

I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session was held today at 5:00 PM to discuss personnel matters and potential claims against Capital Region Water with General Counsel in accordance with Section 708(a) of the Sunshine Act.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Act.
- C.** The next Regular Meeting is scheduled for Wednesday, May 26, 2021 at 6:00 PM and will be held virtually. An advertisement for the 2021 Board meetings was published in the Patriot News and instructions to join the meeting will be posted on Capital Region Water's website. These meetings are open to the public.

III. Committee Reports

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - March 24, 2021 Regular Meeting

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Administration:

A. Union Employee Termination Settlement Agreement:

Motion: The Board authorizes the Chief Executive Officer to execute the Settlement Agreement. Funding Source: N/A.

B. Resolution No. 2021-011 - Schedule of Fees for Right-to-Know Requests:

Motion: The Board adopts Resolution No. 2021-011 which approves the Schedule of Fees for Right-to-Know Requests, effective April 24, 2021, and is attached to the Resolution as Exhibit "A".

C. Change Human Resources Information System (HRIS) and Payroll Software Provider to INOVA:

Motion: The Board authorizes the Chief Executive Officer and Chief Financial Officer to execute all necessary documents to secure the HRIS and payroll software, products, and services from INOVA. The annual expense will be approximately \$27,842. Funding Source: Adm #10101510-51016 - Adm HR/Payroll Service Fees.

D. Change Purchase Card Provider to Bank of America:

Motion: The Board authorizes the Chief Financial Officer to execute the Bank of America Corporate Card Service Agreement for changing Capital Region Water's purchase card provider. Funding Source: N/A.

E. FY2021 As-Needed Services - Raftelis:

Motion: The Board authorizes the Chief Financial Officer to approve the continued engagement of Raftelis to provide financial and technical assistance on an as-needed basis for FY2021 under the rate schedule provided in Raftelis' Proposal, dated April 12, 2021. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10504541-54103 - Adm Financial Advisor Services.

F. Change Order No. 2 - General Construction - Lauer Construction Services - 3003 North Front Street Renovations Project:

Motion: The Board authorizes the Director of Engineering's execution of Change Order No. 2 with Lauer Construction Services in the not-to-exceed amount of \$600 with no increase to the contract time. M/W/DBE Commitment: \$600 / 0.17%. Funding Source: Water #60800804-80400-00500 - Administrative Building.

G. Change Order No. 2 - Electrical Construction - Lauer Construction Services - 3003 North Front Street Renovations Project:

Motion: The Board authorizes the Director of Engineering's execution of Change Order No. 2 with Lauer Construction Services in the amount of \$760 with no increase to the contract time. M/W/DBE Commitment: \$760 / 0.23%. Funding Source: Water #60800804-80400-00500 - Administrative Building.

Drinking Water:

A. Project Number 2021-202 - Fire Hydrants and Fire Hydrant Parts:

Motion: The Board authorizes the Chief Financial Officer to award Project Number 2021-202 - Fire Hydrants and Fire Hydrant Parts to Ferguson Enterprises LLC, and to execute the Agreement in the not-to-exceed amount of \$68,535.13. Notifications for M/W/DBE were solicited via PennBid system. There were no commitments returned at the time of the award. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60221519-51911 - Wtr Dist Fire Hydrant & Valves.

B. Replacement of Tower Bridge Crane Project 211:

Motion: The Board authorizes the Director of Operations to execute the agreement with Reliance Crane & Hoist Inc. in the amount of \$35,530. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. There were no commitments returned at the time of the award. Funding Source: Water 60800804-80400-00211 - Wtr DeHart Tower Bridge Crane Panels.

C. Filter Console Automation Project No. 213:

Motion: The Board authorizes the Director of Operations to execute the agreement with Carlisle Consulting Group, Inc. in the amount of \$85,000. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. There were no commitments returned at the time of the award. Funding Source: Water #60800804-80400-00213 - Wtr Filter Control Panels.

