



# Workshop and Regular Meeting Agenda

Board of Directors

May 27, 2015

5:00 PM / 6:00 PM

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## Workshop Meeting (5:00 PM)

- I. DeHart Watershed Conservation Proposal (Ward Burton Wildlife Federation and The Nature Conservancy)
- II. Bond / Funding Strategy (Dave Nowotarski and Tom Huestis of PRAG)
- III. Partial Consent Decree Compliance - Status Update (Dave Stewart)

## Regular Meeting (6:00 PM)

- I. **Call to Order - Pledge of Allegiance - Roll Call**
- II. **Announcements - Chairman**
  - A. A workshop meeting will be held on Wednesday, June 10, 2015 at 5:00 PM. This meeting is open to the public and deliberation of issues may take place.
  - B. The next Regular meeting is scheduled for Wednesday, June 24, 2015 at 6:00 PM. It will be preceded by a workshop meeting at 5:00 PM. Both are open to the public.
  - C. Advertisement of the workshop meetings along with the regular monthly meeting dates have been advertised in accordance with the Sunshine Act and will be attached to the minutes as Exhibit "A".
- III. **Staff Reports**
- IV. **Consultant Reports**
- V. **Minutes of Previous Meetings**
- VI. **Modifications or Deletions to the Agenda**
- VII. **Public Comments - Agenda Items (3 minutes)**

**VIII. Old/New Business:****EXECUTIVE:****A. Unlimited Design:**

**Motion:** The Board authorizes the CEO to approve the 12-month engagement of Freefall Creative to provide unlimited design services as more fully described in the Service Agreement dated May 18, 2015. The fee for this work is \$1,000 per month. Funding Source: Admin #6150 - Website Design

**FINANCE:****A. MUNIS Conversion Project Mgmt. Phase 2 Implementation:**

**Motion:** The Board authorizes the CEO to approve the engagement of McKonly and Asbury to provide project manager assistance related to the Implementation Phase of MUNIS conversion for a not-to-exceed fee of \$20,000 plus out-of-pocket expenses. Funding Source: Admin #6240 – Audit/Accounting Support

**ENGINEERING:****A. Recommendation of Award - GSI Master Plan Project:**

**Motion:** The Board authorizes the CEO to negotiate and execute a professional services agreement with WRT to develop a Green Stormwater Infrastructure Master Plan for a not-to-exceed fee of \$475,000. Funding Source: Wastewater #7253 - GIS Project

**B. Phase 5 GIS:**

**Motion:** The Board authorizes the CEO to negotiate and execute a professional service agreement with Hydrostructures, P.A. for the assessment of all collection sewer manholes (sanitary, combined and separate storm) and rapid camera assessment of all pipes in an amount not to exceed \$522,800. Funding Source: Wastewater #7253 – GIS Project

**C. GIS Program - Agreement with U.S. Army Corps of Engineers and Authorization for Section 22 Program - Amendment No. 2:**

**Motion:** The Board authorizes the CEO's execution of Amendment No. 2 to the letter agreement between Capital Region Water and the U.S. Army Corps of Engineers for the Section 22 Technical Assistance Program (50% matching fund grant program) in support of CRW's GIS Program, including the disbursement of \$50,000 to fund the continuation of mapping and evaluation of the Municipal Separate Storm System (MS4). Funding Source: Wastewater #7253 - GIS Project

**ADMINISTRATIVE / OPERATIONS:**

**None**

**IX. Board Member Comments**

**X. Public Comment - Non Agenda Items (3 minutes)**

**XI. Adjournment**