

I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held on June 23, 2021 at 5:00 PM and today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel.
- B.** The remaining 2021 Regular Meetings of Capital Region Water will be held in-person at 3003 North Front Street, 1st Floor Board Room, Harrisburg, PA 17110, and for your convenience, we will continue to offer the public access to these meetings virtually. All meeting dates are open to the public and are posted on Capital Region Water's website at capitalregionwater.com. Visit our website or call 888-510-0606 for in person location details and virtual meeting access for attending each respective meeting. A copy of the advertisement for the remaining 2021 meetings will be attached to the minutes as Exhibit "A" in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, August 25, 2021, at 6:00 PM.

III. Committee Reports

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - June 23, 2021, Regular Meeting

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old Business (actions from June 23, 2021 Board Meeting)

Administration

A. Resolution Nos. 2021-039 through 2021-043 - Destruction of Records

Motion: The Board ratifies the adoption of Resolution Nos. 2021-039 through 2021-043 for destruction of records, as detailed in "Exhibit A" attached hereto. Funding Source: Wastewater #80211510-51020 - Ww Document Management.

B. Resolution No. 2021-045 – Telecommuting Policy

Motion: The Board ratifies the adoption of Resolution No. 2021-045 which approves the Telecommuting Policy, which shall be attached as Exhibit "A".

C. Engagement of Miller Brother Staffing for Electricians

Motion: The Board ratifies the Chief Executive Officer to execute the two contracts between Capital Region Water and Miller Brother Staffing. One contract is for Direct Placement services and the other is for Contract-to-Hire and Temporary positions. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80240501-50101 - Ww Maintenance Temporary Pay.

D. Engagement of ARCADIS - FY2021 Water and Wastewater - Consulting Engineer's Annual Reports (CEARS)

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Arcadis in the amount of \$39,000 to prepare the FY2021 CEARS for both the Water and Wastewater Systems, as outlined in Arcadis' Proposal, dated May 19, 2021. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54106 – Wtr Rate Study and CEAR Fees and Wastewater #80504541-54106 – Ww Rate Study and CEAR Fees.

E. Procurement of Audio-Visual Equipment and Installation for 3003 North Front Street from JP Lilley, Inc. through COSTARS

Motion: The Board ratifies the Chief Executive Officer/Chief Financial Officers' procurement of audio-visual equipment and installation with JP Lilley, Inc. in the amount of \$54,487. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #60800804-80400-00500 – Administrative Building.

Drinking Water

A. Change Order No. 1 with Rogele, Inc. - 2020 Water System Improvements

Motion: The Board ratifies the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$53,854.68 and no increase of days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement.

B. Procurement of Upgrades for the Chlorine Room and Gas Chlorination System from Environmental Service and Equipment Company, Inc. through COSTARS

Motion: The Board ratifies the Director of Operations to procure the upgrade of the Chlorine Room and Gas Chlorination System with Environmental Service and Equipment Company, in the amount of \$107,520. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00316 – Wtr Chlorine Room Upgrades.

Wastewater

A. Resolution No. 2021-037 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Borrowing Resolution)

Motion: The Board ratifies the adoption of Resolution No. 2021-037 which authorizes the Chairperson and Secretary to execute the Borrowing Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.

B. Resolution No. 2021-038 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Reimbursement Resolution)

Motion: The Board ratifies the adoption of Resolution No. 2021-038 which authorizes the Chairperson and Secretary to execute the Reimbursement Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.

C. Resolution No. 2021-044 - \$65,000,000 Programmatic Financing Loan with PENNVEST Loan No. 75376 (Redesignation of Series B of 2021)

Motion: The Board ratifies the adoption of Resolution No. 2021 044 which authorizes the Chairperson and Secretary to execute the Redesignation Resolution between Capital Region Water and PENNVEST Loan No. 75376. Funding Source: N/A.

D. Task Order 2020-21-02: Engineering Services for 2021 Sewer System Improvements Project with HRG Engineering, Inc.

Motion: The Board ratifies the Director of Engineering to execute Task Order 2020-21-02 with HRG Engineering, Inc., as outlined in HRG's Proposal, dated June 6, 2021, in an amount not to exceed \$345,400. M/W/DBE Commitment: \$51,827.82 / 15.0% for MBE. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

E. Engagement of Dentons Cohen & Grigsby, P.C. - PENNVEST Loan 71449

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Dentons Cohen & Grigsby P.C. in an amount not to exceed \$25,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.

F. Engagement of Salzmans Hughes, P.C. - PENNVEST Loan 71449

Motion: The Board ratifies the Chief Financial Officer to execute the engagement letter with Salzmans Hughes, P.C. in the amount of \$14,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.

Stormwater

A. Resolution No. 2021-046 - Stormwater Operation & Maintenance Agreement with TLC Work Based Training Programs, Inc. - 440 Kelker Street, Harrisburg, PA

Motion: The Board ratifies the adoption of Resolution No. 2021-046 authorizing the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with TLC Work Based Training Programs, Inc., for the Kelker Street Apartments, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

B. Task Order 2019-14-03: Engineering Services for Bellevue Park Pond SW Retrofit with Jacobs Engineering Group, Inc.

Motion: The Board ratifies the Director of Engineering to execute Task Order 2019-14-03 with Jacobs Engineering Group, Inc., as outlined in Jacobs's Proposal, dated June 4, 2021, in an amount not to exceed \$79,758. M/W/DBE Commitment: \$1,300 / 1.6% WBE. Funding Source: Stormwater #90800801-80100-00108 - SW Pond Retrofit - Bellevue Park.

