

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** The Regular Meeting scheduled for April 25, 2018 was cancelled.
- B.** Executive sessions under Section 708(a) of the Sunshine Act were held on Thursday, April 19, 2018 at 2:00 PM, Wednesday, April 25, 2018 at 2:00 PM and 3:30 PM, and on May 4, 2018 at 9:00 AM to discuss matters with general counsel regarding personnel matters.
- C.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss matters with general counsel regarding personnel matters.
- D.** The next Regular Meeting is scheduled for Wednesday, June 27, 2018 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.

III. Committee Reports

IV. Management Report

V. Minutes of Previous Meeting - March 28, 2018 - Regular Meeting Minutes

VI. Modifications or Deletions to the Agenda

VII. Public Comment - Agenda Items (3 Minutes)

VIII. Old/New Business

Executive:

A. Resolution No. 2018-080 – Establishment of 2018 Board Committees:

Motion: The Board approves Resolution No. 2018-080 which establishes the 2018 Board Committees and the Chairperson appoints Board members as follows:

- Budget and Finance Committee: J. Marc Kurowski and Crystal Skotedis;
- Personnel Committee: Crystal Skotedis and Garvey Presley;
- Operations/Engineering Committee: J. Marc Kurowski and Alisa Harris;
- Legal/Risk Management Committee: Andrew Enders and Alisa Harris and Capital Region Water's General Counsel; and
- Public Outreach / M/W/DBE Committee: Andrew Enders and Alisa Harris.

Administrative:

A. Resolution Nos. 2018-054 through 2018-079 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2018-054 through 2018-079 for destruction of records, as detailed in Exhibit "A" of each Resolution.

Finance:

A. Resolution No. 2018-081 - PENNVEST Application for Financial Assistance for the Front Street Pump Station Project:

Motion: The Board authorizes David Nowotarski, CFO, to execute all certifications and documentation required in connection with the Pennsylvania Infrastructure Investment Authority (PENNVEST) Financial Assistance Application in the amount of \$11,136,900, relative to the PENNVEST Loan Application for the Front Street Pump Station Project.

B. Resolution No. 2018-082 - Intent to Reimburse CRW's Sewer Revenue Fund Used to Construct Improvements to the Front Street Pump Station Project with Funds Received from PENNVEST:

Motion: Pursuant to Federal requirements set forth in 26 C.F.R. §1.150-2, Capital Region Water officially declares its intent to reimburse its Sewer Revenue Fund for the Project costs incurred with the proceeds of the Pennsylvania Infrastructure Investment Authority (PENNVEST) Debt Obligation up to the maximum principal amount of \$11,136,900, relative to the Front Street Pump Station Project until the proceeds of the PENNVEST Debt Obligation are received.

C. Renewable Energy Credits Purchase and Sale Agreement:

Motion: The Board authorizes the Chairperson to execute the Renewable Energy Credits Purchase and Sale Agreement with Mint Energy LLC and related qualification as an eligible contract participant. Funding Source: N/A.

Engineering:

A. Resolution No. 2018-083 - Agreement for Right-of-Way with Norfolk Southern Railway Company - Paxton Creek Interceptor Project:

Motion: The Board approves Resolution No. 2018-083 which authorizes the Director of Engineering to execute the Agreement for Right-of-Way with Norfolk Southern Railway Company relative to the Paxton Creek Interceptor Project.

B. Task Order 2016-17-06: Engineering Services for AWTF Primary Digester Rehabilitation Project – Construction Phase Services with WRA:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Task Order 2016-17-06 with WRA, as outlined in WRA’s Scope of Work, in an amount not-to-exceed \$1,119,040. Funding Source: Wastewater #80800801-80100-00020 – Ww Anaerobic Digester Roof Rep.

C. Task Order 2018-02-02: Engineering Services for WSC Fluoride Conversion Project with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-02-02 with Gannett Fleming, as outlined in Gannett Fleming’s Proposal, dated May 11, 2018, in an amount not-to-exceed \$125,000. Funding Source: Water #60800801-80100-00092 – Wtr W Liquid Fluoride Chem Feed Sy.

D. Task Order 2018-08-01: Engineering Services for Wastewater Collection System Asset Management Plan with KCI:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-08-01 with KCI, as outlined in KCI’s Proposal, dated May 4, 2018, in an amount not-to-exceed \$117,944. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services.

