

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss personnel matters, agency business and matters with counsel.
- B.** The next Regular Meeting is scheduled for Wednesday, October 24, 2018 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.

III. Committee Reports

- Budget and Finance
- Personnel and Administration
- Operations/Engineering
- Legal/Risk Management
- Public Outreach / M/W/DBE

IV. Management Report

V. Minutes of Previous Meeting - August 22, 2018 - Regular Meeting Minutes

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Executive:

A. DeHart Property – Authorize Execution of Boundary Line Agreement:

Motion: The Board authorizes the Chairperson to execute a Boundary Line Agreement with the Pennsylvania Game Commission relative to the DeHart Property. Funding Source: N/A.

Administrative:

A. Resolution Nos. 2018-091 through 2018-099 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2018-091 through 2018-099 for destruction of records as detailed in Exhibit "A" of each Resolution.

Finance:

A. Resolution No. 2018-090 – Creation of Rate Stabilization Fund Under the Sewer Trust Indenture:

Motion: The Board approves Resolution No. 2018-090 which authorizes the Controller to create a Rate Stabilization Fund and to transfer up to \$3 Million from the Sewer Revenue Fund to a Rate Stabilization Fund, and that such action may be implemented by Capital Region Water's Controller and/or CEO pursuant to Section 6.05 of the Sewer Trust Indenture, to be established and used in accordance with the terms of the Indenture.

B. Resolution No. 2018-100 – Approving the Undertaking of the 2018 PENNVEST Project; Approving and Authorizing Funding from the Pennsylvania Infrastructure Investment Authority (PENNVEST) in a Principal Amount Not-to-Exceed \$11,136,900 (The 2018 PENNVEST Loan) relative to the Front Street Pump Station Project:

Motion: The Board approves Resolution No. 2018-100 which authorizes the Issuance of Capital Region Water's Funding from the Pennsylvania Infrastructure Investment Authority (PENNVEST) in a Principal Amount not-to-exceed \$11,136,900 (the 2018 PENNVEST Loan) which PENNVEST Loan will be evidence and secured by the Authority's Debt Obligation known as the Capital Region Water Subordinate Sewer Revenue Note, Series of 2018 (PENNVEST) (or similar designation), in a Principal Amount not-to-exceed \$11,136,900 (the 2018 Note) for the purpose of providing funds to finance the cost of the 2018 PENNVEST Project (Front Street Pump Station Project); Authorizing the Issuance of the 2018 Note and Approving the form thereof.....

C. Update to 2018 Signature Cards with First National Bank:

Motion: The Board authorizes the Chairperson, Vice Chairperson, Secretary, Treasurer and CEO to execute the appropriate Bank Resolution and updated Signature Cards with First National Bank as of September 26, 2018.

D. Update to 2018 Signature Cards with PNC Lockbox:

Motion: The Board authorizes the Chairperson, Vice Chairperson, Secretary, Treasurer and CEO to execute the appropriate Bank Resolution and updated Signature Card with PNC Bank relative to the Lockbox as of September 26, 2018.

E. 2017-2018 Sewer Rate Covenant Audit - Maher Duessel:

Motion: The Board ratifies the CEO's execution of the Engagement Letter with Maher Duessel, dated August 28, 2018, to perform the 2017 Rate Covenant Audit of the Sewer System Bonds at a cost not to exceed \$5,100; and to perform the 2018 Rate Covenant Audit of the Sewer System Bonds at a cost not to exceed \$5,200, respectively. Funding Source: Wastewater #80504541 54103 – Ww Financial Advisor Fees.

Engineering:

A. Select Park/Playground Renovation Project – Cloverly Heights Park – Change Order Nos. 2 & 3:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Change Order Nos. 2 and 3 with Mid-State Paving, LLC in the total combined amount of \$17,668.39. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

B. Select Park/Playground Renovation Project – Penn & Sayford Park – Change Order Nos. 1 & 2:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Change Order Nos. 1 and No. 2 with Farhat Excavating, LLC in the amount of \$7,000 and \$4,577. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

C. Paxton Creek Interceptor Rehabilitation Project – Change Order No. 2:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with Northeast Remsco Construction, Inc. in the amount not-to-exceed \$57,070.08. Funding Source: Wastewater #80800801-80100-00028 – Ww Paxton Creek Interceptor Re.

D. Upper Reservoir Rehabilitation Project – Change Order No. 3:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3 with Proshot Concrete, Inc. to extend the substantial and final completion dates without any price adjustment. Funding Source: Water #60800801-80100-00014 – Wtr Line/Rehabilitate Upper Re.

E. Task Order 2016-04-04: Engineering Services for Paxton Creek Interceptor Rehabilitation Project with JMT:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-04-04 with JMT, as outlined in JMT's Proposal, dated September 14, 2018, in an amount not-to-exceed \$47,150. Funding Source: Wastewater #80800801-80100-00028 – Ww Paxton Creek Interceptor Re.

F. Task Order 2018-22-01: Engineering Services for WSC Filter Media Replacement Project with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-22-01 with Gannett Fleming in an amount not-to-exceed \$39,700 for design, bidding and construction management. Funding Source: Water #60800801-80100-00008 - Wtr WSC Filter Media Replaceme.

G. Front Street Pump Station Project – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Construction Agreements following receipt of insurance and payment and performance bonds for the Front Street Pump Station Project for the following contracts as outlined in bid documents received September 13, 2018:

- Contract No. 1 - General Construction: Eastern Environmental Contractors, Inc. in the amount of \$10,765,400;
- Contract No. 2 - HVAC Construction: Garden Spot Mechanical Inc. in the amount of \$400,000;
- Contract No. 3 – Plumbing Construction: Garden Spot Mechanical Inc. in the amount of \$153,000; and
- Contract No. 4 – Electrical Construction: Pagoda Electrical in the amount of \$1,169,743.

Funding Source: Wastewater #80800801-80100-00025 – Ww Front St Pump Sta Design/Co.

H. WSC Chlorine Gas Scrubber – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Construction Agreements following receipt of insurance and payment and performance bonds for the WSC Chlorine Gas Scrubber Project for the following contracts as outlined in bid documents received August 31, 2018:

- Contract 1 – General Construction: Heisey Mechanical, Ltd. in the amount of \$386,500; and
- Contract 2 – Electrical Construction: Pagoda Electrical in the amount of \$108,743.

Funding Source: Water #60800801-80100-00045 – Wtr Chlorine Scrubber Project

Operations:

A. Authorized Representative to Execute Certificate of Titles and Registration Cards for CRW's Fleet of Vehicles and Equipment:

Motion: The Board authorizes Mark J. Kropilak, CEO, as CRW's representative to execute all Certificate of Titles and Registration Cards for CRW's Fleet of Vehicles and Equipment.

B. GSI Landscape Maintenance – Recommendation to Reject Bids:

Motion: The Board authorizes the Director of Engineering to reject all bids received on September 13, 2018 for the GSI Landscape Maintenance RFP. Funding Source: N/A.

C. Street Sweeping Contract with DBi Services:

Motion: The Board ratifies the CEO's execution of a Supplemental Agreement, dated August 23, 2018 with DBi, to clarify the responsibility of the street sweeping contractor, DBi Services, under their 2017 Agreement with CRW, and to improve communication and service. Funding Source: N/A.

IX. Public Comment - Non Agenda Items (3 Minutes)

X. Board Member Comments

XI. Adjournment