

I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 4:30 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Law.
- C.** The next Regular Meeting is scheduled for Wednesday, April 28, 2021 at 6:00 PM and will be held virtually. An advertisement for the 2021 Board meetings was published in the Patriot News and instructions to join the meeting will be posted on the Capital Region Water's website. These meetings are open to the public.

III. Committee Reports

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - February 24, 2021 Regular Meeting

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Administration:

A. Agreement of Union Grievance:

Motion: The Board authorizes the CEO to execute an Agreement as proposed in settlement of a union grievance regarding a former employee. Funding Source: N/A.

B. Resolution No. 2021-005 – 7th Street Improvement Project - Reimbursement Agreement with City of Harrisburg:

Motion: The Board adopts Resolution No. 2021-005 which authorizes the Chairperson, Secretary and General Counsel to execute the Reimbursement Agreement between Capital Region Water and the City of Harrisburg for the 7th Street Improvement Project which shall be attached as Exhibit "A". Funding Source: N/A.

C. Resolution No. 2021-006 – First Amendment to Lease and Memorandum of Lease with American Towers, LLC:

Motion: The Board adopts Resolution No. 2021-006 which authorizes the Chief Executive Officer, Chairperson and Secretary to execute the First Amendment to Lease and Memorandum of Lease between Capital Region Water and American Towers LLC which shall be attached hereto as Exhibit "A". Funding Source: Water #60605459-45930 – Lease Income.

D. Resolution No. 2021-007 – Settlement Agreement and Release with City of Harrisburg (Laurel Towers Apartments):

Motion: The Board adopts Resolution No. 2021-007 which authorizes the Chief Executive Officer to execute the Settlement Agreement and Release between the City of Harrisburg and Capital Region Water relating to Harrisburg VOA Elderly Housing, Inc. a/k/a Laurel Towers Apartments, which shall be attached as Exhibit "A". Funding Source: Water #60-12000 – Accounts Receivable and Wastewater # 80-12000 – Accounts Receivable.

E. Resolution No. 2021-008 – Mutual Release and Settlement of All Claims Agreement with Lower Paxton Township:

Motion: The Board adopts Resolution No. 2021-008 which authorizes the Chief Executive Officer to execute the Mutual Release and Settlement of All Claims Agreement between Lower Paxton Township and Capital Region Water, which shall be attached hereto as Exhibit "A". Funding Source: Wastewater #80-12002 – Accounts Receivable Suburban Residential.

- F. Resolution No. 2021-009 – Settlement and Release Agreement with the Commonwealth of PA (Department of General Services):**
Motion: The Board adopts Resolution No. 2021-009 which authorizes the Chief Executive Officer to execute the Settlement and Release Agreement between the Commonwealth of PA, acting through the Department of General Services and Capital Region Water which shall be attached as Exhibit "A". Funding Source: Water #60000000-12000 – Accounts Receivable and Wastewater # 80000000-12000 – Accounts Receivable.
- G. Procurement of Interior Painting Service for First Floor of 3003 North Front Street:**
Motion: The Board authorizes the CEO/CFO to procure interior painting services for a portion of the first floor of 3003 North Front Street with Central Bucks Painter, Inc. / DBA: CertaPro Painters of Central Bucks, as outlined in their quote, dated March 18, 2021, in the not-to-exceed amount of \$13,700. M/WBE Participation: \$13,700 / 100%. Funding Source: Water – Capital #60800804-80400-00500 – Administrative Building. Note: the new Customer Service Center portion of the first floor is being painted with funds remaining under CertaPro's 2020 contract.
- H. Procurement of Interface Carpet Tile for First Floor of 3003 North Front Street:**
Motion: The Board authorizes the CEO/CFO to procure Interface Carpet Tile from Martin's Flooring Inc. under COSTARS Contract #4400020403, as outlined in their Quote, dated March 1, 2021, in the not-to-exceed amount of \$83,943.76. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). This will be self-performed by this COSTARS vendor. Funding Source: Water – Capital #60800804-80400-00500 – Administrative Building.
- I. Procurement of Furniture and Ancillary Items for First Floor of 3003 North Front Street:**
Motion: The Board authorizes the CEO/CFO to procure furniture and ancillary items for the Customer Service Center and Board Room on the First Floor of 3003 North Front Street from Allsteel in the not-to-exceed amount of \$23,147.82, Humanscale in the not-to-exceed amount of \$1,421, Takeform Adjoin in the not-to-exceed amount of \$873.20, SitOnIt in the not-to-exceed amount of \$2,568.12, Hon in the not-to-exceed amounts of \$8,205.60 and \$3,092.07, RFM Seating in the not-to-exceed amount of \$7,029, and Benjamin Roberts in the not-to-exceed amount of \$4,675, as outlined in their respective quotes in the total amount of \$51,011.81. There is no M/W/DBE participation due to purchasing through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program) and Commonwealth Contracts. Funding Source: Admin – #10800804-80400-00500 – Adm Capital Equipment – Furniture.

