

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss matters with general counsel regarding personnel issues.
- B.** The next Regular Meeting is scheduled for Wednesday, February 28, 2018 at 6:00 PM in the Locust Court Building, 212 Locust Street, Harrisburg, Pennsylvania, and is open to the public.

III. Special Order of Business - Annual Meeting:

A. Election of Officers:

Chairperson _____
Vice-Chairperson _____
Secretary _____
Treasurer _____

B. Appointment of Assistant Secretary-Treasurer:

Motion: The Board appoints _____, as Assistant Secretary-Treasurer of Capital Region Water for calendar year 2018.

IV. Committee Reports

V. Management Report

VI. Minutes of Previous Meeting - December 20, 2017 - Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Executive:

A. Resolution No. 2018-002 – HRA GSI Easement Agreement:

Motion: The Board approves Resolution No. 2018-002 which adopts the Easement Agreement between Capital Region Water and the Redevelopment Authority of the City of Harrisburg, a/k/a Harrisburg Redevelopment Authority.

Administrative:

A. Resolution No. 2018-001 – Appointment of Open-Records Officer and Assistant Open-Records Officer:

Motion: The Board approves Resolution 2018-001 which appoints Karen M. McKillip as its Open-Records Officer, and Tammie L. Sheaffer as Assistant Open-Records Officer, as outlined in Section 502 of the Pennsylvania Right-to-Know Law, effective January 1, 2009.

B. Resolution Nos. 2018-003 through 2018-017 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2018-003 through 2018-017 for destruction of records as detailed in Exhibit “A” of each Resolution.

C. Task Order 2018-03-01: Engineering Services – AWTF Phase I Environmental Site Assessment with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-03-01, dated September 18, 2017, with Gannett Fleming to perform a review and updates to the AWTF Phase I Environmental Site Assessment for an amount not-to-exceed fee of \$3,200. Funding Source: Wastewater - #80211515-51506 – Ww Pollution Liability Insurance.

Finance:

A. 2018 Engagement of Municipal Advisor - Public Resources Advisory Group:

Motion: The Board authorizes the CFO to approve the continued engagement of Public Resources Advisory Group to provide Municipal Advisor services for FY2018 under the Rate Schedule provided in the Public Resources Advisory Group Proposal, dated January 18, 2018. Funding Source: Admin #10004541-45103 – Adm Financial Advisor Fees.

B. FY2018 As-Needed Services - Raftelis:

Motion: The Board authorizes the CFO to approve the continued engagement of Raftelis to provide financial and technical assistance on an as-needed basis for FY2018 under the Rate Schedule provided in the Raftelis Proposal, dated January 18, 2018. Funding Source: Admin #10004541-54103 – Adm Financial Advisor Fees.

C. Underwriter for 2018 Water Bonds:

Motion: The Board authorizes the CFO to appoint Morgan Stanley as Senior Managing Underwriter to facilitate the refunding of all of CRW's outstanding bonds as the Underwriter to sell the transaction. All Underwriter expenses and costs are paid via the bond issuance and CRW will not be responsible for any direct costs. Funding Source: N/A.

Engineering:

A. Task Order 2016-17-04: Engineering Services for AWTF Primary Digester Facilities Rehabilitation Additional Work with Whitman Requardt & Associates:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-17-04, dated January 9, 2018, with Whitman Requardt and Associates for additional design work associated with the Primary Digester Rehabilitation Project for a not-to-exceed fee of \$31,773. Funding Source: Wastewater #80800801-80100-00020 – Ww Anaerobic Digester Roof Rep.

B. Task Order 2017-09-03: Engineering Services for South Allison Hill with AKRF:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-09-03 with AKRF, as outlined in AKRF's Proposal, dated January 10, 2018 in an amount not-to-exceed \$10,000. Funding Source: Wastewater #80800801-80100-00089 – Ww 2018 South Allison Hill GSI.

C. Task Order 2018-01-01: Engineering Services for Water System Manual Updates with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-01-01, dated January 9, 2018, with Gannett Fleming for work to update CRW's Water System Manual Updates in an amount not-to-exceed \$4,500. Funding Source: Water #60504541-54104 - Wtr Engineering Services.

