

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Announcements - Chairperson**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 4:00 PM to discuss personnel matters and potential claims against CRW with general counsel.
- B.** The next Regular Meeting has been rescheduled for Tuesday, October 22, 2019 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.

**III. Committee Reports**

- Budget and Finance
- Personnel and Administrative
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

**IV. Management Report**

**V. Minutes of Previous Meeting - August 28, 2019 - Regular Meeting Minutes**

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Executive:**

**A. Community Outreach & External Affairs Agreement Extension with Ceisler Media & Issue Advocacy:**

**Motion:** The Board authorizes a month-to-month extension of the Agreement with Ceisler Media & Issue Advocacy, to provide community outreach and external affairs assistance, as outlined in Ceisler Media & Issue Advocacy's Agreement, dated June 25, 2019, in an amount not-to-exceed \$6,500 per month for up to three months. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services.

**B. Resolution No. 2019-036 – Authorizing Third Addendum to the Purchase and Sale Agreement for Conservation Easement and First Amended Memorandum of Purchase and Sale Agreement:**

**Motion:** The Board adopts Resolution No. 2019-036 authorizing (1) the Chairperson and Secretary to execute the Third Addendum to the Purchase and Sale Agreement for Conservation Easement extending the Agreement for an additional 12 months; and (2) authorizing the Chairperson and Secretary to execute the First Amended Memorandum of Purchase and Sale Agreement. Funding Source: N/A.

**Finance:**

**A. Engagement of JETPAY.com:**

**Motion:** The Board authorizes the CFO to execute the Merchant Application & Agreement with JETPAY.com to engage the services of JETPAY.com effective immediately, as outlined in the Merchant Card Processing Terms and Conditions. Funding Source: Administration: #10108581-58103 – Adm Treasury Merchant Fees.

**Engineering:**

**A. Asylum Run Interceptor Rehabilitation Project – Change Order No. 1:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 1 with Joao Bradley Construction Co., Inc. in the amount of \$37,680.25 and no increase to the contract time. Funding Source: Wastewater #80800801-80100-00059 – Ww Asylum Run Interceptor Improvements.

**B. AWTF Primary Digester Rehabilitation Project – Contract 1 - Change Order No. 7:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 7 with Eastern Environmental Contractors, Inc. in the amount of \$28,670.02 and no increase to the contract time. Funding Source: Wastewater #80800801-80100-00020 – Ww Anaerobic Digester Roof Repair.

**C. Task Order 2017-17-02: Engineering Services for Cameron Street Water Main Lining Project – Phase 2 with HRG:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2017-17-02 with HRG Engineering, Inc. as outlined in HRG's Proposal, dated September 11, 2019, in an amount not-to-exceed \$206,500. M/W/DBE Commitment: \$ .00 / 0%. Funding Source: Water #60800801-80100-00081 – Wtr Cameron Street Water Main.

**D. Task Order 2018-02-03: Engineering Services for WSC Fluoride Conversion Project with Gannett Fleming:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2018-02-03 with Gannett Fleming in an amount not-to-exceed \$9,500. M/W/DBE Commitment: \$ .00 / 0%. Funding Source: Water #60800801-80100-00092 – Wtr Liquid Fluoride Chem Feed.

**E. Task Order 2019-18-02: Engineering Services for GIS Support with KCI Technologies, Inc.:**

**Motion:** The Board authorizes the Director of Engineering to execute Task Order 2019-18-02 with KCI Technologies, Inc., in an amount not-to-exceed \$60,684. M/W/DBE Commitment: \$.00 / 0%. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services and Water #60504541-54104 – Wtr Engineering Services.

**F. Renewal of GIS Small Utility Term Enterprise License Agreement with ESRI:**

**Motion:** The Board authorizes the Director of Engineering to accept ESRI's Quotation #Q-387359, dated July 26, 2019; and to execute a Small Utility Term Enterprise License Agreement with Environmental Systems Research Institute, Inc. in an amount not-to-exceed \$75,000. Funding Source: Wastewater #80211516-51600 – Ww IT Computer Software and Water #60211516-51600 – Wtr Computer Software.

**IX. Public Comment - Non-Agenda Items (3 Minutes)**

**X. Board Member Comments**

**XI. Adjournment**