

**I. Call to Order - Pledge of Allegiance - Roll Call**

**II. Announcements - Chairperson**

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to hear a confidential report on personnel matters from the Personnel Committee; discuss legal issues surrounding a street sweeping contract; discuss legal strategy regarding legal disputes and potential litigation with the City of Harrisburg pertaining to transfer transition issues, as well as issues surrounding defense/indemnity issues with the City of Harrisburg in two pending personal injury cases.
- B.** The next Regular Meeting is scheduled for Wednesday, March 22, 2017 at 6:00 PM and is open to the public.

**III. Committee Reports**

**IV. Management Report**

**V. Minutes of Previous Meeting - January 25, 2017 Regular Meeting Minutes**

**VI. Modifications or Deletions to the Agenda**

**VII. Public Comment - Agenda Items (3 Minutes)**

**VIII. Old/New Business**

**Executive:**

**A. Resolution No. 2017-049 – Adoption of Minimum Participation Levels for the Advanced Wastewater Treatment Facility Headworks Screening Project:**

**Motion:** The Board approves Resolution No. 2017-049 which establishes the following minimum participation levels for the Advanced Wastewater Treatment Facility Headworks Screening Project:

MBEs – 15.0% of the total dollar amount of the General Construction contract;

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) - 5.0% of the total dollar amount of the General Construction contract;

MBEs – 5.0% of the total dollar amount of the HVAC Construction contract;

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the HVAC Construction contract;

MBEs – 5.0% of the total dollar amount of the Electrical Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the Electrical Construction contract.

**B. Resolution No. 2017-050 – Adoption of Minimum Participation Levels for the Water Services Center Chlorine Scrubber Installation:**

**Motion:** The Board approves Resolution No. 2017-050 which establishes the following minimum participation levels for the Water Services Center Chlorine Scrubber Installation:

MBEs – 5.0% of the total dollar amount of the General Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the General Construction contract.

**C. Resolution No. 2017-051 – Adoption of Minimum Participation Levels for the Water Services Center Plate Settlers Installation:**

**Motion:** The Board approves Resolution No. 2017-051 which establishes the following minimum participation levels for the Water Services Center Plate Settlers Installation:

MBEs – 5.0% of the total dollar amount of the General Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the General Construction contract.

**D. Resolution No. 2017-052 – Adoption of Minimum Participation Levels for the Water Services Center Generator Installation:**

**Motion:** The Board approves Resolution No. 2017-052 which establishes the following minimum participation levels for the Water Services Center Generator Installation:

MBEs – 5.0% of the total dollar amount of the Electrical Construction contract; and

Other DBEs (WBE, Veteran, Service-Disabled Veteran or LGBT Business Enterprise) – 2.0% of the total dollar amount of the Electrical Construction contract.

**E. Great Harrisburg Litter Cleanup Contribution:**

**Motion:** The Board authorizes the contribution not-to-exceed \$2,000 to Tri County Community Action to sponsor and support the Great Harrisburg Litter Cleanup. The in-kind support will not exceed \$700. Funding Source: Wastewater #80504542-54201 Ww – Community Outreach.

**F. Legal Counsel for Water Allocation Permit:**

**Motion:** The Board authorizes the CEO's engagement of Barnes & Thornburg for legal services and Geosyntec for biological technical services to support CRW's negotiation of the Water Allocation Permit renewal with PADEP. Scope of services and estimated fees will be established and brought back to the Board as Task Order assignments after engagement, review of PADEP's files and development of a strategic approach. Funding Source: Water #60504541-54100 – Wtr Legal Services

**Administrative:**

**A. Resolution No. 2017-007 – Right-to-Know Policy:**

**Motion:** The Board approves Resolution 2017-007 which adopts a Right-to-Know Policy under the name of Capital Region Water.

**B. Resolution No. 2017-008 – Schedule of Fees for Right-to-Know-Requests:**

**Motion:** The Board approves Resolution 2017-008 which adopts a Schedule of Fees for Right-to-Know Requests under the name of Capital Region Water.

**C. Resolution Nos. 2017-009 through 2017-048 for Destruction of Records:**

**Motion:** The Board approves Resolution Nos. 2017-009 through 2017-048 for destruction of records as detailed in Exhibit "A" of each Resolution.

**Finance:**

**A. FY2017 As-Needed Services - ARCADIS:**

**Motion:** The Board authorizes the CEO to approve the engagement of ARCADIS to provide financial and technical assistance on an as-needed basis for FY2017 under the Rate Schedule provided in the February 14, 2017 Proposal. Funding Source: Admin #10004541-45103 – Adm Financial Advisor Fees.

**B. Resolution No. 2017-053 - Sewer System Revenue Bonds – Series of 2017:**

**Motion:** The Board adopts Resolution 2017-053 which authorizes the Issuance of the Sewer System Revenue Bonds, Series of 2017 in a Principal Amount Not-to-Exceed \$65,000,000 (the “2017 Bonds”).

**C. Financial Consultant - Public Resources Advisory Group:**

**Motion:** The Board authorizes the continued engagement of Public Resources Advisory Group for financial advisory services in accordance with a February 15, 2017 Letter Agreement to be billed hourly for work completed under the updated fee schedule provided. Funding Source: Admin #10004541-45103 – Adm Financial Advisor Fees.

**Engineering:**

**A. Task Order 2017-06-01 Cityworks Support with CH2M:**

**Motion:** The Board authorizes the Director of Engineering to execute the Task Order 2017-06-01 dated February 7, 2017 with CH2M for Cityworks Support for a not-to-exceed fee of \$116,353.52. Funding Source: Water #60504541-54104 – Wtr Engineering Services and Wastewater #80504541-54104 – Ww Engineering Services.

**B. MS4 Permit Obligation - Paxton Creek Sediment TMDL – TMDL Plan:**

**Motion:** The Board authorizes the Director of Engineering to execute the contract with HRG for the Preparation of the Paxton Creek Watershed TMDL Plan for a not-to-exceed fee of \$149,900. CRW will be responsible for 1/3 of the cost, sharing the fee with Susquehanna Township and Lower Paxton Township (not-to-exceed \$49,966.67). Funding Source: Wastewater #80800801-80100-00070 – Ww GSI Design – PROF SERVICES.

**C. 2016-11: Sewer Replacement Project – Change Order No. 2:**

**Motion:** The Board authorizes the Director of Engineering to execute Change Order No. 2 with HRI, Inc. in the amount of \$108,300 Funding Source: Wastewater #80800801-80100-00032 – Ww Sanitary Sewer Coll Sys-I.

**IX. Board Member Comments**

**X. Public Comment - Non Agenda Items (3 Minutes)**

**XI. Adjournment**