

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to discuss matters with counsel involving potential claims relating to public contracting and with respect to a personnel matter.
- B.** The next Regular Meeting is scheduled for Wednesday, June 28, 2017 at 6:00 PM and is open to the public.

III. Presentations

- A.** Asset Management (Dave Stewart/Sheri Berilla)
- B.** Carbon Development on the DeHart Property (Tanya Dierolf)

IV. Committee Reports

V. Management Report

VI. Minutes of Previous Meeting - April 26, 2017 Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Executive:

A. Resolution No. 2017-083 - Adoption of Minimum Participation Levels for the Facility Signage Installation Project:

Motion: The Board approves Resolution No. 2017-083 which establishes the following minimum participation levels for the General Construction Contract for the Facility Signage Installation Project:

MBEs – 15.0% of the total dollar amount of the General Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 5.0% of the total dollar amount of the General Construction contract.

Administrative:

A. Request for New Position – Diversity Program Manager:

Motion: The Board authorizes the HR Manager to create and post the new position of Diversity Program Manager for the administration and management of CRW's Diversity and Inclusion (M/W/DBE) Plan. Funding Source: Administrative #10000501-50100 – Adm Salaries & Wages.

Engineering:

A. Task Order 2017-13-01: Business Diversity Support with M.T. Johnson Group, LLC:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-13-01 with M.T. Johnson Group, LLC to provide Business Diversity Support for the following projects: (1) AWTF Headworks Screening; (2) CRW Parks Improvements; (3) Water Main Project; (4) Water Services Center Generator Installation; (5) Water Services Center Plate Settler Project; (6) Sewer Line Replacement; (7) Front Street Pump Station Improvements; and (8) Chlorine Scrubber at \$3,460 for each project, as outlined in M. T. Johnson Group's May 15, 2017 proposal in the amount not-to-exceed \$27,680. Funding Source: Services are budgeted and will be applied to each of the projects.

B. Task Order No. 2017-11-01: Engineering Services - Current State of Buried Assets for Short-Term Capital Planning with GHD:

Motion: The Board authorizes the Director of Engineering to execute Task No. 2017-11-01 with GHD to review the current state of buried linear infrastructure assets and identifying assets recommended for short-term horizon investment, as outlined in GHD's April 21, 2017 proposal in the amount not-to-exceed \$138,189. Funding Source: Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

C. Task Order 2017-15-01: Engineering Services - Front Street Interceptor Rehabilitation with Whitman Requardt and Associates:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-15-01 with Whitman Requardt and Associates (WRA) for design, bid and construction services for rehabilitation of the Front Street Interceptor, as outlined in WRA's Scope of Work in the

amount not-to-exceed \$97,036. Funding Source: Wastewater #80800801-80100-00059 – Ww Asylum Run Interceptor Improv.

D. Task Order 2017-16-01: Engineering Services - Asylum Run Interceptor Rehabilitation with HRG Engineering:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-16-01 with HRG Engineering for study, design, bid, and construction phase services for rehabilitation of the Asylum Run Interceptor, as outlined in HRG’s May 15, 2017 proposal in the amount not-to-exceed \$136,700. Funding Source: Wastewater #80800801-80100-00059 – Ww Asylum Run Interceptor Improv.

E. Task Order 2017-17-01: Engineering Services - Cameron Street Water Main Lining with HRG Engineering:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-17-01 with HRG Engineering for design, bid, and construction phase services for the lining of the water main in Cameron Street, as outlined in HRG’s May 15, 2017 proposal in the amount not-to-exceed \$250,800. Funding Source: Water #60800801-80100-00015 – Wtr Water Main Replacement Eng.

F. Task Order 2017-19-01: Engineering Services - AWTF Primary Clarifiers Rehabilitation with Whitman Requardt and Associates:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-19-01 with Whitman Requardt and Associates (WRA) for design and bid phase services for rehabilitation of the Primary Clarifiers at the AWTF, as outlined in WRA’s Scope of Work in the amount not-to-exceed \$372,525. Funding Source: Wastewater #80800801-80100-00024 – Ww Primary Clarifier Improvements

G. Recommendation of Award: AWTF Screening Project:

Motion: The Board authorizes the Director of Engineering’s issuance of Notices of Award and subsequent execution of Contract Documents following receipt of insurance and bonds for the AWTF Headworks Screening Project as follows:

1. **General Contract:** Conewago Enterprises, Inc. in the amount of \$2,987,995.
2. **Electrical Contract:** Pagoda Electrical in the amount of \$308,143.
3. **HVAC Contract:** Garden Spot Mechanical in the amount of \$89,000.

Funding Source: Wastewater #80800801-80100-00019 – Ww Headworks Screening.

Operations:

A. Purchase of Vehicles and Equipment for Wastewater:

Motion: The Board authorizes the CEO's procurement of the following vehicles for the Wastewater Division:

1. (G-55 and G-59) Two (2) F-150 XL Pickup Trucks for a total combined amount of \$60,042 from Keystone Ford.
2. (G-60) One (1) 2018 Peterbilt Dump Truck from A & H Equipment in the amount of \$115,434,
3. (G-61) One (1) Case 580 SN Backhoe with an Atlas Copco Breaker for a total combined amount of \$109,092.

Funding Source: Wastewater #80800804-80400-00027 – Ww Minor Capital.

X. Board Member Comments

XI. Public Comment - Non Agenda Items (3 Minutes)

XII. Adjournment