D. Task Order 2018-02-01: Engineering Services for Fluoride System Evaluation with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2018-02-01, dated January 12, 2018, with Gannett Fleming to evaluate design alternatives to replace the existing fluoride feed system in an amount not-to-exceed \$5,000. Funding Source: Water #60800801-80100-00092 – Wtr Liquid Fluoride Chem Feed Sy.

- E. Sewer and Water Maintenance Contract (Dig-Up Work) – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Water and Sewer Maintenance Contract to Rogele, Inc. in the amount of \$1,699,032, as outlined in Rogele, Inc.’s Bid Documents, dated January 11, 2018. Funding Source: Wastewater #80800801-80100-00026 – Ww Collection System Rehab MS4 Rehab.
- F. Sewer and Water Maintenance Contract (Trenchless) – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Water and Sewer Maintenance Contract (Trenchless) to Abel Recon, LLC in the amount of \$840,710, as outlined in Abel Recon, LLC’s Bid Documents, dated January 11, 2018. Funding Source: Wastewater #80800801-80100-00026 – Ww Collection System Rehab MS4 Rehab.
- G. Select Park/Playground Renovation Project - Penn & Sayford Park – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Select Park/Playground Renovation Project – Penn & Sayford Park to Farhat Excavating, LLC in the amount of \$189,925, as outlined in Farhat Excavating, LLC’s Bid Documents, dated December 21, 2017. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.
- H. Select Park/Playground Renovation Project - Royal Terrace Park – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Select Park/Playground Renovation Project – Royal Terrace Park to Rogele, Inc. in the amount of \$415,340.50, as outlined in Rogele, Inc.’s Bid Documents, dated December 21, 2017. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.
- I. Select Park/Playground Renovation Project - Norwood & Holly Park – Recommendation of Award:**
Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Select Park/Playground Renovation Project – Norwood & Holly Park to Rogele, Inc. in the amount of \$83,343, as outlined in Rogele, Inc.’s Bid Documents, dated

December 21, 2017. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

J. Select Park/Playground Renovation Project – Cloverly Heights Park – Recommendation of Award:

Motion: The Board authorizes the issuance of a Notice of Intent to Award and subsequent Director of Engineering’s execution of Contract Documents following receipt of insurance and bonds for the Select Park/Playground Renovation Project – Cloverly Heights Park to Mid-State Paving, LLC in the amount of \$496,836, as outlined in Mid-State Paving, LLC Bid Documents, dated December 21, 2017. Funding Source: Wastewater #80800801-80100-00085 – Ww 2018 City Parks GSI.

K. Asylum Run Interceptor Rehabilitation Project – Recommendation to Reject Bids:

Motion: The Board authorizes the Director of Engineering to reject all bids received on January 12, 2018 for the Asylum Run Interceptor Rehabilitation Project. Funding Source: N/A.

L. AWTF Headworks Screening Project – Change Order No. 1G:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1G with Conewago Enterprises, Inc. in the amount of \$18,267.06 and thirty (30) additional days. Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screen Design/Con.

M. 2017 Water System Improvements Project – Change Order No. 2 with Rogele, Inc.:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 2 with Rogele, Inc. to adjust the final project costs. The Change Order results in a net increase of \$7,503.67 to the contract. Funding Source: Water #60800801-80100-00016 – Wtr Water Main Replacement.

N. Professional Services for Energy Management Study – Scope Amendment:

Motion: The Board authorizes the Director of Engineering to execute Amendment No. 1 with JMT as outlined in JMT’s Additional Scope Proposal, dated January 9, 2018, in the amount not-to-exceed \$6,860.50. Funding Source: Wastewater #80504541-54104 – Ww Engineering Services.

O. Professional Services for Energy Management Implementation:

Motion: The Board authorizes the Director of Engineering to execute the Basic Ordering Agreement for Energy Program Development and Design Services with JMT as outlined in JMT’s 2018 Energy Management Implementation Proposal, dated January 3, 2018. A formal scope and fee proposal and professional task order assignment will be executed with each project as it is encumbered. Funding Source: Water #60504541-54104 – Wtr Engineering Services, Wastewater #80504541-54104 – Ww Engineering Services.



AGENDA
Regular Meeting (6:00 PM)

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- X. Board Member Comments

- XI. Public Comment - Non Agenda Items (3 Minutes)

- XII. Adjournment