D. Backwash Pump & Motor Rebuilds 604A/604B/605B and 605D with Mechanical Seals - Project 315:

Motion: The Board authorizes the Director of Operations to execute the agreement with Ram Industrial Services, LLC in the total amount of \$124,192. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. There were no commitments returned at the time of the award. Funding Source: Water #60800803-80300-00315 Wtr Pumps-Finish, Backwash GH.

E. Replacement of Existing Tower Roof at DeHart Dam:

Motion: The Board authorizes the Director of Operations to execute the agreement with Gordian in the amount of \$73,505.45. There is no M/W/DBE participation due to purchasing through the KPN Network (Keystone Purchasing Network). M/W/DBE Commitment: \$0.00 / 0.00%. There were no commitments returned at the time of the award. Funding Source: Water #60800804-80300-00319 – DeHart Tower Roof Replacement.

F. Hach Water Information Management Software (WIMS) for SCADA System:

Motion: The Board authorizes the Director of Operations to procure Hach Water Information Management Software (WIMS) for SCADA system historian for the Drinking Water Department totaling \$36,186.82. There is no M/W/DBE participation due to being software only and this is a purchase through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Sources: Water #60800804-80400-00208 – Wtr SCADA System Upgrade.

G. Change Order No. 2 - Dewcon, Inc. - Cameron Street Water Main Lining Phase 2 Project:

Motion: The Board authorizes the Director of Engineering's execution of Change Order No. 2 with Dewcon, Inc. in the amount of \$261,902.94 and an increase of 130 days to the contract times. M/W/DBE Commitment: \$28,023.62 / 10.7%. Funding Source: Drinking Water #60800801-80100-00081 – Cameron Street Water Main.

Wastewater:

A. Arsenal Boulevard Sewer Improvements Project - Recommendation to Reject Bids:

Motion: The Board authorizes the Director of Engineering to reject all bids received on March 19, 2021 for the Arsenal Boulevard Sewer Improvements Project as the bids exceed the budgeted project value. Funding Source: Water #80800801-80100-00061 – Arsenal Boulevard Sewer Improvement.

B. Task Order 2020-05-02: Engineering Services for IDIQ Construction Management with HRG:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2020-05-02 with HRG Engineering, Inc., as outlined in HRG's Proposal, dated April 9, 2021, in an amount not-to-exceed \$272,700. M/W/DBE Commitment: \$39,700 / 14.6% for MBE. Funding Source: Wastewater #80800801-80100-00026 - Collection System Rehabilitation, and Water #60800801-80100-00015 - Water Main Replacement.

C. Change Order No. 4 - Contract 1 - Eastern Environmental Contractors, Inc. - Front Street Pump Station Improvements Project:

Motion: The Board authorizes the Director of Engineering's execution of Change Order No. 4 with Eastern Environmental Contractors, Inc. in the amount of \$68,358 and no increase to the contract time. M/W/DBE participation is \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00025 - Front St Pump Station Design/Construction.

D. Change Order No. 3 - Contract 3 - Garden Spot Mechanical - Front Street Pump Station Improvements Project:

Motion: The Board authorizes the Director of Engineering's execution of Change Order No. 3 with Garden Spot Mechanical, Inc. in the amount of \$20,693.71 and no increase to the contract time. M/W/DBE Commitment: \$2,500 / 12.1%. Funding Source: Wastewater #80800801-80100-00025 - Front St Pump Station Design/Construction.

Stormwater

A. Resolution No. 2021-012 - Stormwater Partnership Agreement with Susquehanna Township Authority (STA):

Motion: The Board adopts Resolution No. 2021-012 authorizing the Chairperson and Secretary to execute the Stormwater Partnership Agreement between CRW and Susquehanna Township Authority for the Drinking Water facility, 100 Pine Drive, Harrisburg, PA 17103, Dauphin County Tax Parcel No.: 62-026-035. Funding Source: N/A.

B. Change Order No. 2 - Mid-State Paving, LLC - 4th and Dauphin Park Renovation Project:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with Mid-State Paving, LLC in the net decrease amount of - \$9,783 and no increase to the contract time. Funding Source: Stormwater #90800801-80100-00085 City Parks GSI.



- IX. Public Comment - Non-Agenda Items (3 Minutes)**
- X. Board Member Comments**
- XI. Adjournment**