- J. 3003 North Front Street Renovations Project – Change Order No. 1, General Construction:**
Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Lauer Construction Services in the amount of \$24,731.81 with no increase to the contract time. \$24,731.81 / 0.00% M/W/DBE. Funding Source: Water – Capital #60800804-80400-00500 – Administrative Building.
- K. 3003 North Front Street Renovations Project – Change Order No. 1, Electrical Construction:**
Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Lauer Construction Services in the amount of \$16,094.82 with no increase to the contract time. \$2,484 / 15.4% M/W/DBE. Funding Source: Water – Capital #60800804-80400-00500 – Administrative Building.
- L. Authorization to Open an Account to Manage Lockbox Payments at First National Bank:**
Motion: The Board authorizes the appropriate officers to execute the Bank Resolution and Signature Card to open a new Account with First National Bank, titled Lockbox effective March 24, 2021. Funding Source: N/A.
- M. Resolution No. 2021-010 - Treasury Management Master Services Agreement with First National Bank:**
Motion: The Board adopts Resolution No. 2021-010 which authorizes the Chief Executive Officer, Chief Financial Officer and Chairperson to execute the Treasury Management Master Services Agreement and Business Resolution of First National Bank as of March 24, 2021, which documents shall be attached as Exhibits "A" and "B". Funding Source: N/A.
- N. First National Bank Documents for Execution for Lockbox:**
Motion: The Board authorizes the Chief Financial Officer to execute the following documents with First National Bank relative to the new Lockbox Account to be held at First National Bank: (1) First Desktop Banker Remote Deposit System - Check Image Scanner Equipment Ordering Form; (2) Electronic Remittance Services Agreement with Fiserv Solutions, LLC; and (3) FNB Treasury Management Services Selection Sheet. Funding Source: N/A

Drinking Water:

A. Task Order 2021-07-01: Forest Management Services:

Motion: The Board authorizes the Director of Strategic Initiatives to execute Task Order 2021-07-01, dated March 11, 2021, with Appalachian Forest Consultants for forest management services for a not-to-exceed fee of \$34,938. Funding Source: Water #60504541-54105 – Wtr Forest Management Services.

B. Task Order 2021-09-01: Engineering Services for WSC Flocculator Equipment Replacement w/Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2021-09-01 with Gannett Fleming, Inc., in the amount not-to-exceed \$148,000. M/W/DBE Commitment: \$30,000 / 20.3% for M/DBE. Funding Source: Water #60800803-80300-00303 - Flocculation Equipment Upgrade.

C. WSC Soda Ash Conversion Project - Recommendation to Reject Bids:

Motion: The Board authorizes the Director of Engineering to reject all bids received on March 8, 2021 for the WSC Soda Ash Conversion Project as it exceeds the engineer's estimate and budgeted project value. Funding Source: Water #60800801-80100-00122 – Soda Ash Conversion.

D. Purchase of Back-Up Generator for Reservoir Park for the Drinking Water Department:

Motion: The Board authorizes the Director of Operations to procure a Caterpillar Back-up Generator from Cleveland Brothers for the Drinking Water Department in the amount of \$170,448. There is no M/W/DBE participation due to the purchase being equipment only and this is a purchase through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80400-00209 – Wtr Gatehouse Generator System.

E. Purchase of Motor Disconnects for the Drinking Water Department:

Motion: The Board authorizes the Director of Operations to procure Motor Disconnects from G.R. Sponaugle for the Drinking Water Department in the amount of \$43,029. There is no M/W/DBE participation due to the purchase being equipment only and this is a purchase through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80300-00323 – Wtr Motor Disconnect Project.

F. Purchase of Rotork Filter Influent Retrofit Actuators for the Drinking Water Department:

Motion: The Board authorizes the Director of Operations to procure Rotork Filter Influent Retrofit 18-inch Actuators from Edwin Elliot & Co. for the Drinking Water Department in the amount of \$70,880. There is no M/W/DBE participation due to the purchase being equipment only and this is a purchase through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800804-80400-00212 – Wtr Actuators.

G. Purchase of Rotork Wey Knife Gate Valve for the Front Street WPS Drinking Water Department:

Motion: The Board authorizes the Director of Operations to procure Rotork 24 Inch Rotork Wey Knife Gate Valve from Edwin Elliot & Co. for the Drinking Water Department in the total amount of \$30,673. There is no M/W/DBE participation due to the purchase being equipment only and this is a purchase through the COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Water #60800803-80300-00402 – River Front Gate with MagMeter.

Wastewater:

A. Task Order 2016-01-03: Engineering Services for Arsenal Boulevard Sewer Improvements with CDM Smith:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-01-03 with CDM Smith as outlined in CDM Smith's Proposal dated March 4, 2021, in the amount not-to-exceed \$252,800. M/W/DBE Commitment: \$142,000 / 56.2% for DBE. Funding Source: Wastewater #80800801-80100-00061 – Arsenal Boulevard Sewer Improvements.

Stormwater:

A. Task Order 2021-08-01: CBH2OPP Phase 4 PENNVEST SW Pro-Fi Design - Recommendation of Award with WRT:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2021-08-01 for the Phase 4 PENNVEST SW Pro-Fi Design to WRT, LLC in an amount not-to-exceed \$472,000, as outlined in WRT's Proposal, dated February 26, 2021. M/W/DBE Commitment: \$168,500 / 35.0% for WBE and \$50,000 / 11% for DBE. Funding Source: 90800801-80100-00124 – Sw PENNVEST Pro-Fi Phase 4.

B. Purchase of (SW-06) 2021 Ford Escape SE AWD for Stormwater Department from Hoffman Ford:

Motion: The Board authorizes the Director of Operations to procure one 2021 Ford Escape SE AWD (SW-06) from Hoffman Ford for the Stormwater Department in the amount not-to-exceed \$23,995. There is no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). Funding Source: Stormwater - #90800804-80400-00027 - Sw Vehicular Equipment.

IX. Public Comment - Non-Agenda Items (3 Minutes)

X. Board Member Comments

XI. Adjournment