



Workshop and Regular Meeting Agenda

Board of Directors

June 24, 2015

5:00 PM / 6:00 PM

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Workshop Meeting (5:00 PM)

- I. GIS Project Update (Dave Stewart, Yuri Evans)
- II. Green Stormwater Infrastructure ("GSI") Master Plan (Claire Maulhardt)
- III. DeHart Watershed Recommendation (Shannon Williams, Tanya Dierolf)

Regular Meeting (6:00 PM)

- I. Call to Order - Pledge of Allegiance - Roll Call
- II. Announcements - Chairman
 - A. An Executive Session under Section 708(a)(5) of the Sunshine was held today at 4:00 PM to discuss potential litigation regarding contracted services and personnel matters.
 - B. A workshop meeting previously announced to be held on Wednesday, June 10, 2015 was cancelled. The next workshop meeting will be held on July 8, 2015 at 5:00 PM. This meeting is open to the public and deliberation of issues may take place.
 - C. The next regular meeting is scheduled for Wednesday, July 22, 2015 at 6:00 PM. It will be preceded by a workshop meeting at 5:00 PM. Both are open to the public.
- III. Staff Reports
- IV. Consultant Reports
- V. Minutes of Previous Meetings
- VI. Modifications or Deletions to the Agenda
- VII. Public Comments - Agenda Items (3 minutes)
- VIII. Old/New Business:

EXECUTIVE:**A. Special Legal Counsel – Project Planning:**

Motion: The Board authorizes the CEO to approve the retention of Saul Ewing to provide project planning legal services as more fully described in the letter proposal dated May 6, 2015. The total cost of this work will be dependent upon the tasks requested and the level of effort required but will not exceed \$25,000 without additional Board approval. Funding Source: Admin #6210 – Legal General.

B. Settlement Agreement and Release with Colliers International:

Motion: The Board ratifies the CEO's execution of a Settlement Agreement and Release between CRW and Lanard and Axilbund LLC d/b/a Colliers International dated June 16, 2015 related to the termination of the Exclusive Representation Agreement to negotiate office space arrangements. Compensation of \$20,000 was provided in accordance with the terms of the agreement. Funding Source: Admin #6610 – Rent.

C. Boundary Survey for DeHart Watershed Property:

Motion: The Board authorizes the CEO to negotiate and execute a Professional Services Agreement with JMT to conduct a boundary survey of the DeHart Reservoir Property for a not-to-exceed fee of \$160,000. Funding Source: Water #6609 - Engineer/Consulting Fees.

D. Forest Stewardship Plan for DeHart Watershed Property:

Motion: The Board authorizes the CEO to negotiate and execute a Professional Services Agreement with Appalachian Forest Consultants to develop a forest stewardship plan for the DeHart Reservoir Property for a not-to-exceed fee of \$45,000. Funding Source: Water #6609 - Engineer/Consulting Fees.

E. Conservation Counsel for the DeHart Watershed Property

Motion: The Board authorizes the CEO to negotiate and execute a professional contract with Serratelli, Schiffman & Brown P.C. to function as Conservation Transaction Counsel to advise and negotiate on Capital Region Water's behalf through December 2015 for a not-to-exceed fee of \$25,000. Funding Source: Water #6601 – Legal.

F. Consulting Engineer's Report:

Motion: The Board authorizes the CEO to execute a Professional Services Agreement with Herbert Rowland and Grubic, Inc. for services needed to complete a Consulting Engineer's Report evaluating potential impact to the efficient operations of the water system under a conservation easement scenario for an amount not to exceed \$11,500. Funding Source: Water #6609 – Engineering/Consulting Fees.

G. Conservation Easement Agreement for DeHart Watershed:

Motion: The Board authorizes the CEO to negotiate and execute, pending consensus of

Chairman and General Counsel, a Consent Form to begin negotiating the terms of a Conservation Easement with The Nature Conservancy and Ward Burton Wildlife Foundation utilizing Army Compatible Use Buffer (ACUB) funds through Fort Indiantown Gap.

ENGINEERING:**A. Front Street Pump Station Upgrade Design:**

Motion: The Board authorizes the CEO to negotiate and execute a professional services agreement with JMT to design and publicly bid improvements to upgrade the Front Street Pump Station for a not-to-exceed fee of \$210,000. Funding Source: Wastewater #7251 – Front Street Pumping Station.

ADMINISTRATIVE:

A. Locust Court Employee and Visitor Parking Policy: The Board adopts the new Parking Policy as outlined in an Issue Brief prepared June 11, 2015 and authorizes the Chief Executive Officer, or her designee, to take the steps necessary, including entering into parking lease agreements or other arrangements, to make the Parking Policy effective July 1, 2015.

B. Print/Copy/Scan/Fax Units: The Board authorizes the CEO, or her designee, to enter into a Xerox State and Local Government Negotiated Contract 48 Month Lease Agreement for \$301.18 per month per unit through Gold n Copy for two (2) Xerox W7835PT Units. One unit for the Customer Service Center and one unit for the Locust Court Office. Funding Source: Admin #6910 – Office Equipment.

FINANCE/ OPERATIONS:

None

IX. Board Member Comments**X. Public Comment - Non Agenda Items (3 minutes)****XI. Adjournment**