

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters, agency business and matters with general counsel.
- B.** Presentation of the 2019 Budgets were addressed at a Special Meeting held on November 20, 2018 at 5:00 PM.
- C.** The next Regular Meeting is scheduled for Wednesday, December 19, 2018 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.
- D.** The Board of Directors has accepted the resignation of Mark J. Kropilak, CEO. CRW immediately began its search for a new CEO. On behalf of the Board of Directors, the Board wishes the best to Mr. Kropilak in his future endeavors.
- E.** 2019 Regular Meetings of Capital Region Water's Board of Directors will be held at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, PA 17101, on the following dates:

January 23	July 24
February 27	August 28
March 27	September 25
April 24	October 23
May 22	November 20
June 26	December 18

Notice of the above meetings will be published in a newspaper of general circulation and posted at Capital Region Water's office in accordance with the Sunshine Act. Special Meetings may be called from time to time and will be advertised in accordance with the Sunshine Act. All meeting dates will be posted on Capital Region Water's website at www.capitalregionwater.com.

- F.** Capital Region Water provided notification to Harrisburg City Council of the upcoming expiration of Board Member, J. Marc Kurowski's term, which will expire on January 4, 2019. This notification is in accordance with Article III, Section 2 of Capital Region Water's By-Laws.

III. Committee Reports

- Budget and Finance
- Personnel and Administration
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - September 26, 2018 Regular Meeting; and
November 20, 2018 Special Meeting

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Administrative:

A. Resolution Nos. 2018-101 through 2018-115 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2018-101 through 2018-115 for destruction of records as detailed in Exhibit "A" of each Resolution.

Finance:

A. RACP Grant Agreement ME 300-286 - Harrisburg University:

Motion: The Board ratifies the Interim CEO's or Director of Administration's execution of the Amended, Revived and Restated Grant Agreement ME 300-286 between the Commonwealth of Pennsylvania (Office of Budget) and Capital Region Water (successor to The Harrisburg Authority) regarding the Harrisburg University to revive the RACP Grant Agreement ME 300-286, allowing Harrisburg University the opportunity to draw down the remaining Grant funds and to complete the Grant close-out procedures. RACP Grant Agreement ME 300-286 will terminate on September 30, 2023, unless terminated earlier pursuant to the provisions of Article 3. Funding Source: N/A – Conduit Grant.

- B. Memorandum of Understanding and the Reimbursement Agreement with Habitat for Humanity of the Greater Harrisburg Area - Local Stormwater BMP Grant Agreement 4100074746 - Downspout Planter Pilot Project:**
Motion: The Board authorizes the Controller to execute the Memorandum of Understanding and the Reimbursement Agreement relative to PADEP's Local Stormwater BMP Implementation Grant Agreement 4100074746 for the Downspout Planter Pilot Project. Funding Source: N/A.
- C. Phase II Stormwater Fee Implementation and Financial Capability Assessment Support with Raftelis:**
Motion: The Board authorizes the Controller to execute the Professional Services Agreement with Raftelis for Phase II Stormwater Fee Implementation and Financial Capability Assessment Support, as outlined in Raftelis' Proposal, dated November 14, 2018, in the amount not-to-exceed \$167,000. Funding Source: Wastewater #80800801-80100-00073 - Ww Wet Weather Services PROF SE.
- D. Resolution No. 2018-116 - 2019 Drinking Water Rate Schedule:**
Motion: The Board approves Resolution No. 2018-116 which adopts the 2019 Drinking Water Rate Schedule, effective January 1, 2019.
- E. Resolution No. 2018-117 - 2019 Wastewater Rate Schedule:**
Motion: The Board approves Resolution No. 2018-117 which adopts the 2019 Wastewater Rate Schedule, effective January 1, 2019.
- F. Resolution No. 2018-118 - 2019 Administrative Budget:**
Motion: The Board approves Resolution No. 2018-118 which adopts the 2019 Administrative Budget.
- G. Resolution No. 2018-119 - 2019 Drinking Water Budget:**
Motion: The Board approves Resolution No. 2018-119 which adopts the 2019 Drinking Water Budget.
- H. Resolution No. 2018-120 - 2019 Wastewater Budget:**
Motion: The Board approves Resolution No. 2018-120 which adopts the 2019 Wastewater Budget.

Engineering:

A. AWTF Primary Digester Rehabilitation Project – Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Eastern Environmental Contractors, Inc. for a credit in the amount of \$52,374.98. Funding Source: Wastewater #80800801-80100-00020 – Ww Anaerobic Digester Roof Repair.

B. AWTF Headworks Screening Project - Change Order No. 1H:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1H with Garden Spot Mechanical, Inc. in the amount of \$4,531.72 and no additional days. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

C. AWTF Headworks Screening Project - Change Order No. 3E:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3E with Pagoda Electrical, Inc. in the amount of \$11,006 and no additional days. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

D. AWTF Headworks Screening Project - Change Order No. 7G:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 7G with Conewago Enterprises, Inc. in the amount of \$20,581.05 and no additional days. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

E. Paxton Creek Interceptor Rehabilitation Project – Change Order No. 3:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3 with Northeast Remsco Construction, Inc. in the amount not-to-exceed \$283,698.39. Funding Source: Wastewater #80800801-80100-00028 – Ww Paxton Creek Interceptor Re.

