

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Chairperson's Announcements**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Today's Regular Meeting was readvertised in accordance with the Sunshine Law. The Advertisement will be attached to the Minutes as Exhibit "A".
- C.** The next Regular Meeting is scheduled for Wednesday, January 27, 2021 at 6:00 PM and will be held virtually. An advertisement for the 2021 Board meetings was published in the Patriot News and instructions to join each meeting will be posted on Capital Region Water's website. These meetings are open to the public.

**III. Committee Reports**

- Budget and Finance
- Personnel and Shared Services
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

**IV. Management Report**

**V. Minutes of Previous Meeting - November 24, 2020 Regular Meeting Minutes**

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Executive:**

**A. Settlement Agreement of Union Arbitration Appeal:**

**Motion:** The Board authorizes the CEO to execute a Settlement Agreement as proposed in settlement of a union arbitration appeal regarding a former employee. Funding Source: N/A.

**B. 3003 North Front Street Renovations Project – Recommendations of Award:**

**1. General Construction:**

**Motion:** The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Executive Officer's execution of Contract Documents following receipt of insurance and bonds for the General Construction of 3003 North Front Street Renovations to Lauer Construction Services in the amount of \$359,488, as outlined in Lauer Construction Services' Bid Documents, dated December 8, 2020. M/W/DBE Commitment: \$93,336 / 11.0% WBE and 15.0% MBE. Funding Source: Water #60800804-80400-00500 – Administrative Building.

**2. Mechanical Construction:**

**Option 1:**

**Motion:** The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Executive Officer's execution of Contract Documents following receipt of insurance and bonds for the Mechanical Construction of 3003 North Front Street Renovations to G.R. Sponaugle in the amount of \$169,898, as outlined in G.R. Sponaugle's Bid Documents, dated December 8, 2020. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80400-00500 – Administrative Building.

**OR**

**Option 2:**

**Motion:** The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Executive Officer's execution of Contract Documents following receipt of insurance and bonds for the Mechanical Construction of 3003 North Front Street Renovations to Frey Lutz Corp in the amount of \$196,000, as outlined in Frey Lutz Corp's Bid Documents, dated December 8, 2020. M/W/DBE Commitment: \$53,000 / 4.5% WBE and 22.6% MBE. Funding Source: Water #60800804-80400-00500 – Administrative Building.

**3. Electrical Construction:**

**Motion:** The Board authorizes the issuance of a Notice of Intent to Award and subsequent Chief Executive Officer's execution of Contract Documents following receipt of insurance and bonds for the Electrical Construction of 3003 North Front Street Renovations to Lauer Construction Services in the amount of \$268,506, as outlined in Lauer Construction Services' Bid Documents, dated December 8, 2020. M/W/DBE Commitment: \$66,700 / 6.0% WBE and 18.6% MBE. Funding Source: Water #60800804-80400-00500 – Administrative Building.

**Engineering:**

**A. Task Order 2019-20-02: Engineering Services for 2020 Water System Improvements Project with KCI:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2019-20-02 with KCI Technologies, Inc., as outlined in KCI's Proposal, dated November 30, 2020, in the amount not-to-exceed \$54,416. M/W/DBE Commitment: \$37,193 / 68.3% for MBE. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

**B. Task Order 2020-23-01: Engineering Services for Cameron Street Water Main – Phase 3 Project with HRG:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2020-23-01 with HRG, as outlined in HRG's Proposal, dated November 6, 2020, in the amount not-to-exceed \$219,800. M/W/DBE Commitment: \$65,430 / 29.8% for MBE/WBE. Funding Source: Water #60800801-80100-00081 – Wtr Cameron Street Water Main.

**C. AWTF Primary Digester Rehabilitation Project – Change Order No. 14 (Contract No. 1):**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 14 with Eastern Environmental Contractors, Inc. in the amount of \$21,702.06 and no increase to the contract time. M/W/DBE participation for Change Order No. 14 is \$1,097.01 / 5.1%. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

**D. AWTF Primary Digester Rehabilitation Project – Change Order No. 15 (Contract No. 1):**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 15 with Eastern Environmental Contractors, Inc. in the amount of \$89,289.90 and an increase of 127 days to the contract time. M/W/DBE participation for Change Order No. 15 is \$0.00 / 0.00%. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

**E. Task Order 2019-21-02: Engineering Services for 2020 Sewer System Improvements Project with KCI:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2019-21-02 with KCI Technologies, Inc., as outlined in KCI's Proposal, dated November 30, 2020, in the amount not-to-exceed \$69,734. M/W/DBE commitment: \$57,768 / 82.8% for MBE. Funding Source: Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

**F. 2020 Street Restoration Project – Change Order No. 1 (Final):**

**Motion:** The Board authorizes the Director of Engineering's execution of Change Order No. 1 with Shiloh Paving & Excavating, Inc. in the amount of \$58,645.10 and an increase of 39 days to the contract time. M/W/DBE Commitment \$4,950 / 8.4%. Funding Source: Water #60800803-80300-00310 - City Street Restorations, and Wastewater #80800803-80300-00310 - City Street Restorations.

**G. South Allison Hill Business District GSI Project – Change Order No. 3:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 3 with Shiloh Paving & Excavating, Inc, resulting in no increase to the contract value and 132-day increase to the contract time. M/W/DBE Commitment for this Change Order: \$0.00 / 0.00%. Funding Source: Stormwater #90800801-80100-00089 – South Allison Hill GSI.

**IX. Public Comment - Non-Agenda Items (3 Minutes)**

**X. Board Member Comments**

**XI. Adjournment**