IX. New Business

Administration

A. Resolution No. 2021-047 - Municipal Services Agreement with Rush Township

Motion: The Board adopts Resolution No. 2021-047 which authorizes the Chief Executive Officer to execute the Municipal Services Agreement with Rush Township, which shall be attached as Exhibit "A". Funding Source: Water #60504541-54109 – Wtr Other Professional Services/Fees.

B. Resolution No. 2021-049 – Amended Telecommuting Policy

Motion: The Board adopts Resolution No. 2021-049 which approves the Amended Telecommuting Policy, which shall be attached as Exhibit "A".

C. Resolution No. 2021-050 - Amend Pension Plan Documents with PMRS (Cash Balance Plan)

Motion: The Board adopts Resolution No. 2021-050 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Cash Balance Plan), effective October 1, 2019. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C and D" and incorporated herein. Resolution No. 2019-050 supplements Resolution No. 2019-038 previously adopted October 22, 2019. Funding Source: N/A.

D. Resolution No. 2021-051 - Amend Pension Plan Documents with PMRS (Defined Benefit Plan)

Motion: The Board adopts Resolution No. 2021-051 to amend its Municipal Pension Plan with the Pennsylvania Municipal Retirement System (PMRS) (Defined Benefit Plan), effective October 1, 2019. A copy of the Amended Pension Plan shall be attached as Exhibits "A, B, C, D and E" and incorporated herein. Resolution No. 2021-051 supplements Resolution No. 2019-039 previously adopted October 22, 2019, and Resolution No. 2020-050 adopted July 22, 2020. Funding Source: N/A.

E. Bane Strategies, LLC Agreement

Motion: The Board authorizes the Chief Executive Officer to retain government relation specialist, Bane Strategies LLC, for a six-month contract with a monthly retainer of \$5,000, in accordance with their Proposal, to assist Capital Region Water with stormwater matters, which shall be attached as Exhibit "A". M/W/DBE Commitment: 100% MBE. Funding Source: Stormwater #90504541-54109 - Sw Other Professional Services.

F. Amendment to MoneyGram ExpressPayment Service Agreement

Motion: The Board authorizes the Chief Executive Officer to amend the MoneyGram ExpressPayment Service Agreement to reduce the consumer fee for walk-in payments at MoneyGram locations to \$0.00, and bill Capital Region Water based on the number of transactions conducted at the rate established by MoneyGram. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Administration – #10108581-51803 - Adm Treasury Merchant Fees.

G. Ratification of Renewable Energy Credits (REC) Purchase and Sale Agreement with Spectron Energy, Inc.

Motion: The Board ratifies the Chief Executive Officer's execution of the Renewable Energy Credits Purchase and Sale Agreement with Spectron Energy, Inc., dated July 19, 2021. M/W/DBE Commitment: \$0.00/0.00%. Funding Source: Sewer Revenue Fund.

Drinking Water

A. Change Order - PO No. 20210245 with RAM Industrial Services, LLC - Backwash Pump & Motor Rebuild 605D with Mechanical Seals - Project No. 315

Motion: The Board authorizes the Director of Operations to execute Change Order for PO No. 20210245 with RAM Industrial Services, LLC in the amount of \$9,336 which will increase the PO to \$42,304. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00315 - Wtr Pumps-Finish, Backwash GH.

B. 2021 Street Restoration Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2021 Street Restoration project to Farhat Excavating, LLC in the amount of \$334,590, as outlined in Farhat Excavating, LLC's Bid Documents, dated July 1, 2021. M/W/DBE Commitment: \$35,000 / 10.4% MBE and \$2,000 / 0.6% WBE. Funding Source: Water #60800803-80300-00310 - City Street Restorations, and Wastewater #80800803-80300-00310 - City Street Restorations.

C. Procurement of Mechanical Seals and Installation from RAM Industrial Services, LLC through COSTARS

Motion: The Board authorizes the Director of Operations to procure mechanical seals and installation from RAM Industrial Services, LLC in the amount of \$60,992. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00304 – Wtr Finish Pump Rebuilds.

D. Procurement of Roof Top Unit (RTU) and Installation Service from Enginuity through COSTARS

Motion: The Board authorizes the Director of Operations to procure a Roof Top Unit (RTU) and installation from Enginuity in the amount of \$57,491. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80300-00324 – Wtr Gas Furnace Replace Chemical Building.

Wastewater

A. Change Order No. 1 with Rogele, Inc. - 2020 Sewer System Improvements Project

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$18,854.87 and no additional days. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

B. 2021 Sewer System Improvements Project - Recommendation of Award

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2021 Sewer System Improvements Project to R-III Construction Inc. in the amount of \$9,437,660 as outlined in R-III Construction Inc.'s Bid Documents, dated July 8, 2021. \$567,189.92 or 6% for MBE and \$673,440 or 7.1% for WBE. Funding Source: Wastewater #80800801-80100-00026 Collection System Rehabilitation.

Stormwater

A. Resolution No. 2021-048 - Stormwater Operation & Maintenance Agreement with Dauphin County General Authority - 1101 South Front Street, Harrisburg, PA

Motion: The Board adopts Resolution No. 2021-048 authorizing the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with the Dauphin County General Authority - 1101 South Front Street, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

X. Public Comment - Non-Agenda Items (3 Minutes)

XI. Board Member Comments

XII. Adjournment