted below). My firm, Boyer & Ritter LLC, has a business relationship with one of the contractors bidding on this project. Although the connection is distant from me personally, I will not be participating in deliberations or voting on the matter.

2021 Street Restoration Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2021 Street Restoration project to Farhat Excavating, LLC in the amount of \$334,590, as outlined in Farhat Excavating, LLC's Bid Documents, dated July 1, 2021. M/W/DBE Commitment: \$35,000 / 10.4% MBE and \$2,000 / 0.6% WBE. Funding Source: Water #60800803-80300-00310 - City Street Restorations, and Wastewater #80800803-80300- 00310 - City Street Restorations.

Sincerely,



Crystal A. Skotedis

CRW Board Vice Chairman & Treasurer