

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Announcements - Chairperson**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Law. The Advertisement will be attached to the Minutes as Exhibit "A".
- C.** The next Regular Meeting is scheduled for Wednesday, September 23, 2020 at 6:00 PM and will be held virtually, an advertisement will be published in the Patriot News and instructions to join the Skype meeting will be posted on the Capital Region Water website.

**III. Committee Reports**

- Budget and Finance
- Personnel and Administration
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

**IV. Management Report**

**V. Minutes of Previous Meeting - July 22, 2020 - Regular Meeting Minutes**

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Finance:**

**A. 2021 Water and Wastewater Rate Study:**

**Motion:** The Board authorizes the CFO to approve the engagement of Raftelis to prepare a 2021 Water and Wastewater Rate Study, as outlined in Raftelis' Proposal, dated August 20, 2020, in the amount not-to-exceed \$78,000. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60504541-54106 – Wtr Rate Study and CEAR Fees, and Wastewater #80504541-54106 – Ww Rate Study and CEAR Fees.

**Engineering:**

**A. Task Order 2017-17-03: Engineering Services for Cameron Street Water Main Lining Project-Phase 2 with HRG:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2017-17-03 with HRG as outlined in HRG's Proposal, dated August 7, 2020, in an amount not-to-exceed \$69,800. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00081 - Wtr Cameron Street Water Main.

**B. Task Order 2020-18-01: Engineering Services for WSC Soda Ash Conversion Project with Gannett Fleming:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2020-18-01 with Gannett Fleming as outlined in Gannett Fleming's Proposal, dated August 6, 2020, in the amount not-to-exceed \$83,200. M/W/DBE Commitment: \$12,600 / 15.1%. Funding Source: Water #60800803-80300-00301 – Wtr Soda Ash Feeder Replacement.

**C. Contract Technology Vendor for Water Main Condition Assessment Project:**

**Motion:** The Board authorizes the Director of Engineering to execute a Professional Services Agreement with Echologics, LLC, as outlined in Echologics, LLC's Proposal 42220113, dated July 30, 2020, in an amount not-to-exceed \$92,422. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement.

**D. AWTF Primary Digester Rehabilitation Project – Change Order No. 12:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 12 with Eastern Environmental Contractors, Inc. in the amount of \$34,641.03 and no increase to the contract time. Funding Source: Wastewater #80800801-80100-00020 – Ww Primary Digester Rehabilitation.

**E. Task Order 2016-17-07: Engineering Services for AWTF Primary Digester Rehabilitation Project and Front Street Pump Station Improvements Project with WRA:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2016-17-07 with WRA, as outlined in WRA's Proposal, dated August 7, 2020, in an amount not-to-exceed \$551,868. M/W/DBE Commitment: \$105,675 / 19.1%. Funding Source: Wastewater #80800801-80100-00020 – Primary Digester Rehabilitation and Wastewater #80800801-80100-00025 – Front Street Pump Station Des/Cons.

**F. Front Street Pump Station Improvements Project – Change Order No. 2:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 2 with Garden Spot Mechanical, Inc. in the amount of \$3,226 and no increase to the contract time. Funding Source: Wastewater #80800801-80100-00025 – Front Street Pump Station Design/Construction.

**G. Task Order 2018-23-04: Engineering Services for Front Street Pump Station Improvements Project with JMT:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2018-23-04 with JMT, as outlined in JMT's Proposal, dated July 31, 2020, in an amount not-to-exceed \$64,250. M/W/DBE Commitment: \$3,500 / 5.4%. Funding Source: Wastewater #80800801-80100-00025 – Front Street Pump Station Des/Cons.

**H. Task Order 2020-19-01: Engineering Services for PennDOT I-83 Expansion Project – Phase 1 with HRG:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2020-19-01 with HRG as outlined in HRG's Proposal, dated August 7, 2020, in the amount not-to-exceed \$338,900. M/W/DBE Commitment: \$130,669.80 / 38.6%. Funding Source: Water #60800801-80100-00015 – Water Main Replacement and Wastewater #80800801-80100-00026 – Collection System Rehabilitation.

**I. Task Order 2016-24-04: Engineering Services for Parks GSI Construction at 4<sup>th</sup> and Dauphin with WRT:**

**Motion:** The Board authorizes the Director of Engineering's execution of Task Order 2016-24-04 with WRT, as outlined in WRT's Proposal, dated August 6, 2020, in an amount not-to-exceed \$54,500. M/W/DBE Commitment: \$33,000 / 60.5% of Commitment for WBE. Funding Source: Stormwater #90800801-80100-00085 – City Parks GSI.

**J. South Allison Hill GSI Project – Change Order No. 1:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 1 with Shiloh Paving & Excavating, Inc. in the net decrease amount of \$5,303 and two (2) days increase to the contract time. Funding Source: Stormwater #90800801-80100-00089 – South Allison Hill GSI.

**Operations:**

**A. Purchase Dump Truck for Wastewater (G-75):**

**Motion:** The Board authorizes the CFO to procure one 2020 International Dump Truck (G-75) from Five Star International, LLC for the Wastewater Department totaling \$98,029. There was no M/W/DBE participation due to the purchase through COSTARS (Commonwealth of PA's Cooperative Purchasing Program). M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Wastewater #80000804-80400-00027 – Ww Vehicular Equipment.

**Strategic Initiatives:**

**A. Professional Services for Website Redesign:**

**Motion:** The Board authorizes the Director of Strategic Initiatives to engage Infantree, LLC to rebuild and redesign the Capital Region Water website, as outlined in Infantree, LLC's Proposal, dated July 27, 2020, in the amount not-to-exceed of \$39,920. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10001512-51201 – Adm Community Outreach; Water #60504542-54201 – Wtr Community Outreach; and Wastewater #80504542-54201 – Ww Community Outreach.

**IX. Public Comment - Non-Agenda Items (3 Minutes)**

**X. Board Member Comments**

**XI. Adjournment**