

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 to discuss matters with general counsel regarding potential litigation and personnel.
- B.** The next Regular Meeting is scheduled for Wednesday, March 28, 2018 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.
- C.** Last night, Harrisburg City Council approved the reappointment of Board members Crystal Skotedis and Garvey Presley for additional five-year terms, along with the appointment of two new Board members, Andrew Enders and Alisa E. Harris. Welcome to new Board members Andrew Enders and Alisa E. Harris. The appointments and reappointments now complete Capital Region Water's Board of Directors with terms expiring as follows:
- J. Marc Kurowski – Term expires January 4, 2019
 - Andrew Enders – Term expires January 4, 2020
 - Alisa E. Harris – Term expires January 4, 2021
 - Crystal A. Skotedis – Term expires January 4, 2022
 - Garvey Presley – Term expires January 4, 2023
- D.** With the appointments of Mr. Enders and Ms. Harris, Capital Region Water has two positions of Vice Chairperson and Secretary positions, and Special Order of Business items on tonight's Agenda.

III. SPECIAL ORDER OF BUSINESS:

A. Election of Officers:

Vice Chairperson _____
Secretary _____

B. Appointment of Assistant Secretary-Treasurer:

Motion: The Board appoints _____, as Assistant Secretary-Treasurer of Capital Region Water for calendar year 2018.

C. Resolution No. 2018-035 for Establishment of 2018 Board Committees:

Motion: The Board approves Resolution No. 2018-035 which adopts the 2018 Board Committees.

D. Update to 2018 Signature Cards with First National Bank:

Motion: The Board authorizes the Chairperson, Vice Chairperson, Secretary, Treasurer and CFO to execute the appropriate Bank Resolution and updated Signature Cards with First National Bank as of February 28, 2018.

E. Update to 2018 Signature Cards w/M & T Bank Acct #9861684190 and 986168208:

Motion: The Board authorizes the Chairperson, Vice Chairperson, Secretary, Treasurer and CFO to execute the appropriate Bank Resolution and updated Signature Cards with M & T Bank as of February 28, 2018.

F. Update to 2018 Signature Cards w/PNC Lockbox:

Motion: The Board authorizes the Chairperson, Vice Chairperson, Secretary, Treasurer and CFO to execute the appropriate Bank Resolution and updated Signature Card with PNC Bank relative to the Lockbox as of February 28, 2018.

G. Resolution No. 2018-036 Authorizing and Directing Issuance of CRW's Water Revenue Bonds, Series of 2018:

Motion: The Board approves Resolution No. 2018-036 authorizing and directing issuance of CRW's Water Revenue Bonds, Series of 1028 or similar designation, in a Principal Amount not-to-exceed \$80,000,000 (the "2018 Bonds").

IV. Committee Reports

V. Management Report

VI. Minutes of Previous Meeting - January 24, 2018 Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Executive:

A. DeHart Conservation Transaction Counsel:

Motion: The Board authorizes the Chairperson to execute an amended Representation Agreement with Serratelli, Schiffman & Brown, P.C. in an amount not-to-exceed \$25,000. Funding Source: Water #60004541-54100 - Wtr Legal Services.

B. DeHart Conservation Easement – Round 2:

1. Second Addendum to the Purchase and Sale Agreement for Conservation Easement:

Motion: The Board authorizes the Chairperson to execute the Second Addendum to the Purchase and Sale Agreement for Conservation Easement. Funding Source: N/A

2. Amended Conservation Easement and associated documentation:

Motion: Consistent with Resolution No. 2016-004, the Board authorizes the Chairperson to execute the Amended Conservation Easement and all associated documentation necessary to effectuate its terms. Funding Source: N/A

Administrative:

A. Resolution Nos. 2018-018 through 2018-034 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2018-018 through 2018-034 for destruction of records as detailed in Exhibit “A” of each Resolution.

Finance:

A. 2018 Engagement of Bond Counsel - Cohen & Grigsby:

Motion: The Board authorize the CFO to approve the continued engagement of Cohen & Grisby to provide Bond Counsel legal services for FY2018 as outlined in the Cohen & Grisby's Proposal dated, January 24, 2018. Funding Source: Admin #10504541-45100 – Adm Legal Services - General.

