

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Chairperson's Announcements**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 4:00 PM to discuss personnel matters and potential claims against CRW and to receive confidential legal advice from General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Law. The Advertisement will be attached to the Minutes as Exhibit "A".
- C.** A Special Board Meeting is scheduled for Thursday, November 12, 2020 at 5:00 PM for presentation of CRW's 2021 Budgets and to take action on any other business that may come before the Board. The Special Meeting will be held virtually. An advertisement will be published in the Patriot News and instructions to join the GoToMeeting will be posted on the Capital Region Water website. This meeting is open to the public.
- D.** The next Regular Meeting is scheduled for Wednesday, November 24, 2020 at 6:00 PM and will be held virtually. An advertisement will be published in the Patriot News and instructions to join the GoToMeeting meeting will be posted on the Capital Region Water website. This meeting is open to the public.

**III. Committee Reports**

- Budget and Finance
- Personnel and Administration
- Operations and Engineering
- Legal and Risk Management
- Public Outreach and M/W/DBE

**IV. Management Report**

**V. Minutes of Previous Meeting** - September 23, 2020 - Regular Meeting Minutes

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Executive:**

**A. Resolution No. 2020-054 – Amendment to Employee Handbook - Property and Building Access Cards and Keys Policy, effective August 31, 2020:**

**Motion:** The Board adopts Resolution No. 2020-054 that approves the Amendment to Employee Handbook - Property and Building Access Cards and Keys Policy, effective August 31, 2020, which shall be attached hereto as Exhibit "A".

**B. Resolution No. 2020-055 – Amendment to the Drinking Water System Rules and Regulations – Maintenance – Service Line, effective January 1, 2021:**

**Motion:** The Board adopts Resolution No. 2020-055 to make minor modifications to the Drinking Water System Rules and Regulations to absorb the costs of maintaining, repairing, and/or replacing a Service Line from the curb stop or shutoff valve at the curb line to the Distribution Main, effective January 1, 2021.

**C. Resolution No. 2020-056 – Amendment to the Wastewater and Stormwater System Rules and Regulations – Maintenance – Sewer Laterals, and Surface Outlets, effective January 1, 2021:**

**Motion:** The Board adopts Resolution No. 2020-056 to make minor modifications to the Wastewater and Stormwater System Rules and Regulations to absorb the costs of maintaining, repairing, and/or replacing a Sewer Lateral for the portion of the Sewer Lateral from the point of demarcation at the curb line or cleanout to the connection at the CRW Sewer System, effective January 1, 2021.

**Engineering:**

**A. WSC Liquid Fluoride Feed System Project – Change Order No. 2:**

**Motion:** The Board authorizes the Director of Engineering's execution of Change Order No. 2 with PSI Pumping Solutions, Inc. for a decrease in the amount of \$15,000 and no additional days. Based on the updated contract value, the M/W/DBE participation will be \$14,000 / 4.7%. Funding Source: Water #60800801-80100-00092 – Wtr Liquid Fluoride Chem Feed.

**B. Task Order 2018-02-04: Engineering Services for WSC Fluoride Conversion Project with Gannett Fleming:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2018-02-04 with Gannett Fleming, in an amount not to exceed \$15,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00092 – Wtr Liquid Fluoride Chem Feed.

**C. AWTF Primary Digester Rehabilitation Project – Change Order No. 13 (Contract No. 1):**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 13 with Eastern Environmental Contractors, Inc. in the amount of \$5,762.41 and no increase to the contract time. Based on the updated contract value, the M/W/DBE participation will be \$1,046,976 / 12.0%. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

**D. AWTF Primary Digester Rehabilitation Project – Change Order No. 6 (Contract No. 3):**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 6 with IB Abel, Inc. in the amount of \$65,053.96 and no increase to the contract time. Based on the updated contract value, the M/W/DBE participation is \$402,292.34 / 20.6%. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

**E. Front Street Pump Station Improvements Project – Change Order No. 3:**

**Motion:** The Board authorizes the Director of Engineering's execution of Change Order No. 3 with Eastern Environmental Contractors, Inc. for a more resilient wet well coating system in the amount of \$53,427.07 and no increase to the contract time. Based on the updated contract value, the M/W/DBE participation is \$1,704,504 / 15.7%. Funding Source: Wastewater #80800801-80100-00025 – Front St Pump Station Design/Construction.

**F. South Allison Hill GSI Project – Change Order No. 2:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 2 with Shiloh Paving & Excavating, Inc. in the increase amount of \$4,020 and no increase to the contract time. Funding Source: Stormwater #90800801-80100-00089 – South Allison Hill GSI.

**Operations:**

**A. Timber Product Harvest/Sale Extension Agreement:**

**Motion:** The Board authorizes the CEO to execute an Extension Agreement to the Timber Product Harvest/Sale Agreement with All Terrain Logging, LLC for harvest and sale of wood products within Management Units 22/31 of the DeHart Property. The Extension Agreement would extend the Agreement for an additional one-year period through December 31, 2021, unless otherwise terminated or extended by the parties. Funding Source: N/A.

**B. Purchase of Vehicle for Drinking Water Department:**

**Motion:** The Board authorizes the Controller's procurement of one 2021 Ford Ranger Service Truck (C-78) from Hoffman Ford, totaling \$25,132 for the Drinking Water Department. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80400-00017 – Wtr Vehicular Equipment.

**IX. Public Comment - Non-Agenda Items (3 Minutes)**

**X. Board Member Comments**

**XI. Adjournment**