F. WSC Emergency Generator Installation Project – Change Order No. 4:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 4 with Pagoda Electrical, Inc. for \$9,630. Funding Source: Water #60800801-80100-00007 – Wtr WSC Emergency Generator.

G. 2018 Water System Improvements Project – Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Wexcon, Inc. in the amount of \$10,547.23. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement Eng.

H. Summit Terrace Green Neighborhood – Final Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Final Change Order No. 1 with Shiloh Paving & Excavating Inc., to adjust final project costs in the amount not-to-exceed \$35,833.61. Funding Source: Wastewater #80800801-80100-00086 – Ww Summit Terrace Neighbhrhd GSI.

I. Select Park/Playground Renovation Project – Penn & Sayford Park – Change Order No. 3:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3 with Farhat Excavating, LLC in the amount not-to-exceed \$3,665.75. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

J. Select Park/Playground Renovation Project – Cloverly Heights Park – Change Order No. 4:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 4 with Mid-State Paving, LLC in the amount of \$14,453.74. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

K. Select Park/Playground Renovation Project – Royal Terrace Park – Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 Rogele, Inc. in the amount not-to-exceed \$13,872.80. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

L. Select Park/Playground Renovation Project – Royal Terrace Park – Change Order No. 2:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 Rogele, Inc. in the amount not-to-exceed \$14,860. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

M. Select Park/Playground Renovation Project – Norwood & Holly Park – Change Order No. 2:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with Rogele, Inc. in the amount not-to-exceed \$10,052.30. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

N. Task Order 2016-24-02: Engineering Services – Parks GSI Construction Services – Amendment No. 1 with Wallace, Roberts & Todd:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-24-02 with Wallace, Roberts & Todd (WRT), as outlined in WRT's Proposal, dated November 15, 2018, in the amount not-to-exceed \$7,114. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

O. Task Order 2017-25-02: Professional Services for-3rd Street Multi-Modal with Wallace Montgomery & Associates, LLP – Supplement No. 1:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-25-02 with Wallace Montgomery & Associates, LLP, as outlined in Wallace Montgomery & Associates, LLP's Supplement No. 1, dated October 17, 2018, in the amount not-to-exceed \$20,000. Funding Source: Wastewater #80800801-80100-00084 – Ww 3rd Street Multimodal GSI.

P. Task Order 2018-23-01: Engineering Services – Front Street Pump Station Improvements Project - Construction Phase Services with WRA:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-23-01 with WRA, as outlined in WRA's Proposal, dated October 15, 2018, in the amount not-to-exceed \$226,697. Funding Source: Wastewater #80800801-80100-00025 – Ww Front St Pump Station.

Q. Task Order 2018-23-02: Engineering Services – Front Street Pump Station Improvements Project - Construction Phase Services with JMT:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-23-02 with JMT, as outlined in JMT's Proposal, dated November 19, 2018, in the amount not-to-exceed \$140,280. Funding Source: Wastewater #80800801-80100-00025 – Ww Front St Pump Station.

R. Task Order 2018-24-01: Engineering Services - 2019 Water System Improvements Project with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-24-01 with Gannett Fleming, as outlined in Gannett Fleming's Proposal, dated November 14, 2018, in the amount not-to-exceed \$94,000. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement Eng.

S. Professional Services for AWTF Headworks Screening Project – Amendment No. 4 with GHD:

Motion: The Board authorizes the Director of Engineering to execute Amendment No. 4 with GHD, as outlined in GHD's Proposal - Amendment No. 4, dated October 16, 2018, in the amount not-to-exceed \$28,300. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

T. Professional Services for Digester Gas/Combined Heat and Power Evaluation with Arcadis:

Motion: The Board authorizes the Director of Engineering to engage the professional services of ARCADIS to conduct a digester gas and combined heat and power evaluation, as outlined in the Arcadis' Amended Proposal, dated June 15, 2018 in an amount not-to-exceed \$173,947. Funding Source: Wastewater #80800801-80100-00023 - Ww Cogeneration Improvements St.

Operations:

A. Project Number 2018-204 Water Treatment Chemicals:

Motion: The Board authorizes the Controller to execute the Agreement with Univar USA Inc. in the amount not-to-exceed \$239,515. Funding Source: Water #60231513-51301 - Wtr Treatment Chemicals; Wastewater #80231513-51301 - Ww Treatment Chemicals.

B. Project Number 2018-205 Liquid Ferric Chloride & Liquid Alum:

Motion: The Board authorizes the Controller to execute the Agreement with PVS Technologies, Inc. for Liquid Ferric Chloride in the amount not-to-exceed \$62,715, and an Agreement with USALCO., Inc. for Liquid Alum in the amount not-to-exceed \$48,960. Funding Source: Water #60231513-51301 - Wtr Trmt Chemicals; Wastewater #80231513-51301 - Ww Trmt Chemicals.

IX. Public Comment - Non Agenda Items (3 Minutes)

X. Board Member Comments

XI. Adjournment