

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Today's Regular Meeting was advertised in accordance with the Sunshine Law. The Advertisement will be attached to the Minutes as Exhibit "A".
- C.** The next Regular Meeting is scheduled for Wednesday, June 24, 2020 at 6:00 PM and will be held virtually, an advertisement will be published in the Patriot News and instructions to join the Skype meeting will be posted on the Capital Region Water website.

III. Presentation

Customer Assistance Program Recommendations

IV. Committee Reports

- Budget and Finance
- Personnel and Administration
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

V. Management Report

VI. Minutes of Previous Meeting - April 22, 2020 - Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Administrative:

- A. Project Number 2020-205 - Interior Painting Service at 3003 N. Front Street:**
Motion: The Board approves awarding Project Number 2020-205 – Interior Painting Service at 3003 North Front Street to Central Bucks Painter, Inc. / DBA: Certapro Painters of Central Bucks and authorizes the CFO to execute the agreement in the not-to-exceed amount of \$32,250. Notifications were solicited via the PennBid system and M/W/DBE Participation: \$32,250 / 100%. Funding Source: Admin #10101510-52000 - Adm New Building Maintenance.
- B. Procurement of Interface Carpet Tile for Second Floor Administrative Offices at 3003 N Front Street:**
Motion: The Board authorizes the CEO/CFO to procure Interface Carpet Tile from Martin's Flooring Inc. under Costars Contract #4400020403, as outlined in their Quote, dated May 13, 2020, in the not-to-exceed amount of \$127,293.36. This was also reviewed with the Engineering and Operations Committee. M/W/DBE Commitment: \$0.00 / 0.00%. This will be self-performed by this Costars vendor. Funding Source: Admin #10101510-52000 - Adm New Building Maintenance.
- C. Procurement of Furniture and Ancillary Items for Administrative Offices at 3003 N Front Street:**
Motion: The Board authorizes the CFO to procure furniture and ancillary items from Allsteel in the not-to-exceed amount of \$15,761.92, Lacasse in the not-to-exceed amount of \$17,751.96, Hon-OMNIA not-to-exceed amount of \$1,495.21, SitOnIt OMNIA in the not-to-exceed amount of \$1,183.68, National-OMNIA in the not-to-exceed amount of \$8,060.77, and Benjamin Roberts in the not-to-exceed amount of \$8,075, as outlined in their respective Quotes, dated May 26, 2020, in the total amount of \$52,328.54. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Admin #10101510-52000 - Adm New Building Maintenance.
- D. Resolution Nos. 2020-017 through 2020-026 for Destruction of Records:**
Motion: The Board adopts Resolution Nos. 2020-017 through 2020-026 for destruction of records as detailed in Exhibit "A" of each Resolution.

Finance:

A. Access Control System for 3003 N Front Street:

Motion: The Board authorizes the CFO to procure the Salto Access System from Empire Communications in the not-to-exceed amount of \$16,240. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800804-80400-00500 - Administrative Building.

B. FY2020 Water and Wastewater Consulting Engineer's Annual Reports (CEARS):

Motion: The Board authorizes the CFO to approve the engagement of Arcadis to prepare the FY2020 CEARS for both the Water and Wastewater Systems, as outlined in Arcadis' Proposal, dated May 4, 2020, for a lump sum cost of \$38,000. This cost remains unchanged from last year. Funding Source: Water #60504541-54106 - Wtr Rate Study and CEAR Fees and Wastewater #80504541-54106 - Ww Rate Study and CEAR Fees.

Engineering:

A. Task Order 2020-11-01: Engineering Services for Asset Management Support with KCI:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2020-11-01 with KCI, as outlined in KCI's Proposal, dated May 2020, in an amount not to exceed \$106,000. M/W/DBE Commitment: \$10,600 / 10.00%. Funding Source: 50/50 Split: Water #60504541-54101 - Wtr Engineering Services and Wastewater #80504541-54101 - Ww Engineering Services.

B. Task Order 2018-22-02: Engineering Services for WSC Filter Media Replacement Project with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-22-02 with Gannett Fleming in an amount not to exceed \$17,500. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60800801-80100-00008 - Wtr WSC Filter Media Replacement.

C. 2020 Water System Improvements Project - Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the 2020 Water System Improvements Project to Rogele, Inc. in the amount of \$1,546,916.85 as outlined in Rogele, Inc.'s bid package, dated April 30, 2020. M/W/DBE Commitment: \$9,769.50 / 0.63% MBE and \$5,150 / 0.33% WBE. Funding Source: Water #60800801-80100-00015 - Water Main Replacement.

D. 2020 Sewer System Improvements Project – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the 2020 Sewer System Improvements Project to Rogele, Inc. in the amount of \$2,418,647, as outlined in Rogele, Inc.’s bid package, dated April 30, 2020. M/W/DBE commitment \$52,919 / 2.2% MBE and \$26,650 / 0.98% for WBE. Funding Source: Wastewater #80800801-80100-00026 – Water Main Replacement.

E. Resolution No. 2020-027 Joint Pollutant Reduction Plan – Intergovernmental Cooperation Agreement – Task Order 2020-01 – Contribution to PennDOT:

Motion: The Board adopt Resolution No. 2020-027 authorizing the Chairperson and Secretary to execute Task Order 2020-01 under the Intergovernmental Cooperation Agreement for a total contribution of One Million Dollars (\$1,000,000) toward the Project. The cost for implementation associated with these BMP Projects shall be shared pursuant to the allocation provided in Task Order 2020-01 by Capital Region Water - \$160,000; Lower Paxton Township - \$570,000; and Susquehanna Township - \$270,000. Funding Source: Stormwater #90800801-80100-00091 Paxton Creek TMDL Joint PRP MS4.

F. Resolution No. 2020-028 - Joint Pollutant Reduction Plan – Contribution Agreement with PennDOT:

Motion: The Board adopt Resolution No. 2020-028 authorizing the Chairperson and Secretary to execute the Contribution Agreement between PennDOT and Capital Region Water (on behalf of the Municipalities – Capital Region Water, Lower Paxton Township and Susquehanna Township) for the implementation of Task Order 2020-01 under the Intergovernmental Cooperation Agreement for a total contribution of One Million Dollars (\$1,000,000) toward the Project. The cost for implementation associated with these BMP Projects shall be shared pursuant to the allocation provided in Task Order 2020-01. Task Order 2020-01 will be executed as sub-agreements under the Intergovernmental Cooperation Agreement as follows: Capital Region Water - \$160,000; Lower Paxton Township - \$570,000; and Susquehanna Township - \$270,000. Funding Source: N/A.

Operations:

A. Project Number 2020-203 SCADA Support Services:

Motion: The Board authorizes the CFO to execute the Agreement with GES Automation Technology Inc. to procure SCADA Support System Services in the estimated amount of \$169,660. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water Treatment #60800804-8400-00208-SCADA System Upgrade and Wastewater #80800804-80400-00415-SCADA System Upgrade.

B. Painting Services for Reservoir Pump Station:

Motion: The Board authorizes the CFO's procurement of painting services with Lobar Associates Construction in an amount not-to-exceed \$39,800.26. M/W/DBE Commitment: \$0.00 / 0.00%. Funding Source: Water #60231521-52102 – Wtr Treatment Other Contracted Maintenance.

X. Public Comment - Non-Agenda Items (3 Minutes)

XI. Board Member Comments

XII. Adjournment