

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** Tonight's meeting was originally scheduled for March 22, 2017 at 6:00 PM. Notice of tonight's meeting change was properly advertised in the Patriot-News and will be attached to tonight's Minutes as Exhibit "A".
- B.** The next Regular Meeting is scheduled for Wednesday, April 26, 2017 at 6:00 PM and is open to the public.

III. Presentations

- A.** Stop the Drop Campaign and Earth Day (Andrew Bliss)
- B.** Fluoride Application to Drinking Water (Mike McFadden)

IV. Committee Reports

V. Management Report

VI. Minutes of Previous Meeting - February 22, 2017 Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Executive:

A. Legal Services:

Motion: The Board authorizes the CEO to negotiate and execute an Agreement with Salzmann Hughes, P.C. for the provision of General Counsel services in alignment with CRW's Request for Proposals, and within CRW's budget for legal expenses. Funding Source: Admin #10004541-54100 – Adm Legal Services – General.

B. Customers and Stakeholders Research and Planning Project with Blue Drop:

Motion: The Board authorizes the Director of Engineering to engage Blue Drop to perform the Customer Service and Communications Research and Planning Project in an amount not-to-exceed \$131,545. Funding Source: Admin #10001512-51201 – Adm Community Outreach, Water #60504542-54201 – Wtr Community Outreach, Wastewater #80504542-54201 – Ww Community Outreach.

C. Graphic Design Services with Megan Davis Design:

Motion: The Board authorizes the Director of Engineering to engage Megan Davis Design to perform graphic design services for a not-to-exceed fee of \$10,125. Funding Source: Admin #10001512-51201 – Adm Community Outreach, Water #60504542-54201 – Wtr Community Outreach, Wastewater #80504542-54201 – Ww Community Outreach.

D. Resolution No. 2017-067 – Adoption of Minimum Participation Levels for the Paxton Creek Interceptor Rehabilitation Project:

Motion: The Board approves Resolution No. 2017-067 which establishes the following minimum participation levels for the Paxton Creek Interceptor Rehabilitation Project:

MBEs – 5.0% of the total dollar amount of the General Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the General Construction contract.

E. Business Diversity Program Support:

Motion: The Board authorizes the Director of Engineering to enter into an agreement with M.T. Johnson Group, LLC; ProRank Business Solutions, LLC; and Jeff Lawrence to provide support of CRW's Business Diversity Program. Funding Source: Services are budgeted and will be applied to each of the 23 capital projects.

1. Business Diversity Program – Professional Support Services (M.T. Johnson Group, LLC):

Motion: The Board authorizes the Director of Engineering to enter into an agreement with M.T Johnson Group, LLC to provide program support in the review of contractors' bids and compliance evaluation through performance of contract work.

2. Business Diversity Program – Professional Support Services (ProRank, LLC):

Motion: The Board authorizes the Director of Engineering to enter into an agreement with ProRank, LLC to provide program support in the tracking, monitoring and reporting of contractors' project execution.

3. Business Diversity Program – Professional Support Services (Jeff Lawrence):

Motion: The Board authorizes the Director of Engineering to enter into an agreement with Jeffrey Lawrence to provide program support in the development of workforce and MWDBE business capacity.

Administrative:

A. Resolution Nos. 2017-054 through 2017-066 for Destruction of Records:

Motion: The Board approves Resolution Nos. 2017-054 through 2017-066 for destruction of records as detailed in Exhibit “A” of Resolution Nos. 2017-054 through 2017-059 and Exhibit “B” of Resolution Nos. 2017-060 through 2017-066 of each Resolution.

Finance:

A. Cost of Service Study:

Motion: The Board authorizes the CFO to execute the professional services agreement with Arcadis for completing a Miscellaneous Fee Cost of Service Study for an amount not-to-exceed \$15,000. Funding Source: Water #60504541-54106 – Wtr Rate Study Consultant, Wastewater #80504541-54106 – Ww Rate Study Consultant.

B. Stormwater Funding Implementation Support:

Motion: The Board authorizes the CFO to execute the professional services agreement with Arcadis for Stormwater Funding Implementation support in an amount not-to-exceed \$126,400. Funding Source: Wastewater #80800801-80100-00071 – Ww Stormwater/GSI Projects - Desi.

C. FY2017 As-Needed Financial Services – Trout, Ebersole & Groff, LLP:

Motion: The Board ratifies the CFO’s execution of the Engagement Letter with Trout, Ebersole & Groff, LLP dated February 26, 2017 to provide as-needed services in FY2017, as outlined on the Rate Schedule, for an amount not-to-exceed \$15,000 Proposal. Funding Source: Admin #10004541-45102 – Adm Audit/Accounting Fees.

