

I. Call to Order - Pledge of Allegiance - Roll Call

II. Announcements - Chairperson

- A.** An executive session under Section 708(a) of the Sunshine Act was held today at 5:00 PM to consult with general counsel regarding legal advice surrounding: (1) the request by the Lancaster County Solid Waste Management Authority (LCSWMA) to erect a well at the Susquehanna Resource Management Complex in lieu of effluent water which is subject to an agreement LCSWMA has with CRW; (2) an update on possible litigation with the City of Harrisburg over unpaid reserves attributable to the sewer fund; (3) legal advice surrounding opting out of municipal derivatives class action lawsuit; (4) request of Rhoads and Sinon for a waiver of the attorney client privilege so it can provide documents to the coordinator.
- B.** Capital Region Water is hosting Consider the Source Day on Saturday, May 7 at the DeHart Dam and Reservoir. The event will include a litter cleanup, source water protection education, and drinking water tour. Registration is required and all information can be found at www.capitalregionwater.com/considerthesourceday.
- C.** The next Regular Meeting is scheduled for Wednesday, May 25, 2016 at 6:00 PM.

III. Presentations

- A.** Minority/Women Business Enterprise Plan (Bill Warren, Esq. Saul Ewing LLP)
- B.** Impact Harrisburg (Lexie Grant)

IV. Staff Reports

V. Consultant Reports

VI. Minutes of Previous Meeting - March 23, 2016 Regular Meeting Minutes

VII. Modifications or Deletions to the Agenda

VIII. Public Comment - Agenda Items (3 Minutes)

IX. Old/New Business

Executive:

- A. RESOLUTION NO. 2016-004 - Purchase & Sale Agreement - Conservation Easement:** The Board authorizes Capital Region Water's entry into a Purchase and Sale Agreement for Conservation Easement with The Nature Conservancy and Ward Burton Wildlife Foundation for purposes of granting a Conservation Easement over the DeHart Reservoir Property located in Dauphin County, Pennsylvania.
- B. Sponsorship Policy:**
Motion: The Board authorizes the immediate implementation of a Sponsorship Policy in the form provided in an Issue Brief dated April 20, 2016.
- C. Impact Harrisburg:**
Motion: The Board authorizes the CEO to apply for funds from Impact Harrisburg for the following projects:
- Infrastructure
 - City Beautiful H₂O: *The City of Harrisburg's Green Infrastructure Projects*
 - Economic Development
 - Large Project: Water & Sewer Economic Development Initiative Project
 - Community Building: Community Greening Project
- D. LCSWMA Well:**
Motion: The Board authorizes its CEO and General Counsel to proceed with amendments to the December 23, 2013 EWRS Agreement to allow LCSWMA to pursue its plan to utilize on-site well water instead of CRW's potable or effluent water.
- E. Harrisburg Housing Authority's Environmental Teen Corps:**
Motion: The Board directs the CEO to negotiate and enter into a Memorandum of Understanding with the Harrisburg Housing Authority to support their Environmental Teen Corps through staff time and financial contribution not-to-exceed \$50,000. Funding Source: Admin #10001512-51201 - Adm - Community Outreach.

F. MOU - Clean and Green Harrisburg Contribution:

Motion: The Board authorizes the CEO's execution of the Memorandum of Understanding in the form provided in an Issue Brief dated April 22, 2016 with Tri-County Community Action to support their Stop the Drop campaign with a financial contribution of \$5,000. Funding Source: Wastewater #80004542-54201 Ww – Community Outreach.

Administrative:

A. Personnel Policy Revisions:

Motion: The Board approves the following revisions to CRW's Employment Policies, Procedures, and Benefits document effective May 1, 2016 in the form of Issue Briefs dated April 21, 2016:

1. Revision to Motor Vehicle Policy. The addition of an Emergency Response section to the Motor Vehicle Policy.
2. The addition of a Declared Emergency section to the Attendance and Punctuality Policy.
3. The addition of an Opt Out Provision to the Healthcare Benefits Policy.

Funding Source: N/A

B. Ban the Box:

Motion: The Board ratifies the "Ban The Box" policy in the form provided in an Issue Brief dated April 21, 2016.

C. Live CRW:

Motion: The Board authorizes the Live CRW program as outlined in an Issue Brief dated April 22, 2016 by setting aside \$55,000 from the Project Fund to be disbursed on a first-come, first-served basis under the terms outlined.

Engineering:

A. Front Street Pump Station Upgrade – Engineering Contract (JMT) – Amendment No. 1:

Motion: The Board authorizes the Director of Engineering's execution of Amendment No. 1 to the existing agreement with JMT for an additional not-to-exceed lump sum fee of \$54,865.57. Funding Source: Wastewater #80800801-80100 Ww - Front St Pump Sta Design/Co.

B. AWTF Improvements Project – Change Orders (Contract No. 2):

1. Contract No. 2 (Pagoda Electrical) – Change Order No. 25:

Motion: The Board authorizes the Director of Engineering’s execution of Change Order No. 25 to Contract No. 2 in the amount of \$85,251.08 with no addition of time for modifications necessary to automate the operation of the 15 KV switch gear power transfer. Funding Source: Wastewater #80-13000-00035 – Ww BNR Upgrade Project – 2014.

2. Contract No. 2 (Pagoda Electrical) – Change Order No. 26:

Motion: The Board authorizes the Director of Engineering’s execution of Change Order No. 26 to Contract No. 2 in the amount of \$60,890.44 with no addition of time for the addition of site lighting not included in the contract scope of work. Funding Source: Wastewater #80-13000-00035 – Ww BNR Upgrade Project – 2014.

C. WEF Partnership: National Green Infrastructure Certification Program:

Motion: The Board authorizes the CEO to execute a Partnership Memorandum of Understanding Agreement with Water Environment Federation (WEF) to participate in the development of the National Green Infrastructure Certification Program Master Plan and make a contribution of \$50,000. Funding Source: Wastewater #80-00-00-800-801-80100-00026 – Ww MS4 and LTCP Compliance.

Operations:

A. Demand Response Program:

Motion: The Board ratifies CRW’s Solicitor’s notification to KOREnergy of termination of the Enrollment Agreements for both the AWTF and Bureau of Water (now known as Drinking Water Division) and take any and all necessary steps to complete the termination in order to avoid financial and/or regulatory penalty. Funding Source: Any potential penalty incurred is unanticipated and unbudgeted with the funding source to be determined.

B. Purchase of Vehicles for Drinking Water:

Motion: The Board ratifies the CEO’s procurement of three vehicles for Drinking Water for a combined total budget amount of \$100,000. Funding Source: Water #60800804-80400-00071 – Wtr Vehicular Equipment.

C. Purchase of Hydro-Excavator for Drinking Water:

Motion: The Board authorizes the CEO's procurement of a Hydro-Excavator for Drinking Water at a cost of \$327,701. Funding Source: Water #60000801-801000 - Wtr Capital Improvement Project.

X. Board Member Comments

XI. Public Comment - Non Agenda Items (3 Minutes)

XII. Adjournment