

I. Call to Order - Pledge of Allegiance - Roll Call

II. Chairperson's Announcements

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 4:30 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Law. The Advertisement will be attached to the Minutes as Exhibit "A".
- C.** Presentation of the 2021 Budgets were addressed in the November 12, 2020 Special Meeting and in today's Regular Meeting.
- D.** The next Regular Meeting is scheduled for Wednesday, December 16, 2020 at 6:00 PM and will be held virtually. An advertisement will be published in the Patriot News and instructions to join the GoToMeeting meeting will be posted on the Capital Region Water website. This meeting is open to the public.
- E.** 2021 Regular Meetings of Capital Region Water's Board will be held at 6:00 PM on the following dates:

January 27	July 28
February 24	August 25
March 24	September 22
April 28	October 27
May 26	November 23
June 23	December 22

Notice of these meetings will be published in a newspaper of general circulation and posted at Capital Region Water's offices in accordance with the Sunshine Act. Special Meetings may be called from time to time and will be advertised in accordance with the Sunshine Act. All meeting dates will be posted on Capital Region Water's website at capitalregionwater.com and are open to the public. Visit our website or call 1-888-510-0606 for location details and virtual meeting access for attending each respective meeting.

- F. On November 12, 2020, CRW provided notification to Harrisburg City Council of the upcoming expiration and resignation of Board Member, Alisa E. Harris' term, which will expire on January 4, 2021. This notification is in accordance with Article III, Section 2 of CRW's By-Laws.
- G. Board Members, J. Marc Kurowski (term expired January 4, 2019). Andrew Enders (term expired January 4, 2020). Both Messrs. Kurowski and Enders continue to serve in their capacity until officially reappointed or replaced in accordance with §5610 Governing Body (a) Board of The Pennsylvania Municipality Authorities Act.

III. **Committee Reports**

- Budget and Finance
- Personnel and Administration
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

IV. **Management Report**

- V. **Minutes of Previous Meetings** - October 28, 2020 Regular Meeting Minutes
November 12, 2020 Special Meeting Minutes

VI. **Modifications or Deletions to the Agenda**

VII. **Public Comment - Agenda Items (3 Minutes)**

VIII. **Old/New Business**

Executive:

A. Everbridge Notification Services - Agreement Renewal:

Motion: The Board authorizes the CEO to execute a one-year contract renewal with Everbridge in an amount not-to-exceed \$11,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Adm #10101512-54201 - Adm Community Outreach.

Finance:

- A. **Resolution No. 2020-057 – 2021 Drinking Water Rate Schedule, Effective January 1, 2021:**
Motion: The Board adopts Resolution No. 2020-057 which adopts the 2021 Drinking Water Rate Schedule, effective January 1, 2021.
- B. **Resolution No. 2020-058 – 2021 Wastewater Rate Schedule, Effective January 1, 2021:**
Motion: The Board adopts Resolution No. 2020-058 which adopts the 2021 Wastewater Rate Schedule, effective January 1, 2021.
- C. **Resolution No. 2020-059 – 2021 Stormwater Rate Schedule, Effective January 1, 2021:**
Motion: The Board adopts Resolution No. 2020-059 which adopts the 2021 Stormwater Rate Schedule, effective January 1, 2021.
- D. **Resolution No. 2020-060 – 2021 Administrative Budget:**
Motion: The Board adopts Resolution No. 2020-060 which adopts the 2021 Administrative Budget.
- E. **Resolution No. 2020-061 – 2021 Drinking Water Budget:**
Motion: The Board adopts Resolution No. 2020-061 which adopts the 2021 Drinking Water Budget.
- F. **Resolution No. 2020-062 – 2021 Wastewater Budget:**
Motion: The Board adopts Resolution No. 2020-062 which adopts the 2021 Wastewater Budget.
- G. **Resolution No. 2020-063 – 2021 Stormwater Budget:**
Motion: The Board adopts Resolution No. 2020-063 which adopts the 2021 Stormwater Budget.

Engineering:

- A. **Task Order 2020-22-01: Forest Stewardship Services with Appalachian Forest Consultants:**
Motion: The Board authorizes the CEO to execute Task Order 2020-22-01 with Appalachian Forest Consultants for timber appraisal services in an amount not-to-exceed \$2,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00046 - Mountain Line Clearing.

B. Cameron Street Water Main Lining Phase 2 Project – Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Dewcon, Inc. in the amount of \$388,000 and an increase of 130 days to the contract time. M/W/DBE Commitment: \$92,131.29 / 23.7%. Funding Source: Water #60800801-80100-00081 – Wtr Cameron Street Water Main.

C. Task Order 2020-16-02: Engineering Services for Front Street Interceptor Rehabilitation Phase 2 with AECOM:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2020-16-02 with AECOM for design and bid phase services as outlined in AECOM's Proposal, dated November 6, 2020, in the amount not-to-exceed \$490,908. M/W/DBE Commitment: \$204,025/ 41.6%. Funding Source: Wastewater #80800801-80100-00083 – Front Street Interceptor Rehabilitation Phase 2.

D. Task Order 2017-09-05: Engineering Services for South Allison Hill Business District GSI Project with AKRF:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-09-05 with AKRF as outlined in AKRF's Proposal, dated November 9, 2020, in an amount not-to-exceed \$34,200. M/W/DBE Commitment: \$12,500 / 37% for/MBE or DBE. Funding Source: Stormwater #90800801-80100-00089 - South Allison Hill GSI.

E. Resolution No. 2020-065: Stormwater Operation & Maintenance Agreement with Hudson Harrisburg, LP:

Motion: The Board adopts Resolution No. 2020-065 authorizing the Chairperson and Secretary to execute the Operation and Maintenance Agreement for Stormwater Facilities and Best Management Practices with Hudson Harrisburg, LP for the Hudson DHA OA Office Building, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

F. Resolution No. 2020-066: Stormwater Operation & Maintenance Agreement with Buonarroti Trust d/b/a Auto Zone Development, LLC:

Motion: The Board adopts Resolution No. 2020-066 authorizing the Chairperson and Secretary to execute the Operation and Maintenance Agreement for Stormwater Facilities and Best Management Practices with Buonarroti Trust d/b/a Auto Zone Development, LLC, in the City of Harrisburg, Dauphin County, Pennsylvania. Funding Source: N/A.

Operations:

- A. Resolution No. 2020-064 – Easement Agreement w/George L. Nunemacher:**
Motion: The Board adopts Resolution No. 2020-064 which authorizes the Chairperson to execute an Easement Agreement between Capital Region Water and George L. Nunemacher. Funding Source: N/A.
- B. Procurement of Schneider Disconnects:**
Motion: The Board authorizes the CFO's procurement of 20 Schneider Electric disconnects from Graybar for the Wastewater Department in the amount of \$34,482.80. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #808000801-80100 – Ww Capital Funding Reserves.
- IX. Public Comment - Non-Agenda Items (3 Minutes)**
- X. Board Member Comments**
- XI. Adjournment**