E. Task Order 2018-10-01: Engineering Services for Water Main Condition Assessment Pilot with KCI:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Task Order 2018-10-01 with KCI, as outlined in KCI’s Proposal, dated April 13, 2018, in an amount not-to-exceed \$65,740. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

F. Task Order 2018-12-01: Engineering Services for Cityworks Support with KCI:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Task Order 2018-12-01 with KCI, as outlined in KCI’s Proposal, dated April 17, 2018, in an amount not-to-exceed \$69,020. Funding Source: Water #60504541-54104 – Wtr Engineering Services; and Wastewater #80504541-54104 – Ww Engineering Services.

G. Task Order 2018-13-01: Engineering Services for Private GSI Program Analysis with AKRF:

Motion: The Board ratifies the authorization of the Director of Engineering to execute Task Order 2018-13-01 with AKRF, as outlined in AKRF’s Proposal, dated March 22, 2018, in an amount not-to-exceed \$34,600. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services.

- H. Task Order 2018-14-01: Engineering Services for Front Street Pump Station Upgrade Project – Second Opinion Project Review with Gannett Fleming:**
Motion: The Board ratifies the authorization of the Director of Engineering to execute Task Order 2018-14-01 with Gannett Fleming in an amount not-to-exceed \$10,200. Funding Source: Wastewater #80800801-80100-00025 – Ww Front Street Pump Sta Design/Co.
- I. Task Order 2018-16-01: Engineering Services for Energy Management Improvements with JMT (Drinking Water):**
Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-16-01 with JMT, as outlined in JMT’s Project Scope Memo, dated May 10, 2018, in an amount not-to-exceed \$16,000. Funding Source: Water #60504541-54104 – Wtr Engineering Services.
- J. Task Order 2018-17-01: Engineering Services for Energy Management Improvements for with JMT (Wastewater):**
Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-17-01 with JMT, as outlined in JMT’s Project Scope Memo, dated May 10, 2018, in an amount not-to-exceed \$49,000. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services.
- K. Select Park/Playground Renovation Project – Cloverly Heights Park – Change Order No. 1:**
Motion: The Board ratifies the authorization of the Director of Engineering to execute Change Order No. 1 with Mid-State Paving, LLC in the amount of \$750. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.
- L. Select Park/Playground Renovation Project – Norwood & Holly Park – Change Order No. 1:**
Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Rogele, Inc. in the amount of \$3,336.96. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.
- M. 2017 Sewer Replacement Project – Final Change Order No. 1:**
Motion: The Board authorizes the Director of Engineering to execute Final Change Order No. 1 with Wexcon, Inc. in the amount of \$52,923.34 to adjust final project costs. Funding Source: Wastewater #80800801-80100-00026 – Ww Collection System MS4 Reha.
- N. WSC Plate Settlers Installation Project - Change Order No. 1:**
Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Lobar, Inc. in the amount of \$1,495.87. Funding Source: Water #60800801-80100-00009 – Wtr WSC Tube Settler Replaceme.

O. AWTF Headworks Screening Project - Change Order No. 3G:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 3G with Conewago Enterprises, Inc. in the amount of \$20,820.65. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

P. AWTF Headworks Screening Project - Change Order No. 4G:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 4G with Conewago Enterprises, Inc. in the amount of \$127,479.20 and 37 additional days. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

Q. Upper Reservoir Rehabilitation Project - Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Proshot Concrete, Inc. for a net credit in the amount of \$44,566. Funding Source: Water #60800801-80100-00014 – Wtr Line/Rehabilitate Upper Re.

R. Cameron Street Water Main Lining Project – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering's execution of Contract Documents following receipt of insurance and bonds for the Cameron Street Water Main Lining Project in the amount of \$1,937,114, as outlined in Michels Corporation Bid Package, dated May 11, 2018. Funding Source: Water #60800801-80100-00081 – Wtr W Cameron Street Water Main Li.

S. DeHart Property Boundary Survey – Scope and Fee Amendment:

Motion: The Board ratifies the authorization of the Director of Engineering to execute the additional work scope and fee amendment for the boundary survey of the DeHart Property with JMT in an amount not-to-exceed \$24,102.24. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

Operations:

A. Project Number 2018-201 Uniforms:

Motion: The Board ratifies the authorization of the Controller to issue a letter awarding Project Number 2018-201 Uniforms, and for the Chairperson to execute the Agreement with Clemens Cleaning, Inc. dba Clemens Uniform in the not-to-exceed annual amount of \$35,000. Funding Source: Water #60221510-51009 - Wtr Water Distribution Uniforms, Water #60231510-51009 - Wtr Water Treatment Uniforms, and Wastewater #80211510-51009 - Ww Wastewater Management Uniforms.



AGENDA
Regular Meeting (6:00 PM)
May 23, 2018
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- IX. Board Member Comments**
- X. Public Comment - Non Agenda Items (3 Minutes)**
- XI. Adjournment**