Engineering:

A. Task Order 2016-24-02: Engineering Services – Parks GSI Construction Services with Wallace, Roberts & Todd:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-24-02 with Wallace, Roberts & Todd (WRT), as outlined in WRT's Proposal, dated February 16, 2018, in the amount not-to-exceed \$42,250.00. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

B. Task Order 2017-11-02: Engineering Services for Current State of Buried Assets for Short-Term Capital Planning with GHD:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-11-02 with GHD, as outlined in GHD's Proposal, dated February 6, 2018, in an amount not-to-exceed

\$43,767. Funding Source: Water #60504541-54104 – Wtr Engineering Services; and Wastewater #80504541-54104 – Ww Engineering Services.

C. Task Order 2017-16-02: Engineering Services for Asylum Run Interceptor Rehabilitation with HRG Engineering:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-16-02 with HRG Engineering, as outlined in HRG Engineering’s Proposal, dated February 9, 2018, in an amount not-to-exceed \$42,800. Funding Source: Wastewater #80800801-80100-00059 – Ww Asylum Run Interceptor Improv.

D. Task Order 2018-04-01: Engineering Services – GIS Support with KCI Technologies, Inc.:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-04-01 with KCI Technologies, Inc. for GIS Support, as outlined in the February 20, 2018 Proposal in the amount not-to-exceed \$29,759.50. Funding Source: Water #60504541-54104 - Wtr Engineering Services, Wastewater #80504541-54104 - Ww Engineering Services.

E. Task Order 2018-05-01: Engineering Services - 2018 Water System Improvements Project with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-05-01 with Gannett Fleming, as outlined in Gannett Fleming’s Proposal, dated February 16, 2018, in the amount not-to-exceed \$127,000. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement Eng.

F. Task Order 2018-06-01: Engineering Services – 7th Street Improvements with Wallace Montgomery & Associates, LLP:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-06-01 with Wallace Montgomery & Associates, LLP, as outlined in Wallace Montgomery & Associates, LLP’s Proposal, dated January 10, 2018, in the amount not-to-exceed \$327,225. Funding Source: Wastewater #80800801-80100-00090 – 2nd/7th Strts Multimoda GSI.

G. Task Order 2018-07-01: Engineering Services for NACTO Early Action for 2nd Street Improvements with Wallace Montgomery & Associates, LLP:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-07-01 with Wallace Montgomery & Associates, LLP, as outlined in Wallace Montgomery & Associates, LLP’s Proposal, dated January 10, 2018, in the amount not-to-exceed \$30,615. Funding Source: Wastewater #80800801-80100-00090 – Ww 2nd/7th Strts Multimoda GSI.

H. Asylum Run Interceptor Rehabilitation Project – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Asylum Run Interceptor Rehabilitation Project to Joao & Bradley Construction

Co., Inc. in the amount of \$1,067,600. Funding Source: Wastewater #80800801-80100-00059- Ww Asylum Run Interceptor Improv/.

- I. **Front Street Interceptor Phase I Rehabilitation Project – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Front Street Interceptor Phase I Rehabilitation Project to Michels Corporation in the amount of \$709,377.50. Funding Source: Wastewater #80800801-80100-00029 – Ww Interceptor Rehabilitation.
- J. **AWTF Headworks Screening Project – Change Order No. 2G:**
Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2G with Conewago Enterprises, Inc. in the amount of \$17,379.57 and no additional time. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.
- K. **Forest Management Service Agreement:**
Motion: The Board authorizes the Director of Engineering to negotiate and execute an extension of the Forest Stewardship and Management Services Agreement with Appalachian Forest Consultants for a not-to-exceed fee of \$91,590. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

Operations:

- A. **Purchase of Replacement Dump Truck Body for Replacement on Unit C-22 for Drinking Water Division:**
Motion: The Board authorizes the procurement of one (1) replacement dump body for Unit C-22, a 2005 GMC 35000 Dump Truck, VIN #1GDP8C1C75F510136, for a total cost of \$26,693.00, as outlined in Intercon Truck Equipment, Inc.’s Quote, dated January 31, 2018. Funding Source: Water #60800804-80400–00017 – Wtr Vehicular Equipment.
- X. **Board Member Comments**
- XI. **Public Comment - Non Agenda Items (3 Minutes)**
- XII. **Adjournment**