



**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Chairperson's Announcements**

- A.** An executive session was held today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel in accordance with Section 708(a) of the Sunshine Act.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, July 28, 2021 at 6:00 PM and will be held virtually. An advertisement for the 2021 Board meetings was published in the Patriot News and instructions to join the meeting will be posted on Capital Region Water's website. These meetings are open to the public.

**III. Committee Reports**

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

**IV. Management Report**

**V. Minutes of Previous Meeting - May 26, 2021 Regular Meeting**

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Administration:**

**A. Resolution Nos. 2021-039 through 2021-043 - Destruction of Records:**

**Motion:** The Board approves Resolution Nos. 2021-039 through 2021-043 for destruction of records, as detailed in "Exhibit A" attached hereto. Funding Source: Wastewater #80211510-51020 - Ww Document Management.

**B. Resolution No. 2021-045 – Telecommuting Policy:**

**Motion:** The Board adopts Resolution No. 2021-045 which approves the Telecommuting Policy, which shall be attached hereto as Exhibit "A".

**C. Resolution No. 2021-047 – Approval of Collective Bargaining Agreement with AFSCME - January 1, 2021 to December 31, 2023:**

**Motion:** The Board adopts Resolution No. 2021-047 which authorizes the Chief Executive Officer, Human Relations Manager, Chief Financial Officer and the Director of Operations to execute and facilitate the terms set forth in the proposed Collective Bargaining Agreement (CBA) with AFSCME for the period January 1, 2021 to December 31, 2023, contingent upon it being fully ratified by AFSCME Local 521 members who are employees of Capital Region Water, which shall be attached as Exhibit "A". Funding Source: N/A.

**D. Engagement of Miller Brother Staffing for Electricians:**

**Motion:** The Board authorizes the Chief Executive Officer to execute the two contracts between Capital Region Water and Miller Brother Staffing. One contract is for Direct Placement services and the other is for Contract-to-Hire and Temporary positions. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80240501-50101 - Ww Maintenance Temporary Pay.

**E. Engagement of ARCADIS - FY2021 Water and Wastewater - Consulting Engineer's Annual Reports (CEARS):**

**Motion:** The Board authorizes the Chief Financial Officer to execute the engagement letter with Arcadis in the amount of \$39,000 to prepare the FY2021 CEARS for both the Water and Wastewater Systems, as outlined in Arcadis' Proposal, dated May 19, 2021. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54106 – Wtr Rate Study and CEAR Fees and Wastewater #80504541-54106 – Ww Rate Study and CEAR Fees.

**F. Procurement of Audio-Visual Equipment and Installation for 3003 North Front Street from JP Lilley, Inc. through COSTARS:**

**Motion:** The Board ratifies the Chief Executive Officer/Chief Financial Officers' procurement of audio-visual equipment and Installation with JP Lilley, Inc. in the amount of \$54,487. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin, 60800804-80400-00500- Administration Building.

**Drinking Water:**

**A. Change Order No. 1 with Rogele, Inc. - 2020 Water System Improvements:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$53,854.68 and no increase of days to the contract time. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00015 - Wtr Water Main Replacement.

**B. Procurement of Upgrades for the Chlorine Room and Gas Chlorination System from Environmental Service and Equipment Company, Inc. through COSTARS:**

**Motion:** The Board authorizes the Director of Operations to procure the upgrade of the Chlorine Room and Gas Chlorination System with Environmental Service and Equipment Company, in the amount of \$107,520. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800803-80300-00316 - Wtr Chlorine Room Upgrades.

**Wastewater:**

**A. Resolution No. 2021-037 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Borrowing Resolution):**

**Motion:** The Board adopts Resolution No. 2021-037 which authorizes the Chairperson and Secretary to execute the Borrowing Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.

- B. Resolution No. 2021-038 - \$21,000,000 Wastewater Programmatic Financing Loan with PENNVEST Loan No. 71449 (Reimbursement Resolution):**  
**Motion:** The Board adopts Resolution No. 2021-038 which authorizes the Chairperson and Secretary to execute the Reimbursement Resolution between Capital Region Water and PENNVEST Loan No. 71449. Funding Source: N/A.
- C. Resolution No. 2021-044 - \$65,000,000 Programmatic Financing Loan with PENNVEST Loan No. 75376 (Redesignation of Series B of 2021):**  
**Motion:** The Board adopts Resolution No. 2021 044 which authorizes the Chairperson and Secretary to execute the Redesignation Resolution between Capital Region Water and PENNVEST Loan No. 75376. Funding Source: N/A.
- D. Task Order 2020-21-02: Engineering Services for 2021 Sewer System Improvements Project with HRG:**  
**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2020-21-02 with HRG Engineering, Inc., as outlined in HRG's Proposal, dated June 6, 2021, in an amount not-to-exceed \$345,400. M/W/DBE Commitment: \$51,827.82 / 15% for MBE. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.
- E. Engagement of Dentons Cohen & Grisby, P.C. - PENNVEST Loan 71449:**  
**Motion:** The Board authorizes the Chief Financial Officer to execute the engagement letter with Dentons Cohen & Grigsby P.C. in the not-to-exceed amount of \$25,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.
- F. Engagement of Salzmann Hughes, P.C. - PENNVEST Loan 71449:**  
**Motion:** The Board authorizes the Chief Financial officer to execute the engagement letter with Salzmann Hughes, P.C. in the amount of \$14,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00418 - Sewer Rehab PENNVEST Project.

## Stormwater

- A. Resolution No. 2021-046 - Stormwater Operation & Maintenance Agreement with TLC Work Based Training Programs, Inc. - 440 Kelker Street, Harrisburg, PA:**  
**Motion:** The Board adopts Resolution No. 2021-046 authorizing the Chairperson and Secretary to execute the Stormwater Facilities and Best Management Practices Operations and Maintenance Agreement with TLC Work Based Training Programs, Inc., for the Kelker Street Apartments, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.



**B. Task Order 2019-14-03: Engineering Services for Bellevue Park Pond SW Retrofit with Jacobs:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2019-14-03 with Jacobs Engineering Group, Inc., as outlined in Jacobs's Proposal, dated June 4, 2021, in an amount not to exceed \$79,758. M/W/DBE Commitment: \$1,300 / 1.6% WBE. Funding Source: Stormwater #90800801-80100-00108- SW Pond Retrofit - Bellevue Park.

**IX. Public Comment - Non-Agenda Items (3 Minutes)**

**X. Board Member Comments**

**XI. Adjournment**

DRAFT