Engineering:

A. Task Order 2017-08-01: Professional Services – Water Allocation Permit Biological Services with Gannett Fleming:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-08-01 with Gannett Fleming for assistance with Clark Creek evaluation as it relates to CRW’s Drinking Water Allocation Permit for a not-to-exceed fee of \$13,300. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

B. Task Order 2016-17-02: Engineering Services - AWTF Primary Digester Facilities Rehabilitation Additional Work with Whitman Requardt & Associates:

Motion: The Board authorizes the Director of Engineering to execution of Task Order 2016-17-02 with Whitman Requardt and Associates for additional design work associated with the ongoing digester improvements project for a not-to-exceed fee of \$316,539. Funding Source: Wastewater #80-8080080-80100-00020 – Ww Anaerobic Digester Roof Replacement.

C. Task Order 2017-07-01: Forest Management Services with Appalachian Forest Consultants for Herbicide Prescriptions:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-07-01, dated March 15, 2017 with Appalachian Forest Consultants relative to Year 1 Herbicide Prescriptions for a not-to-exceed fee of \$139,750. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

D. Task Order 2017-07-02: Forest Management Services with Appalachian Forest Consultants for Year 1 Harvest Prescriptions:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-07-02, dated March 15, 2017 with Appalachian Forest Consultants relative to Year 1 Harvest Prescriptions for a not-to-exceed fee of \$85,781. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

E. Task Order 2017-09-01: South Allison Hill Business District GSI Engineering Services with AKRF:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2017-09-01, dated March 16, 2017 with AKRF to design green stormwater infrastructure improvements in the South Allison Hill Business District for a not-to-exceed fee of \$200,000. Funding Source: Wastewater #80800801-80100-00070 – Ww GSI Design PROF SERVICES.

F. Street Sweeping Services Contract:

Motion: The Board authorizes the CEO or CFO's execution of a Contract for years 2017-2019, with options for two one year extensions for Street Sweeping Services with DBi Services at a rate of \$103.00 per curb mile. Funding Source: Wastewater #80251521-52100 – Ww FMnt Shared Services.

G. Task Order 2016-28-02: Hydroturbine PPL Application Upgrade Work:

Motion: The Board authorizes the Director of Engineering to execute Task Order 2016-28-02 with Gannett Fleming to prepare a scope of work and design drawings for electrical work for a fee not-to-exceed \$8,000. Funding Source: Water #60504541-54104 – Wtr Engineering Services.

H. 2016-13: DeHart Dam Access Road Paving – Change Order No. 1:

Motion: The Board authorizes the Director of Engineering to execute Change Order No. 1 with Jay Fulkroad & Sons for replacement of a concrete drainage swale along the access road for \$19,125. Funding Source: Water #60800801-80100-00001 – Wtr Repaving DeHart Complex.

Operations:

A. Purchase of Dump Truck for Drinking Water:

Motion: The Board authorizes the procurement of a 2017 Ford F-750 Dump Truck identified as C-36 from Keystone Ford to be utilized for Drinking Water for an amount not to exceed \$94,494. Funding Source: Water #60800804-80400-00017 – Wtr Vehicular Equipment.

B. Fluoride Application to Drinking Water:

Motion: The Board directs the staff to:

1. Seek customer preference on the topic of Fluoridation and to report back to the Board.
Funding Source: N/A.

OR

2. Move forward with preparations to design and budget for a Fluoride chemical feed replacement system as early as 2018. Funding Source: N/A.

C. Sewer Rehabilitation – Cured-In-Place Pipe Lining:

Motion: The Board authorizes the Wastewater Superintendent's execution of Abel Recon work orders for the repair of compromised sewer mains in ten (10) locations throughout the Collection System in a total amount not to exceed \$210,000. Funding Source: Wastewater #80800801-80100-00032 – Ww Sanitary Sewer Collection Sys.

D. Purchase of Vacuum Truck for Wastewater:

Motion: The Board authorizes the CEO's procurement of a Vacuum Truck for the Wastewater Division at a cost of \$419,178 from (GAPVAX, Inc. - \$311,178) and (Hunter Truck Sales & Service, Inc. - \$108,000). Funding Source: Wastewater #80800804-80400-0027 – Ww Minor Capital.

X. Board Member Comments

XI. Public Comment - Non Agenda Items (3 Minutes)

XII. Adjournment