

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Announcements - Chairperson**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters and potential claims against CRW with General Counsel.
- B.** Presentation of the 2020 Budgets were addressed in the November 13, 2019 Special Meeting and in today's Regular Meeting.
- C.** The next Regular Meeting is scheduled for Wednesday, December 18, 2019 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, PA 17101 and is open to the public.
- D.** 2020 Regular Meetings of Capital Region Water's Board of Directors will be held at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, PA 17101, on the following dates:

January 22	July 22
February 26	August 26
March 25	September 23
April 22	October 28
May 27	November 24
June 24	December 16

Notice of these meetings will be published in a newspaper of general circulation and posted at Capital Region Water's office in accordance with the Sunshine Act. Special Meetings may be called from time to time and will be advertised in accordance with the Sunshine Act. All meeting dates will be posted on Capital Region Water's website at [www.capitalregionwater.com](http://www.capitalregionwater.com) and are open to the public.

- E.** CRW provided notification to Harrisburg City Council of the upcoming expiration of Board Member, Andrew M. Enders' term, which will expire on January 4, 2020. This notification is in accordance with Article III, Section 2 of CRW's By-Laws.
- F.** Board Member, J. Marc Kurowski's term expired January 4, 2019. Mr. Kurowski continues to serve in his capacity until officially reappointed or replaced in accordance with §5610 Governing Body (a) Board of The Pennsylvania Municipality Authorities Act.

**III. Presentation**

- **Wastewater and Stormwater Rules and Regulations - Public Comment Period (Claire Maulhardt)**

**IV. Committee Reports**

- Budget and Finance
- Personnel and Administration
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

**V. Management Report**

**VI. Minutes of Previous Meeting** - October 22, 2019 - Regular Meeting Minutes

**VII. Modifications or Deletions to the Agenda**

**VIII. Public Comment - Agenda Items (3 Minutes)**

**IX. Old/New Business**

**Executive:**

**A. Draft Wastewater and Stormwater Rules and Regulations:**

**Motion:** The Board approves the Draft Wastewater and Stormwater Rules and Regulations, dated November 20, 2019, for public review November 21 through January 8, 2020.

**B. Resolution No. 2019-048 - Adoption of Wastewater and Stormwater Rules and Regulations Appendix Forms:**

**Motion:** The Board adopts Resolution No. 2019-048 which adopts the use of Appendix Forms A and B listed above, which shall be attached hereto as Exhibits "A" and "B". The forms will also be available on CRW's website at: <https://capitalregionwater.com/forms/>.

**Administrative:**

**A. Resolution Nos. 2019-049 through 2019-055 for Destruction of Records:**

**Motion:** The Board adopts Resolution Nos. 2019-049 through 2019-055 for destruction of records, as detailed in Exhibit "A" of each Resolution.

**Finance:**

**A. Resolution No. 2019-041 – 2020 Drinking Water Rate Schedule:**

**Motion:** The Board adopts Resolution No. 2019-041 which adopts the 2020 Drinking Water Rate Schedule, effective January 1, 2020.

**B. Resolution No. 2019-042 – 2020 Wastewater Rate Schedule:**

**Motion:** The Board adopts Resolution No. 2019-042 which adopts the 2020 Wastewater Rate Schedule, effective January 1, 2020.

**C. Resolution No. 2019-043 – 2020 Schedule Sheet for Stormwater Fees:**

**Motion:** The Board adopts Resolution No. 2019-043 which adopts the 2020 Schedule Sheet for Stormwater Fees, effective January 1, 2020.

**D. Resolution No. 2019-044 – 2020 Administrative Budget:**

**Motion:** The Board adopts Resolution No. 2019-044 which adopts the 2020 Administrative Budget.

**E. Resolution No. 2019-045 – 2020 Drinking Water Budget:**

**Motion:** The Board adopts Resolution No. 2019-045 which adopts the 2020 Drinking Water Budget.

**F. Resolution No. 2019-046 – 2020 Wastewater Budget:**

**Motion:** The Board adopts Resolution No. 2019-046 which adopts the 2020 Wastewater Budget.

**G. Resolution No. 2019-047 – 2020 Stormwater Budget:**

**Motion:** The Board adopts Resolution No. 2019-047 which adopts the 2020 Stormwater Budget.

**Engineering:**

- A. Task Order 2016-29-03: Engineering Services for 2019 Annual DeHart Dam Inspection with Gannett Fleming:**  
**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2016-29-03 with Gannett Fleming, Inc. to perform the Annual DeHart Dam Inspection in the amount not-to-exceed \$4,000. M/W/DBE Commitment: \$0.00 / 0%. Funding Source: Water #60800801-80100-00050 – DeHart Spillway Improvements.
- B. Resolution No. 2019-040 – MS4 Permit Obligation – Joint Pollutant Reduction Plan - Intergovernmental Cooperation Agreement:**  
**Motion:** The Board adopts Resolution No. 2019-040 authorizing the Chairperson and Secretary to execute the Intergovernmental Cooperation Agreement between CRW, Lower Paxton Township and Susquehanna Township for the implementation of the Joint Pollutant Reduction Plan to address the combined sediment waste load reduction obligations of signatory parties. The costs associated with the development will be shared equally. The cost for implementation associated with each New BMP Project shall be shared pursuant to the allocation provided in the Task Order authorizing the New BMP Project. The Task Orders will be executed as sub-agreements under the Intergovernmental Cooperation Agreement. Funding Source: N/A.
- C. 2019 Water System Improvements Project – Change Order No. 3:**  
**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 3 with Rogele, Inc. for adjustment of actual quantities of bid items used in the amount of \$10,155.60 and no increase to the contract time. M/W/DBE Commitment: \$0.00 / 0%. Funding Source: Water #60800801-80100-00015 – Water Main Replacement Engineering.
- D. Water Transmission Easement Clearing Project – Change Order No. 1:**  
**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 1 with Julian Hardwoods for additional clearing work in the amount not-to-exceed \$17,535.75 and a 100-day increase to the contract time. Funding Source: Water #60800801-80100-00046 – Wtr Mountain Line Clearing.
- E. Settlement Agreement & Mutual Release for the Front Street Interceptor Rehabilitation Project – Phase I:**  
**Motion:** The Board authorizes the Chairperson and Secretary to execute the Settlement Agreement & Mutual Release with Michels Corporation relative to the Front Street Interceptor Rehabilitation Project – Phase I, in the one-time, lump sum payment of \$100,000 to Michels Corporation. Funding Source: Wastewater #80800801-80100-00029 – Front Street Interceptor Rehab Phase I.



**X. Public Comment - Non-Agenda Items (3 Minutes)**

**XI. Board Member Comments**

**XII. Adjournment**